

City of Hart, Michigan
CITY COUNCIL AGENDA
August 27, 2019, 7:30 PM
City Hall, 407 State Street, Hart, Michigan

1. Call to Order
2. Roll Call – LaPorte, Frontiera, Hegedus, La Fever, Martin, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from August 13, 2019
6. Public Comments, Correspondence, Events, Presentations
7. Department Reports (* written report is in the packet)
 - a. Police* b. BioPure c. Public Works d. Hydroelectric e. Hart Main Street
8. Reports of Boards, Commissions, and Committees (***) Minutes in the packet)

1. Cemetery	9. Power	16. Tax Abatement
2. DPW	10. Recreation	17. Water/BioPure
3. Housing Board of Review	11. Parks	18. Neglected/Dangerous Properties
4. Finance/Personnel	12. Library	20. Hart Main Street
5. Fire Board***	13. Planning	21. Hart Lake Board
6. Historic	14. TIFA	22. Election Commission
7. Police	15. ZBA	23. Starting Block Kitchen Incubator
9. Bills, Claims, Payroll
10. Action Items
 - a. Resolution 19-52 Street Repair and Improvements Millage
 - b. Resolution 19-53 Repeal Utility Tax Liens
 - c. Resolution 19-54 Authorize installation of Fencing at Pickle Ball Courts
 - d. Resolution 19-55 Resolution to Adopt Procedures for Granting and Removing Real Property Exemptions
 - e. Resolution 19-56 Resolution to Adopt Waiver of Interest and Penalty for Property Transfer Affidavits
 - f. Resolution 19-57 Federal Poverty Guidelines Used in the Determination of Poverty Exemptions Annually
 - g. Ordinance 19-02 Fair Housing Ordinance – second reading
11. Discussion Items
 - a. Utility Deposit Policy
 - b. City Manager Compensation
12. City Manager Report
13. City Attorney Report
14. Communications from the Mayor and Council
15. Adjournment - Next regular meeting Tuesday, September 10, 2019, 7:30 PM



**CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
AUGUST 13, 2019, 7:30 P.M.
MINUTES**

PRESENT: Mayor Ron LaPorte, Councilors: Patrice Martin, Vicki Platt, Rob Splane, Joe Frontiera, Jason La Fever, and Steve Hegedus.

ABSENT: None

OTHERS PRESENT: City Manager – Lynne Ladner, Police Officer – Brian Hintz, DPW Superintendent – Brad Whitney, Energy Department Superintendent – Mike Schiller, and Deputy City Clerk - Cheri Eisenlohr. See attached list for others in attendance.

Mayor LaPorte called the meeting to order at 7:30 p.m., following the roll call, the Mayor lead the Council in the pledge of allegiance.

A motion was made by Mr. La Fever to approve the amended agenda and to remove item 10A from the action items and supported by Mr. Hegedus. The minutes from July 23, 2019, regular meeting, were approved motioned by Mr. Splane and supported by Ms. Platt. All ayes, both motions were carried.

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Public Hearing – Sale of Easement Options to Hart Solar Partners, LLC
 - Ms. Ladner reported that the easement document had been re-written and will provide for the City to receive a payment of \$40,000.00 for the easements.
 - Mayor LaPorte opened the meeting at 7:36 pm.
 - Mr. Tim Tariske asked for a map that shows the land that is involved.
 - Mayor LaPorte closed the meeting at 7:42
- No other public comments

DEPARTMENT REPORTS:

- BioPure Superintendent, Paul Cutter: Absent
- Police Chief, Juan Salazar: Officer Hintz said that the Police Chief was currently working on a “runaway” case and that the Department was gearing up for the fair next week.
 - Mayor LaPorte mentioned a report that he read on the internet about the crime rate in the City being high – Officer Hintz stated that he and the Chief were aware of that report.
- DPW Superintendent, Brad Whitney:
 - 21 Miss Digs in 3 weeks
 - Meter Reading
 - Mowing 4 days a week
 - Regular work
 - Learning AMI/Digital system, 9 water meters installed so far
 - Access to residences will be needed

