

City of Hart, Michigan
CITY COUNCIL AGENDA
April 14, 2020, 7:30 PM
Community Center, 409 State Street, Hart, Michigan

Please click the link below to join the webinar:
<https://us04web.zoom.us/j/751272076>

Or iPhone one-tap :

US: +13126266799,,751272076# or +16465588656,,751272076#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 301 715 8592 or +1 346 248 7799 or +1
720 707 2699

Webinar ID: 751 272 076

International numbers available: <https://us04web.zoom.us/j/751272076>

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

1. Call to Order
2. Roll Call – LaPórté, Burilla, Frontiera, Hegedus, La Fever, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from March 24, 2020.
6. Public Comments, Correspondence, Events, Presentations
7. Department Reports (* written report will be provided)
 - a. Police b. BioPure c. Public Works d. Energy e. HEART
8. Reports of Boards, Commissions, and Committees (***) Minutes in the packet)

1. Cemetery	9. Power	16. Tax Abatement
2. DPW	10. Recreation	17. Water/BioPure
3. Housing Board of Review	11. Parks	18. Neglected/Dangerous Properties
4. Finance/Personnel	12. Library	20. H.E.A.R.T
5. Fire Board	13. Planning	21. Hart Lake Board
6. Historic	14. TIFA	22. Election Commission
7. Police	15. ZBA	23. Starting Block Kitchen Incubator
24. Compensation Com.		
9. Bills, Claims, Payroll
10. Action Items
 - a. Resolution 2020-25 Accept bids and authorize purchase and installation of fencing at DPW location 1010 S State Street as an “Essential Project”.
11. Discussion Items
 - a. Special/city events current status, plans for additional requirements/decisions to cancel
 - b. Longer term hand washing/sanitation stations for public parks and properties
 - c. Alternative FY 2021 Budget workshop planning due to restrictions
12. City Manager Report
13. Communications from the Mayor and Council
14. Adjournment –

[Access is provided through the Michigan Relay Service for individuals with speech or hearing impairments. https://hamiltonrelay.com/michigan/index.html](https://hamiltonrelay.com/michigan/index.html)

With advance notice of seven calendar days, the City will provide interpreter services at all public meetings, including language translation and signage for the hearing impaired. Call 231-873-2488. La Ciudad proporcionará servicio de intérprete para esta reunión pública si se pide con siete días de anticipación, lo cual incluye la traducción de idioma y letreros para los con una discapacidad auditiva. Llame al 231-873-2488.



**CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
MARCH 24, 2020, 7:30 P.M.
MINUTES**

PRESENT: Mayor Ron LaPorte, Councilors: Joe Frontiera, Jason La Fever, Rob Splane, Catalina Burillo, and Steve Hegedus

ABSENT: Vicki Platt

OTHERS PRESENT: Energy Department Superintendent – Mike Schiller, BioPure Superintendent – Paul Cutter, Police Chief – Juan Salazar, DPW Superintendent – Brad Whitney, City Manager – Lynne Ladner, and Deputy City Clerk - Cheri Eisenlohr.

Mayor LaPorte called the meeting to order at 7:30 pm, following the roll call, the Mayor lead the Council in the pledge of allegiance.

AGENDA:

- Mr. Splane made a motion to approve the agenda along with its verbally mentioned amendments to remove item 6a and 10a, supported by Ms. Burillo, the motion carried.
 - Ayes: 6Nays: 0 Absent: 1

MINUTES:

- Mr. Hegedus made a motion to approve the minutes of March 10, 2020, meeting, supported by Mr. Frontiera, the motion carried.
 - Ayes: 6Nays: 0 Absent: 1

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- No public

DEPARTMENT REPORTS:

Police Chief, Juan Salazar:

- Written report provided in the packet.

Energy Dept. Superintendent, Mike Schiller:

- Recently we have been preparing for COVID-19 concerns making sure we have an adequate amount of material on hand. We have recently ordered transformers being that we are not sure of availability in the near future. We have been told new transformers are 40 weeks out at this point. We have been buying rebuilt transformers. The Energy Dept is focusing on doing smaller maintenance jobs at this time to try and maintain the material in stock in case of an emergency. We are told there is some uncertainty on the material getting delivered at a regular schedule.
- On a different topic, the Dam's hydro output, on average, is 1,350,000 kWh per year since 2009.
- Last year the output was 1,756,800 Kwh. This is enough energy to supply 146 homes at 1000 kwh a month for one year.
- We are going to reduced staff as of 3-24-2020. The Energy Dept. will have a rotating two-person crew until April 14. During the time away period for the other two-person crew, they are on Active Call-In. I will be working regular hours.

BioPure Superintendent, Paul Cutter:

- A written report was provided in the packet.

