



**CITY OF HART  
407 S. STATE ST.  
HART, MI 49420  
COUNCIL PROCEEDINGS  
NOVEMBER 24, 2020, 7:30 pm  
MINUTES – APPROVED**

**PRESENT VIA ZOOM:** Mayor Vicki Platt, Councilors: Rob Splane Jim Evans, Braxton Platt, Dean Hodges, and Catalina Burillo

**ABSENT:** None

**OTHERS PRESENT** City Manager – Lynne Ladner, Deputy City Clerk – Cheri Eisenlohr

Mayor Platt called the meeting to order; following the roll call, the Mayor lead the Council in the pledge of allegiance

**AGENDA:**

- Ms. Burillo motioned to approve the agenda with date correction, supported by Mr. Splane, all ayes, the motion carried.
  - Ayes: 6            Nays: 0            Absent: 1

**MINUTES:**

- Mr. Splane motioned to approve the minutes of the November 10, 2020 meeting, supported by Mr. B. Platt, all ayes, the motion carried.
  - Ayes: 6            Nays: 0            Absent: 1

**PUBLIC COMMENTS:**

- None

**CORRESPONDENCE, EVENTS, PRESENTATIONS:**

- Mr. Jordan Smith of Maner Costerisan presented the yearly audit to Council.
- Paul Cutter, Superintendent of BioPure, reported that Hallack Contracting finished the berm.

**DEPARTMENT REPORTS:** The Police Report and Cemetery Minutes were not in the packets. They will be sent out via email.

- *Police Chief, Juan Salazar:*
  - A written report was provided.
- *Energy Dept. Superintendent, Mike Schiller:*
  - No report in the packet.
- *BioPure Superintendent, Paul Cutter:*
  - No report in the packet.
- *DPW Superintendent, Brad Whitney:*
  - No report in the packet.
- *HEART Director, Nichole Steel:*
  - A written report was provided.

**BILLS, CLAIMS, & PAYROLL:**

- Bills: \$295,846.39            Payroll: \$58,666.38            Grand Total: \$354,512.77
  - Mr. Splane motioned to approve, supported by Mr. Evans, the motion carried.
    - Ayes: 6            Nays: 0            Absent: 1

**ACTION ITEMS:**

Ms. Ladner addressed the following Action Items:

- Ordinance 2020-02 – A zoning map amendment rezoning one (1) parcel from the B-1 Central Business District to A-Residential for Parcel Numbe3r 020-209-015-50, 218 Washington St., Hart, MI – Second Reading.
  - Ms. Burillo motioned to approve, supported by Mr. B. Platt, the motion carried.
    - Ayes: 6            Nays: 0            Absent: 1
- Ordinance 2020-03 Conditional Rezoning for one (1) parcel from A-Residential bo B-1 Central Business District for Parcel Number 020-721-007-00, 3165 S. State St., Hart, MI – Second Reading
  - Ms. Burillo motioned to approve, supported by Mr. Splane, the motion carried.

- Ayes: 6            Nays: 0            Absent: 1
- Resolution 2020-66 – Authorizing entering into an agreement with Azavar Audit Solutions for Compliance Audits and Ongoing Revenue Maximization and Monitoring Services.
  - Mr. B. Platt motioned to approve, supported by Mr. Evans, the motion carried.
    - Ayes: 6            Nays: 0            Absent: 1
- Resolution 2020-68 – Appointing City Officers following the City Election
  - Ms. Burillo motioned to approve, supported by Mr. Splane, the motion carried.
    - Ayes: 6            Nays: 0            Absent: 1
- Resolution 2020-69 Canceling the December 22, 2020 Council Meeting
  - Ms. Burillo motioned to approve, supported by Mr. Evans, the motion carried.
    - Ayes: 4            Nays: 2 (V. Platt, Splane)            Absent: 1

#### **SPECIAL EVENTS PERMIT:**

- Oceana Old Newsboys – Goodfellas Paper Sales Day
  - Ms. Burillo motioned to approve, supported by Mr. Evans, the motion carried.
    - Ayes: 3            Nays: 3            Absent: 1
    - The Permit was not approved due to a tie vote.

#### **DISCUSSION ITEMS:**

- Authorize advertisement for tree trimming and removal bids.
  - The Council approved the request to secure bids.
- Discuss proposed Council Rules, Procedures and Etiquette draft. Consider placing for adoption in December.
  - Ms. Ladner would like to pursue the use of a consent agenda for future meetings. It will cover agenda, minutes, bills/payroll, department reports, correspondence, and board minutes with one motion.
- Discuss the information received from the City Attorney regarding the City's ability/need to declare a local state of emergency to continue permitting virtual/remote public meeting attendance and participation if there are no further changes to PA 228 of 2020.
  - The Council is in favor.

#### **CITY MANAGER'S REPORT:**

- Office employees will be working from home for the foreseeable future. All employees are required to check-in remotely for health screening via the MiSymptoms application.
- Tablets have been purchased for those needing them to remote into meetings.
- City email addresses will be created for board members, and all literature for meetings will be distributed electronically for all meetings.
- Ms. Ladner indicated that she will be out of state as of 12/20 but will be reachable via phone or email.

#### **COMMUNICATIONS FROM THE MAYOR AND COUNCIL:**

- Mayor V. Platt mentioned the need for a Mayor Pro-Tem, Mr. B. Platt nominated Mr. Splane, supported by Ms. Burillo. Mr. Rob Splane will be the new Mayor Pro-Tem.
  - Ayes: 6            Nays: 0            Absent: 1
- Applications for the vacant Council position will be accepted until December 5 so that the position may be filled before the December 8 meeting.
- Ms. Burillo asked about the letter that Mr. George Sadler presented at the last meeting during the public comment portion.
  - Ms. Ladner advised the Council that the City Attorney stated that there was no reason to take action and that the election's results stand.
- Mr. Splane thanked the new members for their interest in the Redevelopment Ready program.
- A list of Boards/Commissions/Committees will be sent out to all Council members, requesting that they choose three that they would like to be a member.

**ADJOURN:**

- There being no further business to come before the Council, the meeting adjourned at 9:18 pm upon a motion by Ms. Burillo and supported by Mr. B. Platt. The next regularly scheduled meeting will be on December 08, 2020, at 7:30 pm, and will be held virtually.

Respectfully Submitted



Cheri Eisenlohr  
Deputy City Clerk