- Items discovered during the SAW grant filming of the sewer lines are being worked on – 52 spot problems were found with 16 of them that the City employees can address.
 - The Mayor asked Mr. Whitney about the Hanson Street closure for MFP traffic – Mr. Whitney stated that the road access had not been closed. A notice will be placed stating that the road is closed to through traffic. Ms. Ladner said that there are no funds budgeting for improvements this year but will be in the 2021 budget.
- Energy Superintendent, Mike Schiller:
 - Training with the AMI & Eaton
 - 360 Meters have been installed to date
 - Knocking on doors and placing notices
 - Staking out a new line on Tyler behind the houses
 - DuBois is still doing tree work across the City
 - Street lights are being upgraded to LED
 - Work at the Fairgrounds
 - The new small bucket truck was just delivered
 - Ms. Platt asked about the trees downtown.
 - The Mayor stated that an arborist is needed to assess them
 - Ms. Ladner will contact the Conservation District
- Mainstreet Manager, Julie Kreilick: Absent

Ms. Ladner was asked if a sign or cameras had been placed near the City dumpster to deter people from putting their garbage into the City's dumpster.

- Ms. Ladner stated that she would be acquiring signs and cameras to use at all City dumpsters.

REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES:

- None

BILLS, CLAIMS, PAYROLL:

Bills totaled: \$520,927.59 Payroll totaled: \$62,292.72 Grand Total: \$583,220.31

A motion was made by Mr. Splane and supported by Mr. La Fever to approve bills, claims, and payroll in the amount stated.

Ayes: 7 Nay: 0 Absent: 0

ACTION ITEMS:

City Manager, Lynne Ladner presented the following:

Memo

To: Mayor and City Council

From: Lynne Ladner

Date: 8/8/19

Re: Res 19-47 Authorizing the sale of easement options on City-Owned property to Hart Solar Partners LLC

In 2018 the City of Hart entered into agreements with Hart Solar Partners LLC (HSP) to permit the sale of easement options on several City owner properties allowing the placement of above and below ground

for collection lines and utility pads in order to connect the proposed solar energy collection project in Hart Township.

Hart Solar Partners approached the City this summer asking for an amendment to the previous easement options and for an additional easement for this project. The City Attorney has worked with HSP to combine the previous options into a single easement option agreement, added the requested additional easement areas and renegotiated the terms of the option to better favor the City.

As the easement options constitute the sale of City Property a public hearing was published in the Oceana Herald on August 1st and the hearing is scheduled to take place during the August 13th Council meeting. It is my recommendation that the Council adopts Resolution 19-47 Authorizing the sale of easement options on City-Owned property as described in Exhibit A of the Amended and Restated Easement Option and Purchase Agreement.

Lynne

RESOLUTION 19-47
City Council
City of Hart, Michigan
County of Oceana

AUTHORIZATION TO
SELL CITY-OWNED PROPERTY EASEMENT OPTIONS
DESCRIBED AS 007-022-100-05, 007-022-100-06, 007-022-200-01, 007-022-200-02, 007-022-200-03, and 007-015-400-07 as depicted in Exhibit A of the Amended and Restated Easement Purchase Option Agreement

WHEREAS, the City of Hart owns parcel identification numbers 007-022-100-05, 007-022-100-06, 007-022-200-01, 007-022-200-02, 007-022-200-03, and 007-015-400-07 as depicted in Exhibit A of the Amended and Restated Easement Purchase Option Agreement, according to the recorded documents thereof, Oceana County Records, Hart City, Oceana County Michigan, and

WHEREAS, the City Charter Section 4.10 (k) grants the City Council authority to sell the property after a required public hearing, and

WHEREAS, the City Council published a notice for a public hearing on August1, 2019, and conducted a public hearing on August 13, 2019, at their regular meeting, and

WHEREAS, Hart Solar Partners, LLC has made a good faith offer for the purchase of easement options on the property for Collection Line and Utility Pad Easements on these parcels to support a solar energy collection and transmission of energy generated from the proposed Hart Solar Partners, LLC project; and

WHEREAS, The easements language and price have been negotiated and agreed to by Hart Solar Partners, LLC

WHEREAS, having received public comment regarding the sale of City-owned property the City Council declares that it is in the best interest of the City of Hart to sell the property described as 007-022-100-05, 007-022-100-06, 007-022-200-01, 007-022-200-02, 007-022-200-03, and 007-015-400-07, in Exhibit A as depicted in Exhibit A of the Amended and

Restated Easement Purchase Option Agreement, according to the recorded plat thereof, Oceana County Records, Hart City, Oceana County Michigan. and

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

1. *Accepts the negotiated Amended and Restated Easement Purchase Agreement,*
2. *Authorizes the sale of the property easement options located at 007-022-100-05, 007-022-100-06, 007-022-200-01, 007-022-200-02, 007-022-200-03, and 007-015-400-07, in Exhibit A as depicted in Exhibit A of the Amended and Restated Easement Purchase Option Agreement.*
3. *Authorizes and directs the City Manager to sign all necessary documents for the transaction.*