DPW Superintendent, Brad Whitney:

- Booster Pump Motor/Pump Reinstalled
- Check Wells/Towers/Booster Pump By-Weekly
- Tree Trimming sidewalks
- 14 Miss Digs

- Grade Gravel Roads
- Cold Patch Paved Roads
- Read Water & Electric Meters
- Monthly Water Reports
- Quarterly voe Sampled, Results Very Good
- Playgrounds Closed
- Skate Park Closed
- Pickle Ball Nets Removed
- Street Sweeping Daily
- We will be going to a reduced staffing schedule starting today. One man will be at work every day, rotating weekly, all others will be on "ACTIVE CALL IN."
- Superintendent will also be at work every day.

HEART Director, Nichole Steel:

- I would like to extend my thanks to the hiring committee and the HEART Board of Directors for the opportunity to be a part of the Heart Economic and Redevelopment Team as your Director! My first day was March 16, 2020, the same day Governor Whitmer issued the 6-foot distancing order making it an interesting time to start a position in economic development. Nonetheless, it's a time for us to come together as a community, and having the HEART organization in place is vital to coming out stronger on the other side of this.
- Christine Rickard, the Interim Manager, has been a wonderful resource. I am grateful for the effort she and the board put into preparing the downtown office. Christine gave me a tour of the community and introduced me to as many people possible before the distancing order.
- My focus has been to familiarize myself with the current community and economic development projects, events, businesses, affiliates, and the history of Hart. I had the opportunity to meet with Scott Beal, who was a wonderful resource and brought me up to speed with what's happening with our Chamber & Tourism Organizations.
- The Rich Tompkins Memorial SK scheduled for 05.25.20 (Memorial Day) has been canceled.
- The City of Hart Redevelopment Ready Community Certification Event originally scheduled for 05.08.20 has been postponed to an unknown date.
- I will be converting the Hart Main Street website to the new HEART website (www.takemetohart.com) with updated information in the upcoming weeks.
- Rescheduling or cancelation of additional community events or projects will be evaluated as needed and properly communicated.

BILLS, CLAIMS, & PAYROLL:

- Bills: \$96,681.23 Payroll: \$58,079.35 Grand Total: \$156,760.58
 - Mr. Splane made a motion to approve, supported by Mr. La Fever, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1
 - Mr. Hegedus asked if the budget amount was available for legal services; Ms. Ladner did not have that information available at this time.

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:

To: Mayor and Council

From: Lynne Ladner

Date: 03/21/2020

Re: Res. 2020-23

Resolution 2020-23 is an expenditure that I have been discussing with staff and Gracon our IT contractor since I arrived and as recently as the end of last year accepted that this was something that would need to wait until FY21 due to the requirement that a new physical server box would be required to make this happen.

Currently, the City of Hart does not have the ability to work remotely. That generally sounds like a nice to have an issue, not a must-have when you are prioritizing the work that the City does. But from a general operation standpoint, that is not actually the case. By not having the infrastructure in place to allow for remote work, what the City currently has is city operations taking place in five separate locations. Because of this and because of records retention needs and requirements, we have five separate sets of back up information, any of which can be compromised, or protocols missed, and a daily back up missed potentially losing critical data. Additionally, the downtown office formally Main Street, now Economic and Community Development and HEART, is not connected to City Hall computers, and it really needs to be so that access to historical files and future files are maintained. Large files cannot be shared from location to location without loading them to an external drive and hand carrying them as email has size limitations. If we were to have an employee or department head that requested an accommodation to work remotely, we do not currently have the ability to allow that accommodation, not short term or long-term. Department heads do not currently have access other than through phone apps to view SCADA systems and then are not able to make adjustments but must return to work to make those adjustments.

So here we are, March 2020, and we are seeing an urgent need to put in place the infrastructure and technology to permit department heads and even some other essential employees to work remotely in order to ensure the continuity of our city government. This project solves not just a short-term potential need for allowing department heads and essential clerk/treasurer office employees to continue their work remotely, but it connects all of our locations throughout the City long-term.

In an effort to mitigate an expense that was not planned or budgeted for this year, I had our contractor explore options and verified with the City Attorney that this is legal, but we can make the purchase using a 60-month installment purchase agreement. This will not be the only major technology purchase that is necessary to bring city operations on to standardized platforms (Windows 10 operating system and Office 365, to name a few), but this will be a major step forward.

