

PLANNING COMMISSION  
THURSDAY, NOVEMBER 8, 2018

Present: Betty Root, Peggy Wittman, Diane LaPorte, and Al Martin (Absent: Jim Cunningham, Rob Splane and Joe Frontiera).

Also Present: City Manager Lynne Ladner, David Jirousek (planning consultant), Julie Kreilick (Main Street Manager), George Sadler (4:20 p.m.) and Gale Goldberg (Dep.Clerk).

The meeting was called to order at 4:02 p.m. by Vice Chairman B. Root. The agenda was approved (4-0) upon motion by D. LaPorte and supported by A. Martin. The minutes of the October 4<sup>th</sup> meeting were corrected as follows: under 1.6 Terms of Office, the word “ **not** ” was inserted between “is” and “similar” for the phrase to be: is not similar. The corrected minutes were approved (4-0) upon motion by D. LaPorte and supported by A. Martin.

There were no public comments at this time.

#### **Review of ByLaws**

Members again went through the draft of the bylaws and the following was discussed:

**1.6 Terms Of Office** – D. Jirousek explained the term of 3 years is normal and a part of the Planning and Enabling Act. Term limits and reappointments were discussed and clarified and he explained that term limits are not usually addressed.

**1.8 B Nominations** – discussed the use of the word “floor” as opposed to the words “Planning Commission members” and it was agreed to leave the wording as it is listed.

**4.5 Voting** – It was agreed to remove the hilited part of sentence #2 “or when amending these bylaws”.

**ARTICLE VII – AMENDMENTS** – the last sentence “Amendments to these bylaws shall be affirmed by the City Council to become effective” was clarified in that the Planning Commission is an advisory board to the city council; any decision the Planning Commission makes is a recommendation to the city council and ultimately the city council governs the Planning Commission.

**ARTICLE IX – ADOPTION AND REPEAL** – after a thorough discussion it was agreed to remove the word “immediately” from the first sentence; to insert “and upon affirmation by Hart City Council” to appear before “and all previous..” and to remove “and shall take effect immediately” so the last sentence reads: “the Bylaws and Rules of Procedure were adopted by the City of Hat Planning Commission on the \_\_\_\_ day of \_\_\_\_\_, 2018.

It was noted that changes agreed upon today will be reflected in another draft for the December meeting and Bylaws cannot be approved without a super majority.

#### **Election of Officers**

It was agreed to table the election of officers until there is an approved set of bylaws.

#### **Other Business**

City Manager L. Ladner reported that she and D. Jirousek have been working together on a revised draft for the RRC and will present it at the next meeting for approval. David added that the City will have a chance to put together a more detailed project list for 3 identified properties.

Page Two

The next meeting is Thursday, December 6<sup>th</sup>.

The meeting adjourned and approved (4-0) upon motion by A. Martin and supported by P. Wittman.