Moved by Ms. Martin, supported by Ms. Platt, and thereafter adopted by the Hart City Council at a regular council meeting held on August 13, 2019.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

Memo

To: Mayor and City Council
 From: Lynne Ladner
 Date: 8/8/19
 Re: Resolution 19-48 Authorize renewal of Assessing Agreement with Oceana County

In the Fall of 2018, the City began contraction with Oceana County to provide assessing servie the City following the retirement of Jim Pease. This agreement has enabled the City to maintz required assessing services for the City with a reduction in the short term and long-term costs. The agreement is deemed by the Council to be in the best interest of the City is due to be rei for the 2019-2020 year. The renewal contract amount is \$32,640 annually to be paid in qu installments beginning on September 1, 2019.

It is my recommendation that the Council adopts Resolution 19-48 authorizing the renewal Assessing Agreement with Oceana County.

Lynne

**RESOLUTION 19-48
Hart City Council**

City of Hart, Michigan

AUTHORIZING THE RENEWAL AGREEMENT FOR ASSESSING SERVICES WITH OCEANA COUNTY

WHEREAS, the City of Hart is responsible for the evaluation and assessment of property parcels for the valuation and determination of the equalized valuation; and

WHEREAS, the City entered into an agreement with Oceana County to provide Assessing Services for the City of Hart in 2018; and

WHEREAS, both the City and Oceana County are interested in renewing the agreement for 2019-2020; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Acknowledges that contracting with Oceana County Equalization been a positive and cost-effective way to provide equalization and assessing services, and

Agrees to the renewal agreement providing services to the City for an annual amount of \$32,640 to be paid quarterly beginning September 1, 2019; and

Authorizes and directs the Mayor and City Clerk to sign the agreed-upon contract with Oceana County Equalization.

Moved by Ms. Martin supported by Mr. Splane and thereafter adopted by the Hart City Council at a regular council meeting held on August 13, 2019.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Dep. City Clerk

Memo

To: Mayor and City Council
From: Lynne Ladner
Date: 8/8/19
Re: Resolution 19-49 Accepting Bids and Award Contract for the Lincoln St project

With the assistance of Prein and Newhof, the City has successfully bid the construction project for water, sewer and street improvement project on Lincoln St. The City received and opened for bids from Contractors ranging from \$656,116.25 to \$1,082,707.30.

The bid tabulations and recommendation letter from the P & N are attached. The lowest qualified bidder for the project is Hallack Contracting at \$656,116.25. This is below the estimated cost project and is a project that is included in the FY 2020 budget.

It is my recommendation that the Council adopts Resolution 19-49 accepting the bids and award the contract for the Lincoln St. project to Hallack Contracting in the amount of \$656,116.25
Lynne

RESOLUTION 19-49
City Council
City of Hart, Michigan

LINCOLN STREET CONSTRUCTION PROJECT

WHEREAS, the City of Hart owns, operates and maintains a municipal water supply and distribution system, municipal wastewater collection system and local public street system; and

WHEREAS, the City collects a property tax levy for the improvement of our local street system, and allocates funds from the water and wastewater system revenues for improvement projects; and

WHEREAS City Engineer Prein&Newhof has prepared plans and specifications for construction of new water main, a new wastewater main, improvements to the portion of Lincoln Street from Dryden to Union and the construction of paved street surface from Union to Griswold and the City invited well-qualified construction contractors to submit bids; and

WHEREAS, on August 6, 2019, the City received four (4) bid for the aforementioned project; and City Engineer Prein&Newhof reviewed the bid and recommends project award to; and

WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Approves and accepts the bid from Hallock Contracting in the amount of \$656,116.25.

Authorizes and directs the City Manager to sign all contract documents for the Lincoln Street Construction Project

Moved by Ms. Platt, supported by Mr. Splane, and thereafter adopted by the Hart City Council at a regularly scheduled council meeting held on Tuesday, August 13, 2019.