Lynne

RESOLUTION 2020-23
City Council
City of Hart, Michigan
Oceana County

Authorizing the purchase and installation of server and required software to update IT infrastructure to ensure continuity of City operations

WHEREAS, the ongoing threat of disease caused by the national CORVID 19 pandemic has increased the need for City employees and officials to have the ability to use computers and technology as they work from remote locations, and

WHEREAS, the City's IT provider, Gracon, has, in response to this emergency need, recommended more immediate upgrades to the City's computer server and associated software and the addition of remote access, and

WHEREAS, Gracon has obtained competitive bids on hardware, software and other equipment for the purchase of the necessary server, server operating licenses and remote operating licenses for essential personnel (the five department heads, three clerk/treasurer and billing staff and the city manager), and

WHEREAS, the Council further has concluded that this is an emergency situation that warrants immediate action so as to ensure that City services are continued with a minimum level of disruption and a minimum level of health risk to City staff, employees and residents

WHEREAS, under Act 99 the City has the authority to enter into installment purchase agreements which do not exceed 1.25% of the City's total taxable value for real and personal property less any outstanding agreements which allows the City to spread this unplanned and unbudgeted expense over five years

THEREFORE, BE IT RESOLVED,

1. *The City of Hart authorizes the City Manager to execute the contracts necessary to proceed with the Gracon recommendation issued on 3/12/2020 for HPE Server, 35 Windows User CALS, and 9 Remote Desktop Server Licenses. This authorization includes the authority to proceed even if 3/24/2020 pricing changes the prior bid amounts, in light of emergency issues and unknown contingencies in market, provided the current amount of _____ does not increase by more than ___%.*
2. *The City of Hart authorizes the City Manager to enter into an installment purchase contract for up to 60 months for the purchase.*

Moved by Mr. Splane, supported by Mr. Hegedus, and thereafter adopted at the regular City of Hart City Council meeting on March 24, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr,
Deputy City Clerk

Discussion:

- Mr. Frontiera asked what the interest rate would be on the finance option and was informed by Ms. Ladner stated that she provided the rate at this time, finance charges would be approximately \$4,000.00, Mr. Splane calculated that this would be at a 25% interest rate.
- If the governing body does not budget for this purchase in the next year, the equipment will go back with no penalty. Ms. Ladner does not see any reason that this would be sent back as a server will always be needed.
- Mr. Frontiera asked if this could go out to bid, Ms. Ladner explained that the quote consistent with what other vendors would be selling the equipment for.
- Mr. La Fever asked if there were funds available at this time to purchase the server outright and was advised that the City does. He feels that this would be the best option at this time.
- Mr. Splane brought up the SAW grant and how it is cheaper to plan in advance for possible expenditures rather than having to pay for them on an emergency need basis. He wonders if this is a "knee jerk" reaction as it has to be ordered, installed, and implemented, and by the time this is in place, the immediate need may have passed. He realizes that it is needed at this time, but need to look at the big picture and that we spend \$15,000 now vs. \$45,000 that might be needed in a year or two that accomplishes future needs as well. Ms. Ladner said that this is the foundation; the end game would be to bid it out.
- Mr. Frontiera asked for confirmation if this was only needed because of the COVID-19 virus, Ms. Ladner advised that this upgrade was to be in the next budget.
- Gracon is our IT provider, Ms. Ladner did look at other IT providers last fall and struggled to find local companies.
- Mr. Splane asked why the IT company hasn't provided an outline of purchases that might need to be made in the future.
- Ms. Ladner has talked to Mike Grady regarding just that and was told that the prior City Manager was not comfortable making decisions regarding this issue and would leave it for his replacement to accomplish.
- The Mayor feels that if it isn't done tonight, it may be harder down the road to establishing being able to work from home.
- Ms. Ladner stated that this is a critical infrastructure upgrade and would be moved to the top of the list to be put in place.
- Mr. Splane asked about the Union Contracts and HR issues allowing employees to work off-site? The only ones to have access are Department Heads, office staff, and the Director of HEART, so there would not be

any issues.

- Ms. Burillo asked is there a projection of possible cost for the next few years for this system. Ms. Ladner stated that the City has an annual LAN hour contract with Gracon so that they can service our systems. The blocks are \$1600.00 a block, and the City usually goes through 4 blocks a year, the long term goal is to get all systems on a standardized system, software, and platform. This would allow all department systems to be upgraded at the same time.

RESOLUTION 2020-24
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE CITY MANAGER TO TAKE NECESSARY ACTIONS TO COMPLY WITH STATE OF EMERGENCY AND EXECUTIVE ORDERS RELATED TO COVID 19

WHEREAS, the Governor of the State of Michigan and the President of the United States have declared a State of Emergency related to the COVID-19 virus; and

WHEREAS, the City is required to maintain essential operations while still complying with all Federal and State orders and directives during this time of emergency; and

WHEREAS, the City Council desires to secure the benefits of efficient self-government and to promote and protect our common interests and welfare; and

WHEREAS, the City Manager needs to be able to take action to protect the health and welfare of the residents and employees of the City;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Authorizes the City Manager to put in place such temporary internal policies as needed to continue day-to-day operations while complying with Federal and State orders and directives and;
Requires that the City Manager inform the Council of any such policies enacted in a timely fashion if not before the action is taken but in such a manner as not to jeopardize the health and safety of the residents and employees.

Moved by Mr. La Fever, and supported by Ms. Burillo, and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, March 24, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

SPECIAL EVENTS PERMITS:

- None

DISCUSSION ITEMS:

- None

CITY ATTORNEY'S REPORT:

- No report was given/provided.

