

PUBLIC NOTICE OF ELECTRONIC MEETING OF THE CITY OF HART CITY COUNCIL

PLEASE NOTE: THIS NOTICE IS GIVEN AND PUBLISHED PURSUANT TO SECTION 1 (a) OF EXECUTIVE ORDER 2020-75 ISSUED BY GRETCHEN WHITMER, GOVERNOR FOR THE STATE OF MICHIGAN.

The City of Hart Council is meeting electronically as a result of the COVID-19 virus and to protect the health, safety and welfare of the citizens of Hart, Michigan of such virus, pursuant to law and the mandates of Executive Order 2020-77 issued by Governor Gretchen Whitmer.

You are invited to the City of Hart Council Meeting being conducted live via Zoom Webinar Meetings

When: Tuesday May 12, 2020 at 7:30 pm Eastern Time (US and Canada)

Click the link below to join the webinar:

<https://us02web.zoom.us/j/84596158170>

Or iPhone one-tap :

US: +13017158592,,84596158170# or +13126266799,,84596158170#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 845 9615 8170

International numbers available: <https://us02web.zoom.us/j/84596158170> For additional information regarding how to attend the meeting call the city manager at (231) 873-2488. Project information is available at Hart City Hall and online at www.cityofhart.org

[Access is provided through the Michigan Relay Service for individuals with speech or hearing impairments https://hamiltonrelay.com/michigan/index.html](https://hamiltonrelay.com/michigan/index.html)

Dated: May 8, 2020

Lynne Ladner, MPA
City Manager

City of Hart, Michigan
CITY COUNCIL AGENDA
May 12, 2020, 7:30 PM
Community Center, 409 State Street, Hart, Michigan

City of Hart Council Meeting is being conducted live via Zoom Webinar Meetings
for login information go to www.cityofhart.org

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

1. Call to Order
2. Roll Call – LaPorte, Burilla, Frontiera, Hegedus, La Fever, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from April 28, 2020.
6. Public Comments, Correspondence, Events, Presentations
7. Department Reports (* written report will be provided)
 - a. Police b. BioPure c. Public Works d. Energy e. HEART
8. Reports of Boards, Commissions, and Committees (***) Minutes in the packet
 1. Cemetery
 2. DPW
 3. Housing Board of Review
 4. Finance/Personnel
 5. Fire Board
 6. Historic
 7. Police
 8. Compensation Com.
 9. Power
 10. Recreation
 11. Parks
 12. Library
 13. Planning
 14. TIFA
 15. ZBA
 16. Tax Abatement
 17. Water/BioPure
 18. Neglected/Dangerous Properties
 19. H.E.A.R.T
 20. Hart Lake Board
 21. Election Commission
 22. Starting Block Kitchen Incubator
9. Bills, Claims, Payroll
10. Action Items
 - a. Resolution 2020-28 Authorize application for MDOT Category B Grant funding for Hanson St.
 - b. Resolution 2020-29 Accept bids for removal of trees near power lines and award project
 - c. Resolution 2020-30 Authorize transfer of Hart Main Street Fund Balance to Hart Economic and Redevelopment Team (HEART) for purposes within the City of Hart and matters related
11. Discussion Items
12. City Manager Report
13. Communications from the Mayor and Council
14. Adjournment –

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**CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
APRIL 28 2020, 7:30 P.M.
MINUTES**

PRESENT: Mayor Ron LaPorte (in person), Councilors: Vicki Platt, Jason La Fever, Catalina Burillo, (all via Zoom), and Steve Hegedus (in person)

ABSENT: Joe Frontiera

OTHERS PRESENT City Manager – Lynne Ladner, and Deputy City Clerk - Cheri Eisenlohr.

Mayor LaPorte called the meeting to order at 7:30 pm, he then dedicated the meeting to former Mayor, Don Hannigan who had passed away recently, following the roll call, the Mayor lead the Council in the pledge of allegiance.

AGENDA:

- Mr. Hegedus made a motion to approve the agenda, supported by Ms. Burillo, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1

MINUTES:

- Mr. Hegedus made a motion to approve the minutes of April 14, 2020, meeting, supported by Mayor LaPorte, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- None
- Public Hearing on Application to MNRTF Rec recreation Grant for Improvements to Veteran’s Memorial Park
 - Mayor LaPorte opened the public hearing at 7:32 pm.
 - Mr. John Urick, representing the VGW, had been in contact with Ms. Ladner about his concerns for the changes to the park and would like to be privy to the final design if the grant is approved.
 - Mayor LaPorte said that the Council would listen to any suggestions/comments that the VFW has to offer.
 - Mayor LaPorte closed the public hearing at 7:36 pm.

DEPARTMENT REPORTS:

Police Chief, Juan Salazar:

- Written report provided in the packet.

Energy Dept. Superintendent, Mike Schiller:

- Written report provided in the packet.

BioPure Superintendent, Paul Cutter:

- Written report was provided in the packet.

DPW Superintendent, Brad Whitney:

- Written report was provided in the packet.

HEART Director, Nichole Steel: Attended meeting via Zoom.

- Written report was provided in the packet.

BILLS, CLAIMS, & PAYROLL:

- Bills: \$149,393.28 Payroll: \$57,404.00 Grand Total: \$206,797.28
 - Mr. Hegedus made a motion to approve, supported by Ms. Platt, the motion carried.
 - Ayes: 6 Nays: 0 Absent: 1
 - Given the current health crisis, Mr. Splane asked if it was possible to stop in at City Hall to go over the invoices – he was told that he could.

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:

RESOLUTION 2020-26
City Council
City of Hart, Michigan
Oceana County
MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION
Veterans Memorial Park

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) offers grant assistance to qualified communities in Michigan; and the City of Hart has met the qualification standards including the preparation of a 5-Year Park and Recreation Master Plan (Master Plan) approved on January 24, 2017 by the Michigan Department of Natural Resources; and

WHEREAS, the City has selected Master Plan Project 5.2 Veterans Memorial Park for a 2020 MNRTF grant application; and

WHEREAS, City Engineer Prein&Newhof has prepared site development and cost estimate documents dated March 12, 2020 for the Veterans Memorial Park project; and

WHEREAS, the City Council desires to secure the benefits of efficient self-government and to promote and protect our common interests and welfare;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Approves and accepts the March 12, 2020 Veterans Memorial Park site development plan and cost estimate in the amount of \$994,000.

Approves and authorizes a \$300,000 Michigan Natural Resources Trust Fund grant application.

Approves and authorizes project match funds in the amount of \$694,000 or 70% of total project costs from funds available in the General Fund, Hydro Fund, Water Fund and Sewer Fund.

Authorizes and directs the City Manager to prepare, sign and submit the MNRTF application on behalf of the City of Hart.

Moved by Mr. Spiane and supported by Ms. Platt and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, April 28, 2020.

Ayes: 6 Nays: 0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr

Cheri Eisenlohr, Deputy Clerk

Discussions:

Ms. Platt wanted to know if moving the airplane was going to be covered under the grant – no, it will not be. Ms. Ladner believes that the Air Force would have to be involved with that; she will investigate further and advise.

Mr. Splane asked who is responsible for the maintenance of the plane, the City, or the VFW. This is another issue the City Manager will investigate.

Mr. Splane was also concerned with the City taking on the additional debt if the grant is approved, Ms. Ladner advised that it connected to the ACO with FERC and that it is not in this year's budget, but will be in 2022's budget.

