



**CITY OF HART**  
**407 S. STATE ST.**  
**HART, MI 49420**  
**SPECIAL MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS**  
**July 11<sup>th</sup>, 2023**  
**MINUTES – Approved**

**PRESENT:** Councilors: Mayor Vicki Platt, Justin Adams, Dean Hodges, and Amanda Klotz,

**ABSENT:** Catalina Burillo, Jim Evans, and Kris Trygstad

**OTHERS PRESENT:** City Manager – Rob Splane, City Clerk – Karla Swihart, and BioPure Superintendent – Paul Cutter, Police Chief – Juan Salazar, Sharon Hallack, and Paul Erickson

Mayor Platt called the meeting to order; following the roll call, then led the Council in the pledge of allegiance.

**APPROVAL OF AGENDA:**

- J. Adams motioned to approve the agenda and was supported by A. Klotz
  - Ayes: 4 Nays: 0 Absent: 3

**PUBLIC COMMENTS:**

- Paul Erickson asked what has become about the possibility of a property swap between him and the City of Hart, it's been a few months and just wanted to check back in and see what has progressed if anything.

**CORRESPONDENCE, EVENTS, PRESENTATIONS:**

- None

**CONSENT AGENDA:**

- Approval of minutes from June 27<sup>th</sup>, 2023.
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
  - A. Klotz motioned to approve Consent Agenda and supported by J. Adams
    - Ayes: 4 Nays: 0 Absent: 3

**ACTION ITEMS:**

- Resolution 2023-31 Selection and Designation of Assessor of Record  
 WHEREAS, the City and County are required to Designate an Assessor of Record according to State statute; and  
 WHEREAS, the Council previously approved an interlocal agreement with the County for the Assessor of Record as did the majority of local governments in Oceana County; and  
 WHEREAS a formal determination by the Council for the preferred selection process includes two options.  
 1)Accept proposed renewal agreement and select Mr. Ed Vandervries or 2) Release a request for proposal to qualified individuals seeking proposals for someone to serve as the assessor of record; and  
 WHEREAS, the City Council desires to secure the benefits of efficient self-governance and to promote and protect our common interests and welfare; and  
 NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:  
     *Selects the City's preferred method for Designating Assessor of Record as option  
     With the Oceana County with renewal has a 5% increase for the 1<sup>st</sup> year  
     Of the renewal and then 3% for year 2&3*
  - J. Adams motioned to approve Resolution 2023-31 and supported by A. Klotz
    - Ayes: 4 Nays: 0 Absent: 3
- Resolution 2023-32 Designate Surplus Equipment  
 WHEREAS, the City of Hart owns, and operates a 2008 Chevrolet Silverado used by the Energy Department and a 2005 Ford F150 used by the DPW Department; and

WHEREAS per the fiscal year 2003 budget, the Departments have recently updated their vehicle fleet with two planned new units that replace the operational need for these trucks; and  
 WHEREAS, retention of the vehicle incurs annual costs of insurance, maintenance and certification with limited return/use; and

WHEREAS, the City Council desires to secure the benefits of efficient self-governance and to promote and protect our common interest and welfare; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

*Designates the 2005 Ford F150 and 2008 Chevrolet Silverado as surplus equipment and authorizes the City Manager to take the necessary steps to offer the truck for sale to the highest bidder.*

- A. Klotz motioned to approve Resolution 2023-32 and supported by D. Hodges
  - Ayes: 4 Nays: 0 Absent: 3

**DISCUSSION ITEMS:**

- None

**CITY MANAGER'S REPORT:**

**UPDATES:**

- Hart Sparks Celebration saw strong attendance, and generally positive feedback. A community survey is being circulated among Hart business owners seeking input on potential improvements.
- New wayfinding signage is currently being deployed and has received positive comments from community members and businesses. This project was already in progress when the effort was further supported by the 2022 First Impressions in Tourism assessment from Michigan State University.
- Griswold Street and Polk Road Utility Improvements projects are ready to begin on July 30<sup>th</sup>. Griswold Street and Polk Road will see phased closures through the beginning of November. This work will be coordinated with all effected businesses, schools, and public safety entities to ensure no (or minimal) interruption of services. When construction begins, a website will be available with on-going updates and road/lane closures notices.
- MEDC was in Hart today to review properties in Hart that may be eligible for grant funds. Our continues collaboration and engagement of our state and federal resources continues to be a benefit for our community and business owners.
- Weekly Thursdays on Main – 6pm Makers Market and Main Street Markets opens – Music at 7pm.

**Legacy Topics:**

- The Charter review committee has requested a meeting with the City attorney to discuss how aggressively to proceed with additional recommended changes to the charter. The amendments will be processed for ballot approval at the next general election.
- Safe Routes to School trail project – pending state approval projected start date June 2024.

**Upcoming Topics:**

- Adoption of 2022-2026 Park and Rec Master Plan
- Veteran's Memorial Park final design approval
- Water, Wastewater, and Energy rate studies
- Council adoption of code enforcement policies, procedures, and implementation.
- BioPure biosolids hauling contract RFQ
- City IT support consultant RFQ.

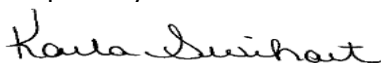
**COMMUNICATIONS FROM THE MAYOR AND COUNCIL:**

- Mayor Platt – Thank you to Cheri for the updates done to the Employee Handbook.

**ADJOURN:**

- There being no further business to come before the Council, the meeting adjourned upon a motion by J. Adams and supported by A. Klotz. The next regularly scheduled meeting will be on July 25<sup>th</sup>, 2023, at 7:30 pm.

Respectfully Submitted



Karla Swihart, City Clerk