CITY MANAGER'S REPORT:

- Future meetings will be conducted via ZOOM. Ms. Ladner will obtain a month-to-month subscription to use the service.
- Employees are on rotation and are on Active Call-in Status. The employee must answer their phone with 5 minutes of the call and report to work within 20 minutes if needed. If they don't answer or show, the call-in pay is forfeit, and ETO would have to be used.
- One person per vehicle policy is in effect.
- Self-quarantining, if deemed necessary, Shelby and Pentwater are doing similar procedures.
- The Mayor asked for notices to go out on what is acceptable to be flushed. Ms. Ladner had posted this information on the website and Facebook already.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mr. La Fever suggested that the City-wide cleanup be held in the fall. Council agreed with this suggestion.

There being no further business to come before the Council, the meeting adjourned at 8:10 pm, upon motion by Mr. Hegedus and supported by Mr. Frontiera. The next regularly scheduled meeting will be on March 24, 2020, at 7:30 pm.

Respectfully Submitted



Deputy City Clerk



CITY OF HART – ENERGY DEPARTMENT

POWER BOARD @ CITY HALL
 407 STATE STREET, HART, MICHIGAN
 MONDAY, APRIL 6, 2020
 8:30 AM – MINUTES

Present via ZOOM: Chair, Mike Powers, Members: Gayle Forner, Nick Wadel, Steve Bruch, Jason La Fever and Joe Frontiera

Absent: Mike Powers, and Joe Frontiera (unable to connect)

Others present: City Manager – Lynne Ladner, Energy Superintendent – Mike Schiller and Deputy Clerk - Cheri Eisenlohr

Call to Order: City Manager, Lynne Ladner, called the meeting to order at 8:54 am.

Agenda:

- Mr. Forner made a motion to accept the agenda, supported by Mr. Bruch, all ayes, the motion carried.

Minutes:

- Mr. Wadel made a motion to accept the minutes from the September 30, 2019, meeting, supported by Mr. Bruch, all ayes, the motion carried.

Public Comment:

- None

Superintendents Report:

- The remaining overhead lines have been removed from the lake project.
- Poles are being replaced along State Street as needed.
- Poles are being moved from back yards to the road along Tyler Rd.
- Generators 1 and 3 are operational at the diesel plant. Work is being done to get #3 on-line.
- The bad underground wire along Johnson St. has been replaced.
- Normal upgrading work is being done.
- There have been a few new services installed.
- Due to COVID-19, employees are working alternate days and only allowing one employee in a vehicle at a time.
- The shop is being cleaned daily.
- Some supplies have been more difficult to obtain currently.
- Inventory is in good shape.
- An order has been placed for rebuilt transformers.
- The dam is in working order, no major run-off this spring.

City Manager Report:

- COVID-19 Response
 - Customer Impacts
 - GHSP has closed temporarily; they are hoping to get involved with making respirators. MPPA has been advised of their shut down and our reduced consumption of energy.
 - Employee work rotations
 - Mr. Schiller covered this already.
 - MPSC Ongoing Issues list as of 4/3/2020
 - Ms. Ladner gave a review of what has been accomplished and what hasn't.
- MPPA/MMEA Annual Stakeholder's Meeting Cancelled
 - The next meeting will be in 2021.
- Pegasus Wind Project Status
 - The project is on hold.
- Coldwater Peaking Plant Project
 - The project is on hold.
- General Information – MPPA Board Meetings, operation, AFEC outage

- Employees of MPPA are working from home; daily conference calls are being held. AFEC outages will be in the fall rather than this spring.

Comments from the Power Board:

- Mr. Bruch asked Mr. Schiller, who was qualified to run the dam, Mr. Schiller advised that all six employees of the Energy Department are trained.

Adjournment:

- Mr. Forner made a motion to adjourn at 9:18 am, supported by Mr. Bruch, all ayes, the motion carried.

Next Meeting: May 4, 2020, at 8:30 am.



CITY OF HART

407 S. STATE ST.
HART, MI 49420

TAX INCREMENT FINANCE AUTHORITY (TIFA)

April 3, 2020, at 9:00 am

SPECIAL MEETING MINUTES – DRAFT

Members Present via Zoom: Steve Bruch, Tracey Lipps, Scott Hegg, Lynne Ladner, and Gale Goldberg (arrived at 9:11 am)

Members absent: Bill Hegg

Others present: Deputy City Clerk - Cheri Eisenlohr, City Attorney Representative – Mark Nettleton

Call to Order: Ms. Ladner called the meeting to order at 9:05 am. Rollcall was then taken.

Agenda Approval:

- Ms. Lipps made a motion to approve the current agenda, supported by Mr. S. Hegg, all ayes, the motion carried.

