

MEMORANDUM

To: Hart Planning Commission
Date: December 19, 2017 (January 4 meeting)
From: David M. Jirousek, AICP
RE: **2017 Annual Report Summary and 2018 Goals**

2017 Summary Actions

- Meetings: 11
- Text Amendment Recommendations to Council: 3
- Special Land Uses Reviews: 1
- Site Plans: 2
- Zoning Map Amendments: 1
- Master Plan recommendation of approval.

Zoning Text Amendments and Issues

1. B-1 District. Public hearing on September 7, positive recommendation to City Council (4-0).
2. Sign Ordinance- Public hearing on July 6, positive recommendation to City Council regarding Section 1259.08 Illumination (5-1); a secondary positive recommendation to City Council regarding sign illumination provided August 3 (5-1). Public hearing on September 7 regarding entire sign chapter (no action taken).
3. Chickens. Public hearing on September 7, tabled (4-0). Motion to take no action on October 5 (5-0).
4. Medical Marihuana. Recommendation to City Council opt-out on December 7 (5-0).

RRC® Best Practices Accomplishments

1. Master Plan update with Corridor and Downtown Plan.
2. CIP Manual.
3. Public Participation Plan.
4. B-1 District.
5. Development Review Manual.
6. Redevelopment Ready Sites.
7. Educational Program.

Reviews

1. Wadel Stabilization, Inc., 3006 Polk Road: Zoning Map Amendment Request. Positive recommendation to City Council on January 12 (4-0).
2. Krystal Matthews, 118 S. Peach Street: Special Land Use for 7-12 Child Day Care in Home. Approved on July 6 (6-0).
3. Cihak Enterprises LLC, Comfort Drive: Site Plan Review. Approved conditionally on October 5 (5-0).
4. George Sadler, 314 State Street: Special Land Use and Site Plan for Multi-Family Housing. No action, application incomplete. Motion to postpone action December 7 (5-0).

Discussion Topics

1. Sign Ordinance. January 12, February 2, March 2, May 4, June 1, July 6, August 3, September 7, October 5, December 7.
2. Medical Marihuana. January 12, 2017, February 2, March 2, December 7.
3. Redevelopment Ready Communities® best practices. February 2, March 2, April 6, May 4, June 1, July 6, August 3, December 7.
4. Chickens. May 4, June 1, July 6, August 3, September 7, October 5.
5. B-1 District. July 6, August 3, September 7.
6. Master Plan. September 7, October 5 (approved 5-0 for distribution), December 7 recommendation of approval (5-0).
7. 314 S. Street Apartments. October 5, December 7.
8. Griswold Street Senior Living. December 7.

Goals for 2018- To discuss on January 4, 2018

1. Set meeting dates.
2. Orientation training for newer members.
3. Continuing education- topics and opportunities.
4. Master plan implementation- short-term actions.
5. Finalization of sign ordinance.
6. Others TBD.

Please do not hesitate to contact me with questions or concerns at 616-988-3525 or by email at jirousek@williams-works.com.