**RESOLUTION 2020-27
City Council
City of Hart, Michigan
Oceana County**

***AUTHORIZE ENTERING INTO MEMORANDUM OF UNDERSTANDING WITH DELTA
INSTITUTE FOR PLANTING OF TREES ALONG CITY OF HART PORTION OF HART
MONTAGUE TRAIL***

WHEREAS, the Michigan Department of Natural Resources has entered into an agreement with Delta Institute for the purchase and planting and initial maintenance of trees along the Hart Montague Trail in areas deemed to be in need of additional tree cover; and

WHEREAS, the two locations along the trail within the boundaries of the City of Hart have been selected for placement of trees as part of this project; and

WHEREAS, the City's responsibility through 2021 is limited to attending meetings and calls related to the project, overseeing the installation and maintenance by the contracted agency for the project and participation in a Long Term Forestry Workshop after 2021 general maintenance of the tree would become the responsibility of the City similarly with all other trees planted on City property;
NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Agrees to the terms of the Memorandum of Understanding between the City of Hart and Delta Institute; and .

Authorizes the City Manager to sign the MOU on behalf of the City of Hart.

Moved by Mr. Splane and supported by Mr. Hegedus and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, April 28, 2020.

Ayes: 6 Nays:0 Absent: 1

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy Clerk

SPECIAL EVENTS PERMITS:

- None

DISCUSSION ITEMS:

- **USDA – Community Facilities Funding for Veteran’s Memorial Park and Pointe Park**
- **USDA – Community Facilities Funding for Hart Dam Northeast embankment stabilization project**

Memo

To: Mayor and Council

From: Lynne Ladner

Date: 04/23/20

Re: Discussion regarding application for USDA – Community Facilities Loan/Grant for City’s Share of Veteran’s Park Improvements and development of Pointe Park

In working with Prein Newhof on submitting the application for the Veteran’s Park improvements and other capital projects that the City has on tap in relation to BioPure, Electric, and Water Distribution and Sewer Collection systems the discussion came up regarding whether any of the projects that we are being required to complete as part of the Dam Licensing agreement would be eligible for USDA loan/grant funding. Three of the projects that are at the top of the list for completion by FERC the improvements to Veteran’s Park, the development of Pointe Park, and the repairs to the Northeast embankment of the dam and the stairs down to the dam mechanical housing structure.

As the Council is aware, we are applying for a grant of \$300,000 to pay for approximately 30% of the improvements to Veteran’s Park, which leaves the remaining cost of the improvements estimated to be \$694,000 to come from City funds. Additionally, the improvements that are proposed for Pointe Park are another estimated \$514,000 for a total of \$1,208,000. The projects are both projects that can be funded through the use of the USDA Community Facilities loan/grant program. This would allow the City to borrow the funds to complete these projects that have impending deadlines from FERC for completion, potentially receive partial grant funding beyond the funding requested from the MNRTF grant to reduce the total overall City expenditure and to have borrowed the funds at a competitive interest rate for the City without significant impact on cash reserves.

The project at the Dam for the repairs on the Northeast embankment and the stairs would be a separate project and loan/grant application but again would allow the City to complete necessary repairs to the dam to ensure the long term safety of the structure. I am still awaiting the cost estimate from Prein Newhof for this project.

I am asking for permission from the Council to move forward with the necessary steps to begin the application process through USDA Community Facilities for funding assistance for the two projects Improvements to Veteran’s Park and development of Pointe Park and the repairs to the Northeast embankment of the dam and the stairwell to the dam mechanical housing structure.

Lynne

- **Offer to sell property located at 219 E. Main St. City of Hart by the property owner**

Mayor and Council
 To:
 From: Lynne Ladner
 Date: 04/24/20
 Re: Discussion regarding offer to sell 219 E Main to City of Hart

All members of the Council should have received a copy of the email from Aaron Cory earlier this week regarding his offer to sell the property located at 219 E Main to the City of Hart in exchange for \$39,500 cash plus the transfer of 3.73 acres of City owned property (parcel number 007-017-300-26) at a price which he valued at approximately \$6,023.

It is my understanding that parcel number 007-017-300-26 was purchased by the City as part of the remediations steps being taken to obtain compliance with the ACO for Hart Lake. If the City were to sell or transfer ownership of this property, we would then need to find other property to replace/fill that requirement within the order.

Secondly, I understand that 219 is included in the City's master plan for redevelopment in the downtown and at another period of time I would be more likely to be advising the Council to seriously consider this purchase with the current challenges that the City will most likely be facing for the foreseeable future resulting from the economic devastation of the COVID-19 pandemic I cannot endorse spending the City's limited resources on this expenditure at this time.

Lynne

- Due to the current economy, the City would not be acquiring any additional property, Mr. Splane recommended getting Mr. Corey in touch with the RRC for assistance and locating possible resources for the disposition of his property. Ms. Steel, director of HEART, endorses this idea.

- **Preliminary discussion regarding planning steps for re-opening City buildings, facilities, and parks, including JGP Campground, the Community Center.**

Mayor and Council
 To:
 From: Lynne Ladner
 Date: 04/24/20
 Re: Preliminary discussion regarding re-opening steps for City Buildings

At this time, I am working with the manager from Pentwater and Shelby to ensure that we have a cohesive strategy county-wide for how we will proceed with opening our City/Village Halls, Public Parks, and facilities such as the community center and addressing gathering such as special events.

Thus far, steps that I am taking towards those ends include directing the managers of the campground at John Gurney Park that we will be following the State Campgrounds opening dates, which has now moved that opening date to May 15th. We are looking at potentially not opening the bathhouse this summer and only permit campers that have full hook-ups and are self-contained units. It is possible that the store will not open at the campground and that the pavilion may not be available for rentals.

That brings me to the Historic District, depending upon what limitations remain on events through the summer they may be able to open to visitors but may also be forced to limit events in the

chapel and other spaces that they may already have reservations for at this time. I will be working with Russ and others from the District on what additional safeguards they may also need to put in place, including additional cleaning and disinfection of spaces, providing volunteers with PPE to wear while working in the district, etc.

For the foreseeable future, I anticipate that the Council will be taking over the Community Center on the 2nd and 4th Tuesday nights for Council meetings even after the Stay at Home orders are lifted in order to permit necessary social distancing of the council members and public participants.

I am working to purchase a plexiglass divider for the walk-up window in City Hall so that when we are able to open the lobby to the public once again, social distancing and protection for City employees will be in place. The same goes for locating the materials necessary to build portable handwashing stations that can be placed around areas downtown for special events and when they become available again purchasing hand sanitizer dispensers to be mounted in our public parks.

Lynne

- Mayor LaPorte asked if negotiating the management contract for JGP is an option, Ms. Ladner stated that she would discuss with the City Attorney and advise.
- Mayor LaPorte also stated that the work Ms. Steel is doing for HEART had put the City ahead of the curve.

CITY ATTORNEY'S REPORT:

- No report was given/provided.

CITY MANAGER'S REPORT:

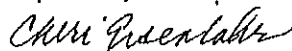
- Continuing to work on the budget.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- None

There being no further business to come before the Council, the meeting adjourned at 8:23 pm, upon motion by Mr. Hegedus and supported by Ms. Platt. The next regularly scheduled meeting will be on May 12, 2020, at 7:30 pm., in the Hart Community Center.

Respectfully Submitted



Deputy City Clerk

DPW REPORT

May12, 2020

- Check Wells/Towers/Booster Pump By-Weekly
- New Water Lines at John Gurney Park are about half done. 2 Men working ALL Day at John Gurney Park.
- New Chain Link Installed at the DPW Storage Yard
- 12 Miss Digs
- Chip Brush
- Pick Up Lawn Bags
- Grade Gravel Roads
- Cold Patch Paved Roads
- Playgrounds Snow Fence Checked
- Skate Park Closed, Snow Fence Installed & Checked
- Street Sweeping Weekly
- Empty Garbage Cans DAILY When Needed. For The Last 2 Weeks ALL Trash Cans Have Been Checked And EMPTEED as Needed DAILY. With All of our Restaurants Having to use "To Go Box's" the Trash Cans Around the Restaurants Have Been Filling Up ALLOT. EVEN on SATURDAYS.
- I Think You Should All Have My Cell Phone Number, But if You Don't: 231-638-2052. PLEASE CALL if You See or Need the DPW for ANYTHING.