Minutes Approval:

- Mr. S. Hegg made a motion to approve the minutes from March 12, 2020, meeting, supported by Mr. Bruch, all ayes, the motion carried.

Public Comments: None

Action Items:

- Amend the FY20 Budget to provide matching funds for the Small Business Relief Grant Program.
 - Ms. Goldberg made a motion to approve the amendment to the Budget, supported by Ms. Lipps. Voice roll call, all ayes, the motion carried.
- Authorize the expenditure of \$21,090 as a matching contribution to the Small Business Relief Grant Fund.
 - Mr. Bruch made a motion that the TIFA Board authorize the expenditure of \$21,090.00 as a contribution to the Small Business Relief Grant Fund program, which is part of the Federal Coronavirus Relief Bill (CARES Act). These funds which will be combined with the funds that have been allocated to Oceana County by the MEDC will only be allocated to applicant businesses located in the City of Hart TIFA District and will be considered to be a grant to the business unless the funds are deemed to be used in a manner that does not comply with the regulations of the Small Business Relief Grant Fund Program at which time it will become a five-year payable loan at one (1) percent interest, the funds will remain in possession of the City of Hart for distribution. The motion was supported by Mr. S. Hegg, voice roll call, all ayes, the motion carried.

Communications from Members: None

Mr. S. Hegg made a motion to adjourn the meeting at 9:47 am, supported by Mr. Bruch, all ayes, the motion carried, and the meeting adjourned.

The next regularly scheduled meeting will be determined after the review committee has met, members will be advised as to the date and time.

PAYROLL AMOUNTS					
03/19/20					
Pay 480		GROSS PAY	OVERTIME	ETO Buy Back	BASE PAY
Employee Code	Dept.		PAY		
FULL-TIME					
DIR.	MSM	\$1,730.88	\$0.00	\$0.00	\$1,730.88
DPW1	DPW	\$1,968.00	\$0.00	\$0.00	\$1,968.00
DPW2	DPW	\$2,164.80	\$0.00	\$0.00	\$2,164.80
DPW3	DPW	\$2,200.88	\$0.00	\$0.00	\$2,200.88
DPWS	DPW	\$2,376.80	\$0.00	\$0.00	\$2,376.80
ENERGY1	Energy	\$3,253.60	-\$117.60	\$0.00	\$3,136.00
ENERGY2	Energy	\$3,567.20	-\$117.60	\$0.00	\$3,449.60
ENERGYS	Energy	\$3,765.61	\$0.00	\$0.00	\$3,765.61
ENERGY3	Energy	\$2,688.81	\$0.00	\$0.00	\$2,688.81
ENERGY4	Energy	\$2,488.80	\$0.00	\$0.00	\$2,488.80
ENERGY5	Energy	\$2,285.50	-\$183.90	\$0.00	\$2,101.60
DCC	Office	\$1,556.00	\$0.00	\$0.00	\$1,556.00
MGR.	Office	\$3,552.00	\$0.00	\$0.00	\$3,552.00
CC	Office	\$1,968.80	\$0.00	\$0.00	\$1,968.80
DCC	Office	\$1,381.60	\$0.00	\$0.00	\$1,381.60
PO	Police	\$2,097.60	\$0.00	\$0.00	\$2,097.60
PO	Police	\$2,366.36	-\$59.00	\$0.00	\$2,307.36
PO	Police	\$2,074.40	\$0.00	\$0.00	\$2,074.40
PC	Police	\$2,463.20	\$0.00	\$0.00	\$2,463.20
DS	Police	\$2,154.41	\$0.00	\$0.00	\$2,154.41
BIOS	WW	\$2,816.00	\$0.00	\$0.00	\$2,816.00
BIOS	WW	\$2,164.80	\$0.00	\$0.00	\$2,164.80
BIOS	WW	\$2,572.92	-\$372.04	\$0.00	\$2,200.88
TOTAL		\$55,658.97	-\$850.14	\$0.00	\$54,808.83
COUNCIL					
CC1		\$0.00	\$0.00	\$0.00	\$0.00
CC2		\$0.00	\$0.00	\$0.00	\$0.00
CC3		\$0.00	\$0.00	\$0.00	\$0.00
CC4		\$0.00	\$0.00	\$0.00	\$0.00
CC5		\$0.00	\$0.00	\$0.00	\$0.00
CC6		\$0.00	\$0.00	\$0.00	\$0.00
CC7		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
PART-TIME					
MGR.	HHD	\$526.35	\$0.00	\$0.00	\$0.00
MSM	HMS	\$517.50	\$0.00	\$0.00	\$0.00
EW	Office	\$0.00	\$0.00	\$0.00	\$0.00
CEO	Office	\$0.00	\$0.00	\$0.00	\$0.00
PPO	POL-PT	\$0.00	\$0.00	\$0.00	\$0.00
PPO	POL-Pt	\$12,475.23	-\$432.63	-\$11,930.10	\$0.00
TOTAL		\$13,519.08	-\$432.63	-\$11,930.10	\$0.00
TOTAL PAYROLL		\$69,178.05	-\$1,282.77	-\$11,930.10	\$54,808.83

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 02/21/2020
Re: Res. 2020-25 Accept bids and authorize purchase and installation of fencing at DPW location 1010 S State Street as an "Essential Project"

We have received bids for new fencing at the DPW where the waterworks building was removed. The bids were solicited and received before the current Stay Home EO was in place and the work is considered to be essential as we are experiencing issues with trespass and larceny at the site of items stored by the City on the property.