Ayes 7 Nays 0 Absent 0

I hereby certify this to be a true and correct copy of

the document on file with the office of the



Cheri Eisenlohr, Deputy City Clerk

Memo

To: Mayor and City Council

From: Lynne Ladner

Date: 8/8/19

Re: Resolution 19-50 Award contract for the purchase of fleet vehicles for DPW and BioPure

As budgeted for in the FY 20 budget the DPW and BioPure have solicited bids for the purch replacement fleet vehicles. Three bids were received from Betton Baker Ford (Ludington) amount of \$29,710.00 each, Meyers Chevrolet (New Era) in the amount of \$30,680.00 each Lakeside Chrysler (Montague) in the amount of \$37,241.00 each The low bidder for the two vehicles is Betton Baker Ford in the amount of \$29,710.00 each. It is my recommendation that the Council adopts Resolution 19-50 Awarding the contract f purchase of one (1) new fleet vehicle each for the Public Works Department and the B Department.
Lynne

**RESOLUTION 19-50
Amended
City Council
City of Hart, Michigan
County of Oceana**

AWARD CONTRACT FOR PURCHASE OF FLEET VEHICLES FOR DPW AND BIOPURE DEPARTMENTS

WHEREAS, the City of Hart has determined a need to purchase new fleet vehicles for the Public Works and BioPure departments; and

WHEREAS, they solicited bids from manufacturers and received bids from three companies; and

WHEREAS, the City received bids for these vehicles from Betton Baker Ford (Ludington) in the amount of \$29,710.00 each, Meyers Chevrolet (New Era) in the amount of \$30,680.00 each, and Lakeside Chrysler (Montague) in the amount of \$37,241.00 each;

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Approves and accepts the bid from Meyers Chevrolet (New Era) for the purchase of two new fleet vehicles for DPW and BioPure at the cost of \$30,680.00 each, and

Authorizes and directs the City Manager to sign all contract documents on behalf of the City of Hart.

Moved by Mr. Splane, with the stipulation that the City purchase locally from Meyer Chevrolet in New Era, supported by Mr. Frontiera, and thereafter adopted by the Hart City Council at a regular council meeting held on August 34, 2019.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

RESOLUTION 19-51
City Council
City of Hart, Michigan
Oceana County

PROPERTY ACQUISITION – 227 E MAIN

WHEREAS, the City of Hart (CITY) through the TIFA, Hart Main Street and Redevelopment Ready Communities works to support businesses and economic development projects within the City; and

WHEREAS, the CITY and the TIFA Board and the Main Street Board have all agreed that the property located at 227 E. Main Street is a priority for redevelopment; and

WHEREAS, the Owner of the property is interested in selling the property which has been vacant for a significant period of time;

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

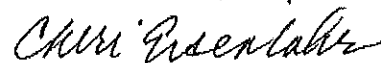
Approves the purchase of 227 E Main Street, Hart, MI from Gene Moorman at a cost of \$60,000 plus all property taxes currently owed (\$826.04); and

Authorizes and directs the City Manager and City Attorney to draft and to sign the Purchase Agreement and other closing documents on behalf of the CITY.

Moved by Mrs. Martin, supported by Mrs. Platt, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 13, 2019.

Ayes 6 Nays 1 (Frontiera) Absent 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.



Cheri Eisenlohr, Deputy City Clerk

Memo

To: Mayor and City Council

From: Lynne Ladner

Date: 8/8/19

Re: Ord. 19-02 Fair Housing

The City has been awarded a CDBG grant from the MEDC for the construction of the Downtown Pocket. One of the requirements for the City in order to receive the funds is the City must have adopted a Fair Housing Ordinance. The boilerplate language from the City was presented at the last meeting for discussion and upon the feedback of the Council; it has been used to develop Ordinance 19-02 Fair Housing.

This is a first reading of the ordinance which allows the Council and public an opportunity to provide feedback or make changes prior to adoption. If there are no changes to the ordinance as written, it will be brought to the Council for the second and final reading at the August 27th meeting.

Lynne

**ORDINANCE
NO. 19-02**

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF HART PART FOURTEEN BY ADDING A
NEW TITLE SECTION AND NEW CHAPTER WHICH NEW
CHAPTER SHALL BE DESIGNATED AS TITLE 6 CHAPTER
1460 FAIR HOUSING OF SAID CODE**

FAIR HOUSING ORDINANCE

AN ORDINANCE PROHIBITING AND MAKING UNLAWFUL DISCRIMINATION IN HOUSING AND/OR REAL PROPERTY BECAUSE OF RACE, COLOR, RELIGION, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, OR DISABILITY IN THE VILLAGE/CITY OF _____

WHEREAS, the City of Hart, Michigan desires to endorse and encourage the equal opportunity to all residents regardless of race, color, religion, creed, national origin or ancestry, sex, or disability, to live in decent, sanitary, and healthful living quarters; and,