Heart Economic and Redevelopment Team
49 W State Street
Hart, MI 49420
231.301.8449

DIRECTOR'S REPORT

Nichole Steel, Director

MAY 12, 2020

H.E.A.R.T.'S CURRENT PROJECTS & UPDATES:

- Conducted a survey asking consumers how/when they will shop after orders are lifted and what the expectations for safety measures will be. Responses will be shared with business to prepare for re-opening.
- Hosting a weekly local Zoom "Coffee & Conversation" meetup with local merchants to share information and focus on specific topics including, "Marketing Tools & Tips" & "Creating a New Normal for Success".
- HEART's website and social media sites are being kept up to date with resources.
- HEART Board working on a mission statement.
- Creating/sending weekly HEART E-Newsletters.
- Formed a committee and planned events in conjunction with the Traveling Vietnam Wall that will encourage visitors to come to downtown Hart.
- Working on shop local campaign to include:
 - Gift certificates
 - Website
 - Facebook page
 - Punch card reward program
 - T-shirt fundraiser (possibly)
 - Maps
 - Directory
 - Press Release



TO: WASTEWATER BOARD
FROM: PAUL CUTTER, SUPERINTENDENT
DATE: MAY 7, 2020
RE: WASTEWATER TREATMENT PLANT OPERATIONS

Treatment Plant-

Again, hope all are well and finding a way make the best out of these times.

Starting May 4th we went back to a full crew. Usually we have both guys in the lab, but to keep them apart one person is doing all the lab and the other person is out of the lab. They are taking breaks and lunch apart. The only time we are really having to use the 6ft spacing is at our Monday morning meeting.

LdDoca our blower contractors have again started installing the blowers.

Prein and Newhoff and myself have been brainstorming a way to make our center pivot irrigation site perform without creating ponding in a specific area.

As we have been discussing ways that may be possible to achieve this we also have to have a plan that will not affect the current discharge permit. I think Peter Brink has come up with the best idea. We have not confirmed this idea with EGLE yet but we have high hopes they would allow this to happen.

Below is a picture of the area that the center pivot covers. The 4 yellow/orange lines to the left of the picture are the problem areas. This area will not percolate water through the soils. I have had Near Farm Tiling form Shelby Michigan come and give us a quote to install underdrains that would carry the water from the yellow/orange lines to the purple lines. Once the water reached the area of the field that percolated water well the underdrain would be perforated and would let the water seep out into the ground. The yellow long line is just to indicate where the pressure gas main is that runs through the site.



I think this is a great solution to meeting our discharge permit requirements along with the fact EGLE should not have to evaluate the process because we are still following our ground water requirements.

The quote for installing the underdrains is roughly \$10,000 dollars. I did not get other bids due to the time restraint to get the project done along with Covid. Nears Farm Tiling said they could get to it next month.

We have got a good jump on the irrigation season due to us starting in the second week in March rather than on April 1st which is our permitted start date. My goal for this irrigation season is to be able to shut irrigation down the 1st of November. I do not have a lot of control over that other than to have the water in the correct area to discharge. The things that get in the way are the natural rain we get on the site and the hay removal needs to be in a timely manner.

For all interested council members and committee members once we find some normal living I would like to hire Council on Aging bus and give you a tour of all our grounds and how they work. Some of you may remember we use to do something similar for Mayor Exchange.

Feel free to call me prior to the meeting if you have any questions regarding this report. Thank You.

Industries-

MFP have indicated they will be dicing carrots this week. This will take us into asparagus season. Asparagus is the kickoff of the processing season.

Seneca foods have said they will have their new process finished in late September.

WASTEWATER BOARD
MAY 7, 2020
PAGE 3

If you have any questions feel free to stop out to the plant or give me a call.

Thank You, Paul Cutter





City of Hart Police Department

407 State Street

Ph. (231)873-2488 Fax (231)873-0100

Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: May 12th, 2020

RECENT EVENTS

From Thursday, April 23rd, 2020, through Wednesday, May 6th, 2020, the Hart Police Department received 61 complaints ranging from Domestic Assaults, Well-Being Checks, Death Investigations, Animal Complaints, Vehicle Violations, Trespassings, Noise Complaints, Suspicious Situations, Family Trouble, Breaking & Enterings, Assist to the Other Agencies, Fraud Complaints, Indecent Exposure, Private Property Damage Crashes and a Missing / Endangered Person Complaint.

On Thursday, April 23rd, 2020, the Hart Police Department was dispatched to the 500 block of Church Street, referencing a Domestic Assault. A 41-year old Hart woman claims to have been shoved by a 49-year-old Hart man. The man claims to have been struck/punched in the face area by the woman. The man stated he would leave the home to avoid any issues. A report will be submitted to the Oceana County Prosecutor's Office for his review.

On Thursday, April 23rd, 2020, the Hart Police Department was dispatched to the 1000 block of Parmington Avenue, regarding a Death Investigation. A 63-year-old Hart man had located his brother, a 59-year-old Hart man, deceased within his bedroom. It should be noted; the 59-year-old Hart man suffered from several health issues. Oceana County LIFE EMS arrived on the scene and pronounced the man deceased. The Oceana County Medical Examiner also arrived on the scene to assist with the situation.

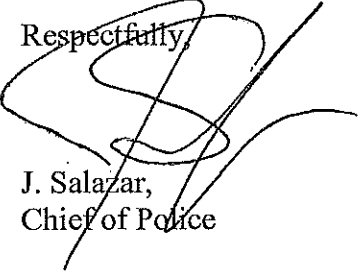
On Wednesday, April 29th, 2020, the Hart Police Department was dispatched to the 100 block of Wood Street, about a Breaking and Entering. A 52-year-old Hart woman stated she had a television and DVD player stolen from her fifth-wheel travel trailer. The woman stated the items were stolen between Saturday, April 25th, 2020, and Wednesday, April 29th, 2020. The woman assumed suspects to be a 30-year-old and 32-year-old Hart man and a 30-year-old Mears man. An investigation is ongoing.

On Wednesday, April 29th, 2020, the Hart Police Department was dispatched to the 20 block of North State Street, referencing a Death Investigation. A 64-year-old Hart woman had located her husband, a 66-year-old Hart man, deceased within their bedroom. It should be noted; the man suffered from several health issues. Oceana County LIFE EMS and the Hart Fire Department arrived on scene and assisted with life-saving efforts. LIFE EMS eventually pronounced the man deceased. The Oceana County Medical Examiner also arrived on the scene to assist in the situation.

On Thursday, April 30th, 2020, the Hart Police Department was dispatched to the 10 block of Hart Street, regarding a Fraud Complaint. A 39-year-old Hart man noted a transaction via his checking account of a withdrawal in the amount of approximately \$800.00. The man stated he had not authorized any withdrawal from his account for this amount. An investigation is ongoing.

On Sunday, May 3rd, 2020, the Hart Police Department was dispatched to the 400 block of Church Street, referencing a Missing/Endangered Person. A 41-year-old Hart woman was reported missing after an argument with her sibling. The woman was reported to have been under the influence of alcohol and off her medication, being diagnosed as being Bi-Polar. A BOL (Be-On-The-Lookout) was placed into LEIN, Law Enforcement Information Network, and the woman's cellular phone was also attempted to be PINGED. The woman was eventually located and evaluated by Oceana County Community Mental Health (CMH).