Bids were received from three companies, Great Lakes Pet Fencing (Hart) in the amount of \$10,725, AAA Fence, LLC (Muskegon) in the amount of \$10,648 and Affordable Fence (Muskegon) in the amount of \$17,257.43 with an alternative for a 1.8 oz fence coating at a cost of \$15,124.39

It is my recommendation that the City accept the bids and authorize selecting the low "local" bidder Great Lakes Pet Fencing for the project in the amount of \$10,725 a \$77 difference and it keeps the work with a local Oceana County business.

Lynne

RESOLUTION 2020-25
City Council
City of Hart, Michigan
Oceana County

***ACCEPT BIDS AND AUTHORIZE PURCHASE AND INSTALLATION OF FENCING AT
DPW LOCATION 1010 S STATE STREET AS AN ESSENTIAL PROJECT***

WHEREAS, the existing fencing was removed during the demolition of the water works building and was found to be in to deteriorated a state to re-install when the demolition was completed; and

WHEREAS, the City DPW department stores items on the property that need to be secured and the fencing will also provide a visual barrier from State Street of the items that are stored outside; and

WHEREAS, the need for the replacement of the fencing has been deemed essential as the City has begun to experience difficulties with trespass and larceny of objects stored on the property; and

WHEREAS, the bids had been solicited and received for the project prior to the issuance of Executive Order 2020-21 from Great Lakes Pet Fencing (Hart) in the amount of \$10,725, AAA Fence, LLC (Muskegon) in the amount of \$10,648 and Affordable Fence (Muskegon) in the amount of \$17,257.43 with an alternative for a 1.8 oz fence coating at a cost of \$15,124.39

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Accepts the bids for new chain link fencing with privacy strips at the DPW location 1010 S State Street and authorizes the acceptance of the lowest "local" bid for the project and awards the project to Great Lakes Pet Fencing of Hart in the amount of \$10,725

The City Manager is authorized to issue designation of the project as essential work in compliance with Executive Order 2020-21 and authorize the commencement of the project.

Moved by _____, and supported by _____, and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, April 14, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy Clerk



Project Proposal

City of Hart DPW Fencing

Estimate Date & Time: 03/04/2020 at 9:00 AM

Performed by: Joseph Rangel

Great Lakes Pet Fencing Incorporated

5745 N 136th Avenue

Hart, MI 49420

Office: 231.742.2036

PM Mobile: 231.747.4394

Description**QTY****Unit Price****Total**

6' Comm Galv CL	350'	\$23.00	\$8050
-----------------	------	---------	--------

6' Gray Tube Slats	2,870	\$0.73	\$2100
--------------------	-------	--------	--------

Labor to Install Slats		\$0.20	\$575
------------------------	--	--------	-------

Total Materials	\$10,150.00
Tax	Exempt
Total Labor	\$575.00
Total	\$10,725.00

Comments: **We require a 25% Retainer Fee upon scheduling.** All materials and labor are included in the installation of the Chain Link Fencing. The only labor to be charged is for installation of the Slats. You must provide us with a W9. Upon accepting this estimate, you must sign your name below. By signing, you are entering into a contract with Great Lakes Pet Fencing Incorporated as your hired contractor.

Project manager Signature: *Joe Rangel*

Customer Signature/Date:

Overview

Install 6' x 350' of 9 Gauge Commercial Silver Galvanized Chain Link Fencing at the City of Hart DPW.

Goals

1. Once the Hart DPW Staff removes the old stockade fencing & cleans up debris from the area, we will then install 6' x 350' of 9 Gauge Commercial Silver Galvanized Chain Link Fencing.
2. Upon completion of the new Chain Link Fencing, we will clean up and remove any debris from the new installation.
3. We will notify the Supervisor of the upcoming completion date and schedule an assessment of the fence to be approved.
4. Once approved, payment is due upon completion.

Specifications

Install 6' x 350' of 9 Gauge Commercial Grade Silver Galvanized Chain Link Fabric with 2 7/8" Corner Posts & concrete, 1 7/8" Line Posts, 1 5/8" Top Rail and 7 Gauge Tension Wire on the bottom. The 6' Gray tube slats carry a 30 year warranty.

AAA Fence, LLC
 7985 Division Ave, SW
 Grand Rapids, MI 49548
 Grand Rapids 616.245.3362
 Holland 616.392.3333
 Muskegon 231.780.0000
 Fax 616.245.7334
 www.aaafencelc.com

NAME: City of Hart		DATE: 3/5/20
ADDRESS: 1010 State St		
CITY: Hart	STATE: MI	ZIP:
TELEPHONE: 231.873.3100		Brad

Long After the Sweetness of Low price is Gone,
 The Bitterness of the Poor Quality Remains.



We accept



353'	Wire			Height 72" Tall 9 gauge galvanized chain link
353'	Top rail			Diameter 1 5/8" w/ Gray privacy slats
33	Line Post 10' o/c			Diameter 2" Length 8' galvanized
3	End Post			Diameter 2 1/2" Length 8'-6" " "
2	Corner Post			Diameter 2 1/2" Length 8'-6" " "
	Walk Gate			Width Height
	Double Drive Gate			Width Height
353	Privacy Strips			Bottom Lock
	TOTAL		10,648 ⁰⁰	Installed All post set in cement

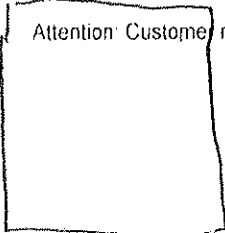
Cost of Transaction \$ 10,648⁰⁰ Down Payment \$ PCH Balance Due on Completion \$ 10,648⁰⁰

Balance of payment is due upon completion. Late payments are subject to interest charges of the rate of 2% per month on unpaid balance. Customer to pay all actual and reasonable attorney fees for contractor's attorney and costs of collections in the event of a contractual dispute that ultimately results in judgement of any amount being taken by the contractor against customer. Price quoted is an estimate. I have read and understand this contract. The price, specifications, and conditions are satisfactory and I hereby accept. You are authorized to do the work as specified. Down payment will be used in Lieu of signature for acceptance of this contract. A 3% convenience fee will be added to Credit and Debit card payments.

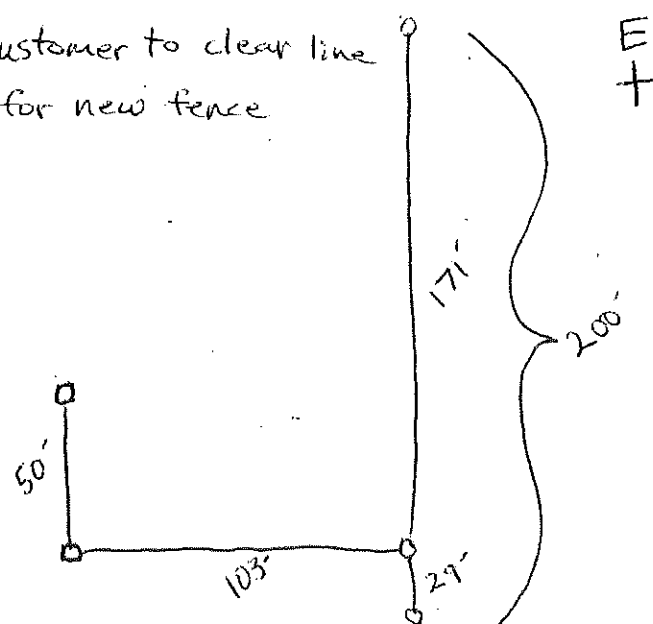
CUSTOMER SIGNATURE _____

ACCEPTED BY _____

Attention: Customer responsible for lot lines, dirt removal, cleaning fence lines, and permits, if any.



customer to clear line
 for new fence



**Before We Dig
 We Will Call Miss Dig
 1-800-482-7171**

We assume NO responsibility
 for damages to hidden utilities, including
 underground sprinklers.

confirmation number

Alt. City of Hart to install
 privacy slats

Less 1800⁰⁰
 01

Affordable Fence

3005 South Getty
Muskegon, MI 49444
Muskegon: 231.780.4444
Grand Haven: 616.844.5216
AP's Cell 231.736.2264
Email: aluke3681@charter.net

We Accept:  

Name: DPW of Hart Date: 3-18-2020
Address: _____
City: Hart State: MI Zip: _____
Telephone: office 231.873.3100 cell 231.638.2052 *Brad*

GET YOUR LOWEST PRICE, THEN CALL **Affordable** FOR THE **BEST** PRICE.

350'	Security fence			Height	6' NL 9g bw needle link 9ga A
350'	Top rail			Diameter	1 5/8 sch 40 6' H grey 2" mesh
32	Line Post			Diameter	Length
2	End Post			Diameter	Length
2	Corner Post			Diameter	Length
/	Walk Gate			Width	Height
/	Double Drive Gate			Width	Height
38	Cement				180 #'s per post
400	Fence ties				6ga. Alum
	TOTAL				17,257.43 Installed

Cost of Transaction \$ _____ Down Payment \$ 0 Balance Due on Completion \$ _____

Balance of payment is due upon completion. Late payments are subject to interest charges of the rate of 2% per month on unpaid balance. Customer to pay all actual and reasonable attorney fees for contractor's attorney and costs of collections in the event of a contractual dispute that ultimately results in judgement of any amount being taken by the contractor against customer. Price quoted is an estimate. I have read and understand this contract. The price, specifications, and conditions are satisfactory and I hereby accept. You are authorized to do the work as specified.