Respectfully,



J. Salazar,
Chief of Police

ACCOUNTS PAYABLE

Payables Date: 5/12/2020	Description	Total	General +	DPW	Energy	BPTF	Water
Adams, Matt	Phone Reimbursement	\$ 35.00		\$ 35.00			
Anderson, Shawn	Phone Reimbursement	\$ 35.00	\$ 35.00				
Beaver Research	Supplies	\$ 238.07		\$ 238.07			
BS&A	Annual Support Property Tax	\$ 345.00	\$ 345.00			\$ 60.39	
Ceres	Hardware	\$ 60.39				\$ 71.42	
Ceres	Fuel	\$ 71.42				\$ 410.10	
Ceres	Chemicals	\$ 410.10				\$ 42,479.49	\$ 2,646.24
City of Hart	Utilities	\$ 48,679.63	\$ 613.15	\$ 1,097.16	\$ 1,843.59		
Dacott	March, 2020 Purchase Report	\$ 650.00			\$ 650.00		
Delta Dental	May Ins. Prem.	\$ 1,490.49	\$ 520.69	\$ 180.81	\$ 429.35	\$ 289.04	\$ 70.60
DTE	Natural Gas	\$ 1,660.83	\$ 371.98	\$ 376.85	\$ 645.50	\$ 150.95	\$ 115.55
Dutton, Abigail	Deposit Refund	\$ 103.58			\$ 103.58		
Eisenlohr, Cheri	Reimburse Office Expense	\$ 14.82	\$ 14.82				
Eisenlohr, Mike	Phone Reimbursement	\$ 35.00		\$ 35.00			
Fischer LP Gas	Utilities	\$ 641.64			\$ 641.64		
Freed Mgmt	JGP Mgmt #3	\$ 3,570.00	\$ 3,570.00		\$ 35.00		
Gowell, Nate	Phone Reimbursement	\$ 35.00					
Gracon	SOPHOS/Servers	\$ 2,292.86	\$ 764.28	\$ 382.14	\$ 382.14	\$ 382.14	\$ 382.16
Great Lakes Pet Fencing, Inc.	DPW Fence	\$ 10,725.00		\$ 10,725.00			
Hallack	Asphalt Millings	\$ 3,920.00				\$ 3,920.00	
Huntington Credit Card	Various Purchases	\$ 1,406.81	\$ 723.95	\$ 151.54	\$ 122.06	\$ 330.26	\$ 79.00
HydroCorp	Cross Connection Control Program	\$ 750.00					\$ 750.00
Ingalls, Joe	Phone Reimbursement	\$ 35.00	\$ 35.00				
Kies, Chris	Phone Reimbursement	\$ 35.00				\$ 35.00	
Ladner, Lynne	Car Allowance	\$ 300.00	\$ 300.00				
LARA	LIEAF Program	\$ 1,091.39			\$ 1,091.39		
Ludington Lock & Key	Repairs to front door	\$ 110.00	\$ 110.00				
Mantych, Liz	Phone Reimbursement	\$ 35.00	\$ 35.00				
Mason-Oceana 911	Cocore Talon Client for MCT renewal	\$ 150.00	\$ 150.00				
Merit	7/1/19 - 6/29/2020 Security Op Ctr	\$ 1,500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Mika Meyers	Legal Svcs	\$ 5,016.50	\$ 5,016.50				
MPPA	Purchased Power	\$ 16,260.36			\$ 16,260.36		
Office Machines Co.	Service Renewal HP M604 printer	\$ 195.00	\$ 195.00				
Pitney Bowes	Postage	\$ 251.00	\$ 62.75		\$ 62.75	\$ 62.75	\$ 62.75
Power Line Supply	Parts/Supplies	\$ 178.37			\$ 178.37		
Pranger Property Mgmt	Cleaning Svcs	\$ 168.00	\$ 168.00				
Praxair	Cylinder Rental	\$ 92.64		\$ 40.35	\$ 52.29		
Priority Health	May Ins. Prem.	\$ 17,699.46	\$ 6,977.63	\$ 2,286.11	\$ 4,600.48	\$ 3,001.35	\$ 833.89
Quill	Office Supplies	\$ 291.96	\$ 291.96				
Ricoh	Copy Fees	\$ 73.17	\$ 73.17				
Riggs, Jason	Phone Reimbursement	\$ 35.00		\$ 35.00			
Salazar, Juan	Phone Reimbursement	\$ 35.00	\$ 35.00				
Schiller, Mike	Phone Reimbursement	\$ 35.00			\$ 35.00		
Skipski, Kevin	Phone Reimbursement	\$ 35.00	\$ 35.00			\$ 218.28	
Springbrook	Parts/Supplies	\$ 218.28				\$ 80.71	
Springbrook	Parts/Supplies	\$ 80.71					\$ 100.00
State of Michigan	Water Testing	\$ 100.00					
Syncwave	Internet Hosting	\$ 383.14	\$ 21.72	\$ 87.18	\$ 87.18	\$ 187.06	
Tanner Plumbing & Heating	Parts/Supplies	\$ 274.48			\$ 39.50	\$ 234.98	
The Bank of New York	Paying Agent Fee GOLT Bond	\$ 750.00	\$ 750.00				
Trace Analytical	Water Testing	\$ 193.80				\$ 193.80	
UIS Scada	Services at Diesel Plant	\$ 1,732.00			\$ 1,732.00		
United Group	OptiMed - May Ins. Prem.	\$ 2,659.54	\$ 834.01	\$ 465.39	\$ 528.83	\$ 675.86	\$ 155.45
VanAgtmael, Scott	Phone Reimbursement	\$ 35.00			\$ 35.00		
VanDyke, Jed	Phone Reimbursement	\$ 35.00			\$ 35.00		
VanZoeren, Andy	Phone Reimbursement	\$ 35.00			\$ 35.00		

Payables Date: 5/12/2020	Description	Total	General +	DPW	Energy	BPTF	Water
		\$ -					
	Subtotal	\$ 127,290.44	\$ 22,549.61	\$ 16,385.60	\$ 29,876.01	\$ 53,033.58	\$ 5,445.64
HAND CHECKS/ACH							
Alerus - ACH	City Share 401 Retirement	\$ 2,977.58	\$ 2,977.58				
AFLAC	Ladner	\$ 63.96	\$ 63.96				
		\$ -					
		\$ -					
		\$ -					
	TOTAL HAND CHECKS	\$ 3,041.54	\$ 3,041.54	\$ -	\$ -	\$ -	\$ -
	Sub-Total Regular Bills/Hand Checks	\$ 130,331.98	\$ 25,591.15	\$ 16,385.60	\$ 29,876.01	\$ 53,033.58	\$ 5,445.64
Gross Payroll	484	\$ 58,877.13					
	Sub-Total	\$ 58,877.13					
	GRAND TOTAL	\$ 189,209.11	\$ 25,591.15	\$ 16,385.60	\$ 29,876.01	\$ 53,033.58	\$ 5,445.64