CUSTOMER SIGNATURE _____

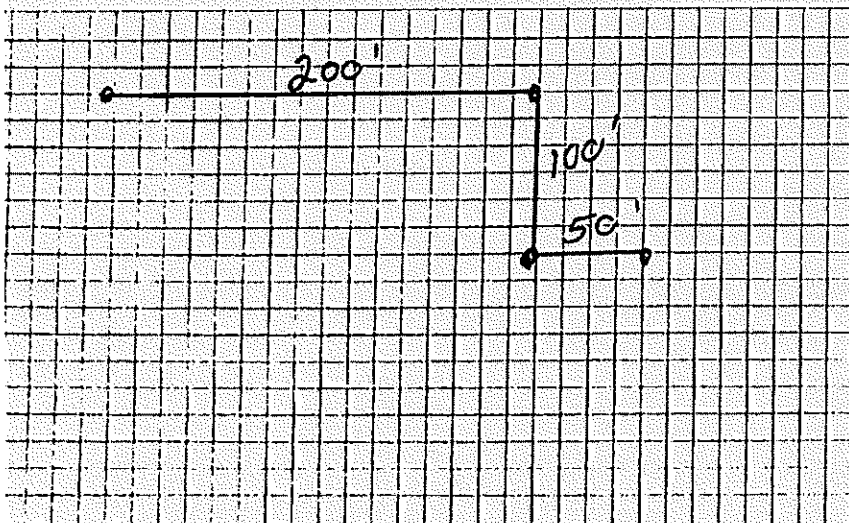
Date _____

ACCEPTED BY _____

Date _____

Attention: Customer responsible for lot lines, dirt removal, cleaning fence lines, and permits, if any.

Before We Dig
Please Call Miss Dig
1-800-482-7171
We assume **NO** responsibility
for damages to hidden utilities.



Confirmation Number

Alternate:

Same layout / frame

Just 1.8 oz. on coating

15,124.39

2020 Schedule of Events for the City of Hart

April

11 ~~Hart Hills Gravel Bike Race @ Hart Commons~~

May

25 ~~Rich Tompkins Memorial Day 5K Race, Youth mile 8 am, 5K 9:30 pm, Bridge Walk to Follow~~
25 Memorial Day Parade starts at 11:00 am, at the Courthouse

June

5-7 ~~National Asparagus Festival and Parade (Sat 2:00 pm)~~

11 **Music on the Commons 7:00 - 9:00 pm - Featuring: Phillip Michael Scales**

18 **Music on the Commons 7:00 - 9:00 pm - Featuring: The Drew Hale Band**

July

2 Hart Sparks - Fireworks at dusk, over Hart Lake - Featuring: The Rocket Fuel Haulers

8-12 Vietnam Traveling Wall @ Oceana County Fairgrounds

10 Music at the Hart Historic District 7:00 pm - Featuring: TBA

11-12 Shakespeare Festival on the Commons - 7:00 to 8:30 pm

16 Music on the Commons 7:00 to 9:00 pm, Featuring: Cluster Pluck & the Plucking to Feed Drive

17 Music at the Hart Historic District 7:00 pm - Featuring: TBA

24 Music at the Hart Historic District 7:00 pm - Featuring: TBA

25 Annual Car Show - Downtown

25-26 4-H Open Adult & Youth horse show. Shows are at 9:00 am both days at the Fairgrounds.

30 Music on the Commons 7:00 to 9:00 pm - Featuring: The Smokin Dobroleles

31 Music at the Hart Historic District 7:00 pm - Featuring: TBA

August

7 Music at the Hart Historic District 7:00 pm - Featuring: TBA

13 Music on the Commons 7:00 to 9:00 pm - Featuring: Yesterday's Wine

25-29 Oceana County Fair

27 Music on the Commons 7:00 to 9:00 pm - Featuring: The Scottville Clown Band

28 Music at the Hart Historic District 7:00 pm - Featuring: TBA

September

4-5 Hart Pow Wow - Oceana County Fairgrounds

4-5 Heritage Days - Historic District - Entertainment and Dining

19 Hispanic Heritage Celebration @ the Hart Commons

October

31 Business Downtown Trick or Treating, 4:00 to 6:00 pm

November

11 **Veteran's Day Parade & Memoriam - 11:00 am**

27 **Christmas Parade 6:30 pm**

December

31 New Year's Eve Ball Drop

Early 2021 Events

February

6 *Winterfest: Antique Snowmobile Show*