PAYROLL AMOUNTS					
05/14/20		GROSS PAY	OVERTIME	ETO Buy Back	BASE PAY
Pay 484			PAY		
Employee Code	Dept.				
FULL-TIME					
DIR.	MSM	\$1,923.20	\$0.00	\$0.00	\$1,923.20
DPW1	DPW	\$1,968.00	\$0.00	\$0.00	\$1,968.00
DPW2	DPW	\$2,164.80	\$0.00	\$0.00	\$2,164.80
DPW3	DPW	\$2,200.88	\$0.00	\$0.00	\$2,200.88
DPWS	DPW	\$2,376.80	\$0.00	\$0.00	\$2,376.80
ENERGY1	Energy	\$3,136.00	\$0.00	\$0.00	\$3,136.00
ENERGY2	Energy	\$3,528.00	\$0.00	\$0.00	\$3,528.00
ENERGYS	Energy	\$3,765.61	\$0.00	\$0.00	\$3,765.61
ENERGY3	Energy	\$3,026.32	\$0.00	\$0.00	\$3,026.32
ENERGY4	Energy	\$2,488.80	\$0.00	\$0.00	\$2,488.80
ENERGY5	Energy	\$2,377.45	-\$275.85	\$0.00	\$2,101.60
DCC	Office	\$1,556.00	\$0.00	\$0.00	\$1,556.00
MGR.	Office	\$3,552.00	\$0.00	\$0.00	\$3,552.00
CC	Office	\$1,968.80	\$0.00	\$0.00	\$1,968.80
DCC	Office	\$1,381.60	\$0.00	\$0.00	\$1,381.60
PO	Police	\$2,136.93	-\$39.33	\$0.00	\$2,097.60
PO	Police	\$2,097.00	\$0.00	\$0.00	\$2,097.00
PO	Police	\$2,093.23	-\$75.66	\$0.00	\$2,017.57
PC	Police	\$2,463.20	\$0.00	\$0.00	\$2,463.20
DS	Police	\$2,154.40	\$0.00	\$0.00	\$2,154.40
BIOS	WW	\$2,816.00	\$0.00	\$0.00	\$2,816.00
BIOS	WW	\$2,238.60	-\$73.80	\$0.00	\$2,164.80
BIOS	WW	\$2,463.51	-\$262.63	\$0.00	\$2,200.88
TOTAL		\$55,877.13	-\$727.27	\$0.00	\$55,149.86
COUNCIL					
CC1		\$0.00	\$0.00	\$0.00	\$0.00
CC2		\$0.00	\$0.00	\$0.00	\$0.00
CC3		\$0.00	\$0.00	\$0.00	\$0.00
CC4		\$0.00	\$0.00	\$0.00	\$0.00
CC5		\$0.00	\$0.00	\$0.00	\$0.00
CC6		\$0.00	\$0.00	\$0.00	\$0.00
CC7		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
PART-TIME					
MGR.	HHD	\$0.00	\$0.00	\$0.00	\$0.00
EW	Office	\$0.00	\$0.00	\$0.00	\$0.00
CEO	Office	\$0.00	\$0.00	\$0.00	\$0.00
PPO	POL-PT	\$0.00	\$0.00	\$0.00	\$0.00
PPO	POL-PT	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PAYROLL		\$55,877.13	-\$727.27	\$0.00	\$55,149.86

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20
Re: MDOT Category B Grant application

Once again this year MDOT is accepting applications for their Category B grant funding. As has been a priority project for the past several years on the City's CIP is the paving of Hanson St. from State to just past the Child Care Center at 302 Hanson St. This construction project would include creating a turnaround space for school buses allowing for ease of pickup and dropoff at the center.

Included in the grant application is the replacement of the lead water service line to the Child Care Center in keeping with EGLE requirements to replace these lines throughout the community (what once was the property owner's responsibility but has been at least temporarily been made the responsibility of all water distribution systems). There is also the cost for paving the parking lot at the DPW garage, this is an option which the Council can choose to remove from the application and project if they do not want to complete at this time but larger projects are often looked at more favorably.

The lead service line is \$5,500 of the \$167,500. That leaves \$162,000 for construction - \$81,000 plus would be city's match. So the city's cost, if the grant is received is \$81,000 plus \$5,500 for lead service line plus \$26,500 for engineering. This is if the DPW lot is not paved The engineering is not an eligible cost under the grant. Adding the DPW lot would cost \$97,500 for Construction, \$19,500 for engineering but none of these costs are eligible for the grant.

The costs are as follows:

	Hanson Street	DPW Parking	Total
Construction (with 10% contingency and with lead service line)	\$167,500	\$97,500	\$265,000
Estimated Engineering* (design and construction)	\$26,500	\$19,500	\$46,000
Total	\$194,000	\$117,000	\$311,000

It is my recommendation that at the very least the Council adopt Resolution 2020-28 Authorizing the application to MDOT for the Category B Grant funding for the construction of Hanson Street and replacement of the lead service line to the Child Care center located on Hanson St. with a project total of \$194,000 and seeking a 50% grant for eligible cost equaling \$81,000

Lynne

REVISIONS

NO.	DATE	BY	DESCRIPTION
1			
2			
3			

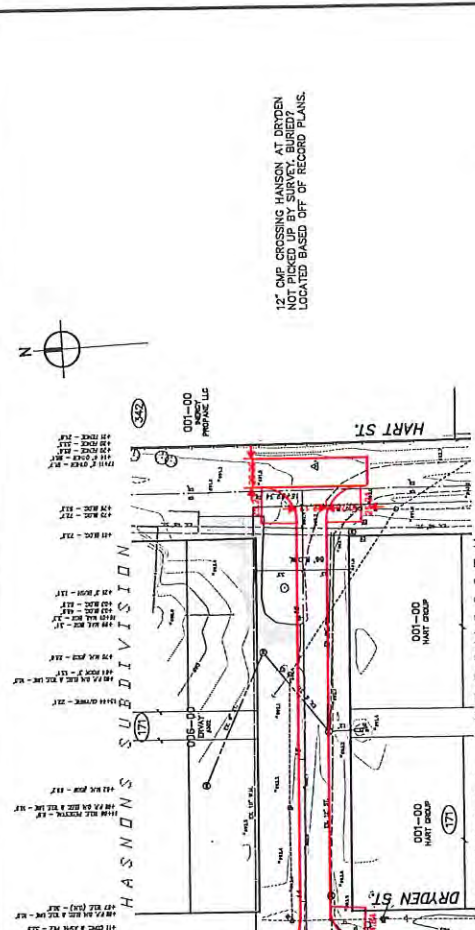
CONTROL POINT TABLE

POINT NO.	Easting	Northing	Remarks
1			
2			
3			

NOTES:

- ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.
- ALL DISTANCES ARE MEASURED ALONG THE CENTERLINE OF THE ROAD.
- ALL POINTS ARE TO BE SET BY SURVEY.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF HART STANDARD SPECIFICATIONS FOR ROADWAY CONSTRUCTION.
- ALL UTILITY LOCATIONS ARE AS SHOWN ON THIS PLAN.
- ALL CONSTRUCTION SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
- ALL WORK SHALL BE SUBJECT TO INSPECTION BY THE CITY ENGINEER.
- ALL MATERIALS SHALL BE SUBJECT TO TESTING AND APPROVAL BY THE CITY ENGINEER.
- ALL DISTURBED AREAS SHALL BE RESTORED TO ORIGINAL CONDITION OR BETTER.
- ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.
- ALL TRAFFIC CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.
- ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
- ALL MATERIALS SHALL BE SUBJECT TO TESTING AND APPROVAL BY THE CITY ENGINEER.
- ALL DISTURBED AREAS SHALL BE RESTORED TO ORIGINAL CONDITION OR BETTER.
- ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.
- ALL TRAFFIC CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.

12" CMP CROSSING HANSON AT DRYDEN NOT PICKED UP BY SURVEY, BUREAU LOCATED BASED OFF OF RECORD PLANS.



STATIONING	DESCRIPTION
685	
690	
695	
698	
675	
670	



STATIONING	DESCRIPTION
685	
690	
695	
698	
675	
670	

PRELIMINARY INFORMATION

THIS DRAWING IS FOR INFORMATION ONLY. IT IS NOT TO BE USED FOR CONSTRUCTION. THE CITY ENGINEER IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

CITY OF HART
 OSAGE COUNTY, MISSOURI

STREET IMPROVEMENTS
 HANSON STREET

PROJECT NO.
 2180307

SHEET NO.
 2 of XX

DATE: MAY 19, 2008

BY: [Signature]

SCALE: 1" = 40' VERT. (CONTINUOUS AT ONE FOOT INTERVALS)

PREIN & NEWHOFF
 ENGINEERS AND SURVEYORS

1811 N. W. 10th St., Topeka, KS 66604
 Phone: 781-231-1111
 Fax: 781-231-1112
 Website: www.preinnewhoff.com

FOR OFFICE USE ONLY

APPLICATION I.D.

OFFICE OF ECONOMIC DEVELOPMENT
 TRANSPORTATION ECONOMIC DEVELOPMENT FUND
 CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION

Application Instructions

APPLICANT INFORMATION			
CITY OR VILLAGE NAME City of Hart	MAILING ADDRESS 407 South State Street	ZIP CODE 49420	COUNTY Oceana
CONTACT PERSON Lynne Ladner	TITLE City Manager	PHONE NO. (231) 873-3546 Ext:	E-MAIL ADDRESS lladner@cityofhart.org
STATE SENATOR NAME Jon Bumstead	STATE SENATE DISTRICT NO. 34	STATE REP. NAME Scott VanSingel	STATE REP. DISTRICT NO. 100

PROJECT INFORMATION			
1.) STREET NAME Hanson Street	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) State Street to Hart Street	ROADWAY CLASSIFICATION Local	CONSTRUCTION COST \$162,000.00

DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

The City proposes to pave Hanson Street between State Street and Hart Street which is currently gravel. In addition to the road work, the City intends to pave the DPW parking areas adjacent to the road and replace a lead water service which is currently serving a day care facility on Hanson Street.

This street is along a bus route, provides access to the City's DPW garage, and is an alternate access to Michigan Freeze Pack, a major employer in Hart. However, the gravel road is not considered suitable for truck traffic. The City's DPW has to consistently add gravel and regrade the street in order to maintain access and to address low spots and drainage issues.

This project will significantly reduce the amount of maintenance required on Hanson Street and free up time for DPW operations to focus on higher priority street maintenance needs throughout the City.

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

<p>2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)?</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>	<p>3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW.</p>	
<p>4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? - I.E. SEWER, WATER, ELECTRIC, OR OTHER?</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW.</p> <p>-The existing gravel parking areas adjacent to the DPW garage along Hanson Street are proposed to be paved. A water service containing lead materials is also proposed to be replaced during the proposed road project.</p>	
<p>6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)</p> <p><input checked="" type="checkbox"/> RESOLUTION OF SUPPORT <input checked="" type="checkbox"/> PHOTOS <input checked="" type="checkbox"/> MAP</p>		
<p>7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY)</p> <p>\$ 81,000.00</p>	<p>8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT)</p> <p>\$81,000.00</p>	<p>9.) TOTAL CONSTRUCTION COSTS</p> <p>\$162,000.00</p>

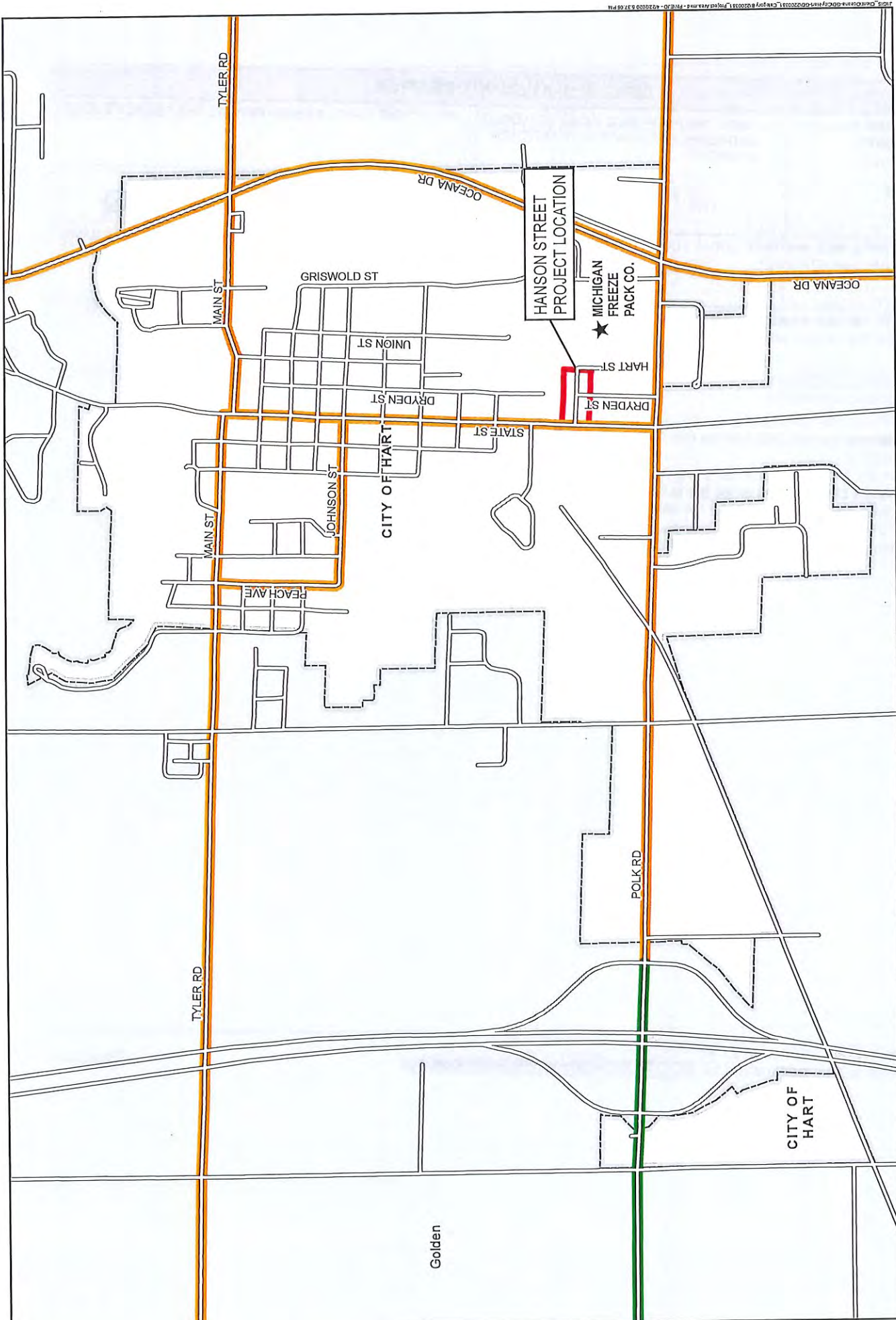
IMPLEMENTATION INFORMATION

10.) PROPOSED PROJECT START DATE (mm/dd/yyyy) 07/15/20	11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME. <hr/> 13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME. <hr/> 16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
18.) ADDITIONAL COMMENTS		17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME. Prein&Newhof

In addition to the \$81,000 that the City has committed in question 8 for the work described above, the City has committed \$103,000 to:

- Pave the DPW parking areas along Hanson Street (\$97,500)
- Install a new water service for the day care facility on Hanson Street (\$5,500)

The total estimated construction cost for this project is \$265,000.



LEGEND

-  Minor Arterial
-  Major Collector

CITY OF HART
 Oceana County, MI
CATEGORY B GRANT APPLICATION
 HANSON STREET - STATE TO HART
 Preira&Newhof
 2200381



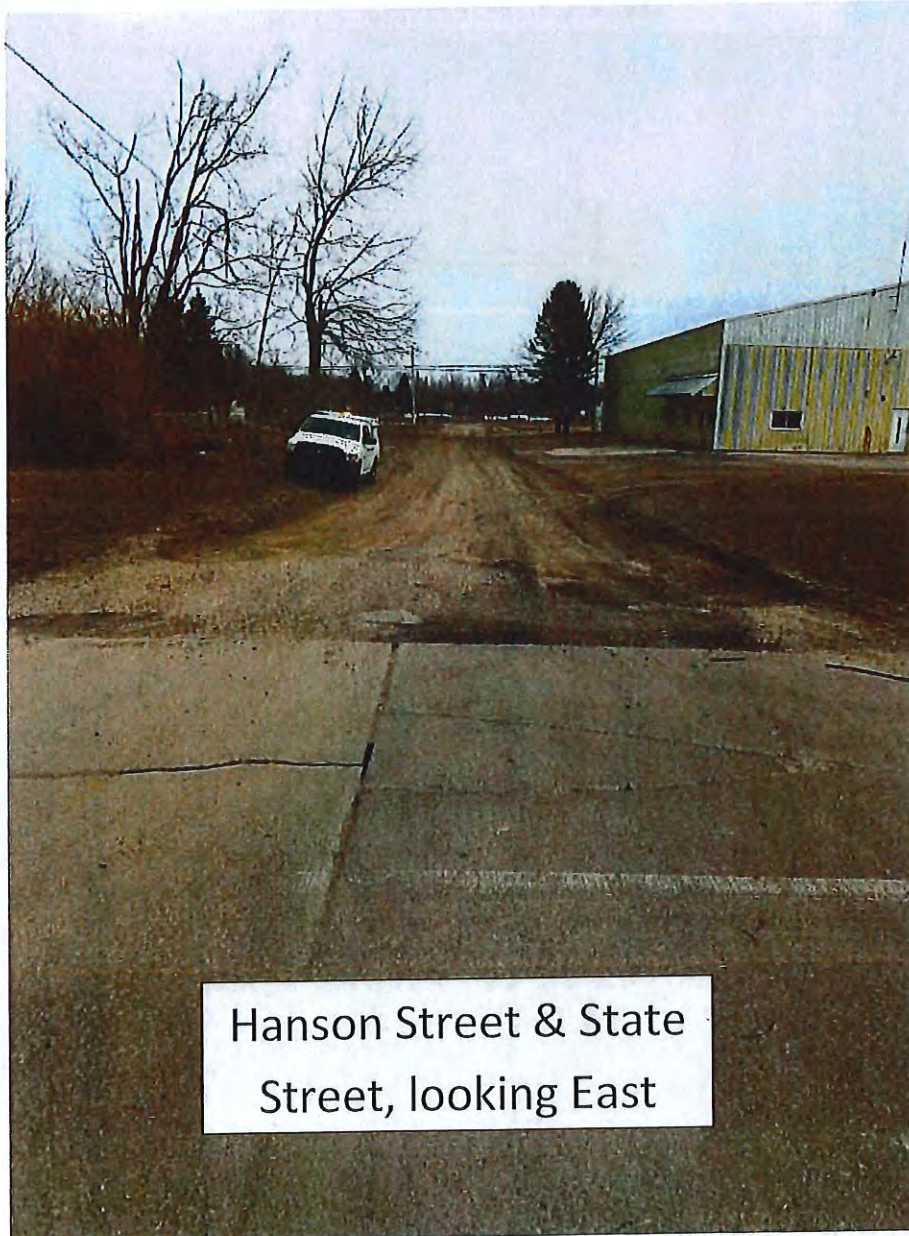
SCALE: 1" = 1,500'

\\003_Graphics\arcgis\11410202011_Catpgr\2200381_1\figs\AreaMap_Prelim-FINAL-022020.dwg 03/08/20

Photographic Log of Hanson Street

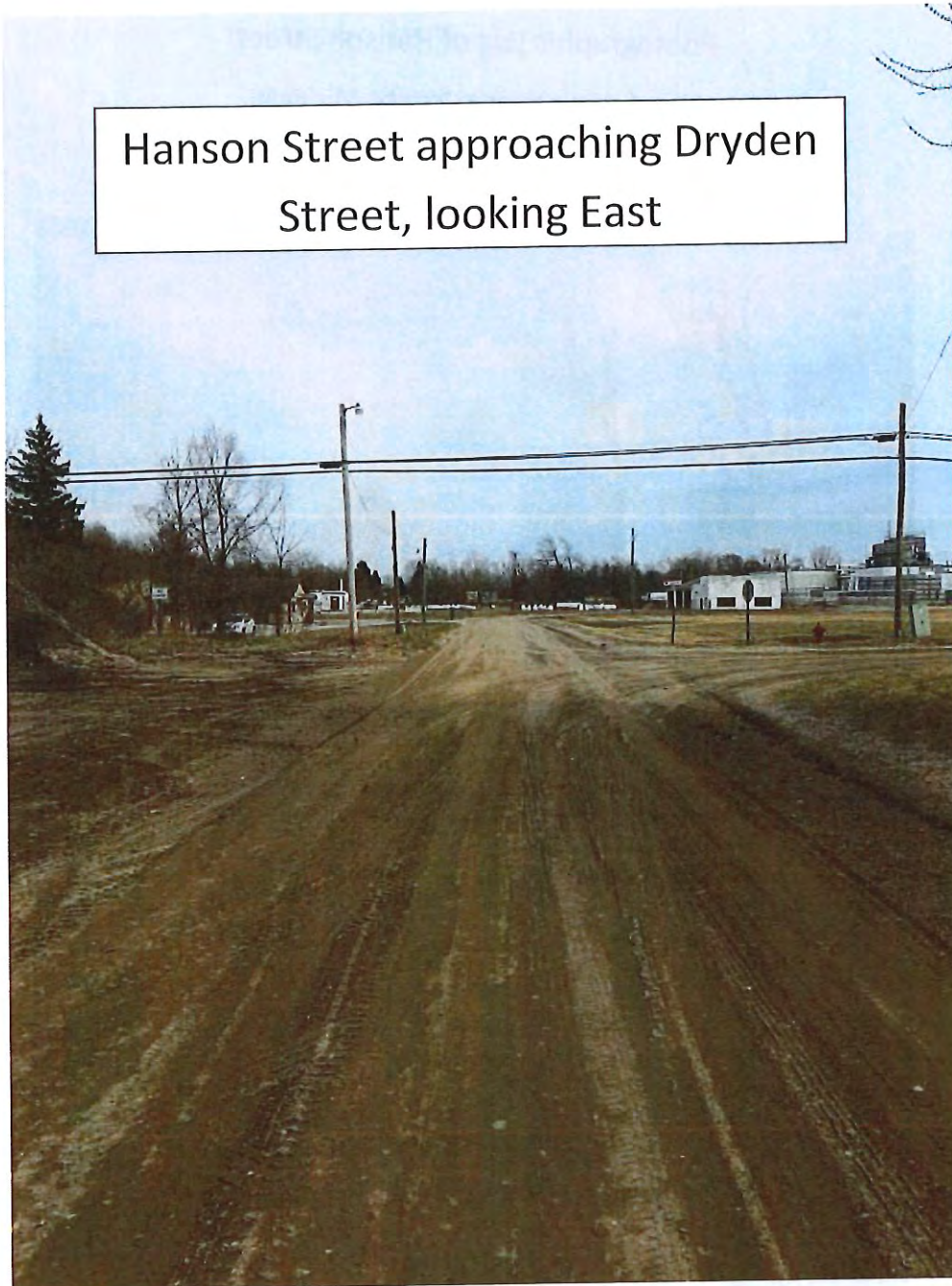
City of Hart, Oceana County, Michigan

March 29, 2019



Looking east on Hanson Street from State Street. This road serves as an alternate access to Michigan Freeze Pack, a major employer in Hart, during harvest season when they have increased shipments. However, since the road is gravel, it is not considered suitable for truck traffic. The City's DPW garage is on the right (south).

Hanson Street approaching Dryden Street, looking East



Looking east on Hanson Street from west of Dryden Street towards Hart Street.

Estimate of Probable Cost

Owner:

City of Hart

Project Title:

Hanson Street Reconstruction - State Street to Hart Street

Date:

April 23, 2020

Project #:

2200381

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
Eligible					
1	Mobilization	1	LS	\$14,500	\$14,500
2	Fill	575	Cyd	\$10	\$5,750
3	Machine Grading, Modified	7	Sta	\$2,500	\$17,000
4	Aggregate Base, 8 inch	2,300	Syd	\$10	\$23,000
5	Traffic Control	1	LS	\$1,000	\$1,000
6	Ditching/Grading Improvements	1	LS	\$15,000	\$15,000
7	HMA (330#/syd)	400	Ton	\$110	\$44,000
8	Curb and Gutter, Conc	650	Ft	\$25	\$16,250
9	Restoration	7	Sta	\$1,500	\$10,500
Eligible Subtotal:					\$147,000
Contingency (10%):					\$15,000
Total Cost (Eligible):					\$162,000

Non-Eligible

10	Water Service, Complete	1	Ea	\$5,000	\$5,000
Non-Eligible Subtotal:					\$5,000
Contingency (10%):					\$500
Total Cost (Non-Eligible):					\$5,500
Total Project Cost:					\$167,500

These prices are based on costs observed during the 2019 and 2020 construction season. Please note that a detailed design has not yet been completed.

Estimate of Probable Cost

Owner:

City of Hart

Project Title:

DPW Parking Lot Paving

Date:

April 23, 2020

Project #:

2200381

Item

No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Mobilization	1	LS	\$10,000	\$10,000
2	Aggregate Base, 8 inch	2,000	Syd	\$10	\$20,000
3	HMA (330#/syd)	360	Ton	\$135	\$48,600
4	Misc. Stormwater Improvements	1	LS	\$10,000	\$10,000
Subtotal:					\$88,600
Contingency (10%):					\$8,900
Total Project Cost:					\$97,500

These prices are based on costs observed during the 2019 and 2020 construction season. Please note that a detailed design has not yet been completed.

CITY OF HART
RESOLUTION NO. 2020-28

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RECONSTRUCTION OF LINCOLN STREET AND HANSON STREET FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

WHEREAS the City of Hart is applying for \$81,000 in funding through MDOT from the Transportation Economic Development Category B Program to pave Hanson Street between State Street and Hart Street.

WHEREAS MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Lynne Ladner, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$81,000 toward the road construction costs of the project(s), at least \$103,000 for water service and DPW parking lot improvements, and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Moved by _____ supported by _____ and thereafter adopted at the regular City of Hart City Council meeting on May 12, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City
Clerk



Memo

To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20
Re: Tree trimming and removal

In late April the Energy department advertised for qualified bidders for the trimming and/or removal of trees located throughout the electric utility system that are near energized power lines and pose a potential threat to the reliability of the system. The bids were due by 5 pm on May 7th and a public bid opening was held through the virtual meeting platform Zoom on Friday May 8th at 8:15 am. There were two bidding options. The first was a lump sum for the removal of a total of 5 trees in two different locations. The second option allowed for additional bids on removal or trimming on single or groups of trees located at multiple locations throughout the city with each location being a separate bid price allowing the Council to pick and choose the type and limits of work to be completed.

Two bids were received for both options with the results provided on the attached bid tally sheet. Custom Tree service bid \$2,300 on option 1 and Dubois Tree and Land Management bid \$1,300 on option 1. On option 2 for all items but choosing to only trim the trees at 504 and 407 Johnson Custom Tree Service bid a total of \$5,150 and Dubois Tree and Land Management bid \$4,075. For option 2 with removing the trees at 504 and 407 Johnson rather than trimming Custom Tree Service bid for all items \$6,100 and Dubois Tree and Land Management bid \$5,175

If the City would like to authorize the completion of both Options 1 & 2 with full removals in Option 2 the low Bidder would be Dubois at \$6,475. If you would prefer to authorize both Options 1 & 2 but with the trimming only \$5,375.

Lynne

Bid Item	Custom Tree Service	Dubois Tree Land Management
Removal of five priority trees located at: \$	\$2,300	\$1,300
<ul style="list-style-type: none"> • 2 Maple Trees at 114 Maple St • 3 Poplar Trees at 2797 Oceana Dr 		
Remove 1 Locust at NE Corner of State & Church	\$750	\$450
Remove 8 Poplar at Corner of N State & Oceana Dr.	\$600	\$500
Remove two Unknown species tree on south side of Wood Street opposite of 314 Wood St	\$300	\$150
Remove all trees located east of Oceana Dr on Lever Rd on the South Side between second and third existing power poles	\$2,000	\$1,500
Remove 1 Maple at 504 Johnson St	\$750	\$700
or		
Trim tree at 504 Johnson	\$250	\$200
Remove 1 large branch overhanging power line at 407 Johnson	\$300	\$300
or		
Remove entire tree with branch overhanging power line at 407 Johnson	\$1,500	\$1,600
Trim Maple tree branches located at 510 Johnson St	\$700	\$900
Remove small branches by lines at west of 408 Johnson	\$250	\$75
Option 1 Total	\$2,300	\$1,300
Option 2 total with just trim at 504 and 407 Johnson	\$5,150	\$4,075
Option 2 total with removals at 504 and 407 Johnson	\$6,100	\$5,175

CITY OF HART
RESOLUTION NO. 2020-29

ACCEPT BIDS FOR THE REMOVAL DESIGNATED TREES THROUGHOUT THE
CITY OF HART NEAR ENERGIZED POWER LINES

WHEREAS the City of Hart owns and maintains a municipal electric utility and is responsible for ensuring the reliability of power to its customers through a maintenance program for trimming and removing trees near energized power lines; and

WHEREAS the Energy department has determined that designated trees or parts thereof pose a threat to existing power lines and need to be removed for the safety of residents and employees; and

WHEREAS the city has advertised for qualified bidders to trim and or remove the trees and branches and has received bids from _____

NOW, THEREFORE, BE IT RESOLVED THAT,

The City of Hart accept the bids for tree trimming and removal and awards the bids for the completion of both Options 1 & 2 with full removals in Option 2 to the low Bidder Dubois Tree and Land Management in the amount of \$6,475.

Moved by _____ supported by _____ and thereafter adopted at the regular City of Hart City Council meeting on May 12, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City
Clerk

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20
Re: Agreement with HEART and transfer of Assets

Previously with the dissolution of the Hart Main Street program the City accepted the conveyance of the programs assets as outlined in the MS bylaws. As has been the City's intention to have the Hart Economic and Redevelopment Team continue the economic development work of the City but expanding the work beyond just the downtown boundaries it is important that the group have resources to carry out the work from its onset especially know as it helps the community to navigate through the re-opening of the economy stifled by the COVID-19 pandemic.

HEART is being set up as a component unit of the City of Hart for bookkeeping/accounting purposes and will be audited as such just as the TIFA and Main Street are audited as part of the City audit each year but as an independent organization will be able to set their own budget for expenditures

Lynne

RESOLUTION 2020-30
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE TRANSFER OF HART MAIN STREET FUND BALANCE TO HART ECONOMIC AND REDEVELOPMENT TEAM (HEART) FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY OF HART AND MATTERS RELATED THERETO

WHEREAS, the City of Hart (“City”) previously ended its participation in the Main Street Program and dissolved the Hart Main Street Board; and

WHEREAS, by resolution of the City Council adopted on March 10, 2020, the City Council authorized the transfer of the assets from the Main Street Program to the City; and

WHEREAS, the City Council adopted Resolution 2020-02 on January 14, 2020 and authorized the establishment of the Hart Economic and Redevelopment Team (“HEART”) as a nonprofit corporation under the provisions of Michigan’s Nonprofit Corporations Act and the Home Rule Cities Act to provide for economic redevelopment in the community through business retention and recruitment, community events and programs, and support the City's economic development branding and marketing strategic plan and ensure successful implementation of the community's vision; and

WHEREAS, in order for HEART to fulfill the purposes for which it was established, it is necessary for the City to provide support to HEART through the conveyance and use of the assets derived from the Main Street Program; and

WHEREAS, it is necessary and in the best interest of the City to engage HEART to assist the City in economic redevelopment efforts.

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Authorizes and directs the transfer of the assets of the former Hart Main Street Program, in the amount of \$80,000, to HEART; and

Authorizes the City Manager to enter into an agreement with HEART to provide economic redevelopment services to the City including, but not limited to, business retention and recruitment services, community events and programming, supporting the City's economic development branding and marketing strategic plan, and ensuring successful implementation of the City's economic development vision.

Moved by _____ and supported by _____ and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, May 12, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy Clerk