WHEREAS, the 1963 Constitution of the State of Michigan provides as follows in Article I (Section 2) "...no person shall be denied the equal protection of the laws; nor shall any person be denied the enjoyment of his civil or political rights or be discriminated against in the exercise thereof because of religion, race, color or national origin..." (Section 4) "...The civil and political rights, privileges and capacities of no person shall be diminished or enlarged on account of his religious belief..." (Section 9) "...Neither slavery, nor involuntary servitude unless for the punishment of crime, shall ever be tolerated in this state..." and,

WHEREAS, the Congress of the United States has provided that "it is the policy of the United States to provide, within constitutional limitations, for fair housing throughout the United States" and has established by law the following provisions:

"... it shall be unlawful:

- a. To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make available or deny, a dwelling to any person because of race, color, religion, sex, or national origin.
- b. To discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provision of services or facilities in connection therewith because of race, color, religion, sex, or national origin ..."

NOW, THEREFORE, BE IT ORDAINED BY THE
CITY COUNCIL OF THE CITY OF HART, MICHIGAN, AS FOLLOWS:

CHAPTER 1460

SECTION 1460.01. DECLARATION OF POLICY:

- a. In furthering the policy of the State of Michigan as expressed in its Constitution and other Laws; in order that the safety and general welfare, peace and health of all the inhabitants of the Village/City may be ensured, it is hereby declared the policy of the Village/City of _____, Michigan, to endorse and encourage equal opportunity to all residents, regardless of race, color, religion, national origin or ancestry, sex, creed, or physical disability to live in decent, sanitary, healthful, standard living quarters.
- b. It is the policy of the Village/City of _____ that no owner, lessee, sub-lessee, assignee, managing agent, or other person, firm or corporation having the right to sell, rent, lease (or otherwise control) any housing accommodation and/or real property within the Village/City, or any agent of these shall refuse to sell, rent, lease, or otherwise deny to or withhold from any person or group of persons such housing accommodations and/or real property because of race, color, religion, national origin or ancestry, sex, creed, or disability of such person or persons or discriminate against any person or

persons because of race, color, religion, national origin or ancestry, sex, creed or disability in the conditions, terms, privileges of the sale, rental or lease of any housing accommodation and/or real property or in the furnishing of facilities and/or services in connection therewith.

- c. Relocation shall be carried out in a manner that will promote maximum choice within the community's total housing supply; lessen racial, ethnic, and economic concentrations; and facilitate desegregation and racially inclusive patterns of occupancy and use of public and private facilities.

SECTION 1460.02. DEFINITIONS:

Unless a different meaning clearly appears from the context, the following terms shall have the meaning as described in this SECTION and as used in this Ordinance.

- a. **DISCRIMINATE** - The terms "discriminate" or "discrimination" mean any difference expressed in any way toward a person or persons in the terms of the sale, exchange, lease, rental or financing for housing accommodation and/or real property in regard to such sale, exchange, rental, lease or finance because of race, color, religion, national origin or ancestry, sex, creed, or disability of such person.
- b. **HOUSING ACCOMMODATION** - The term "housing accommodation" includes any building, structure, or portion thereof which is used or occupied, maintained, arranged or designed to be used or occupied as a home, residence or sleeping place of one or more human beings, or any real estate so used, designed or intended for such use.
- c. **REAL PROPERTY** - The term "real property" means any real estate, vacant land, building, structure, or housing accommodations within the corporate limits of the City of Hart, Michigan.
- d. **REAL ESTATE BROKER** - The term "real estate broker" means any person, partnership, association, corporation and/or agent thereof, who for a fee or other valuable consideration offers, sells, purchases, exchanges or rents, or negotiates for the sale, purchase, exchange or rental of a housing accommodation and/or real property of another, or collects rental for the use of housing accommodation and/or real property of another.
- e. **FINANCIAL INSTITUTION** - The term "financial institution" means any person, institution or business entity of any kind which loans money to persons and receives as security for said loans a secured interest of any kind in the real property of the borrower.
- f. **OWNER** - An "owner" means any person/persons who hold legal or equitable title to, or own any beneficial interest in any real property or who hold legal or equitable title to shares of, or hold any beneficial interest in any real estate cooperative which owns any real property and/or housing accommodations.

- g. DECENT, SANITARY, HEALTHFUL STANDARD LIVING QUARTERS - "Decent, sanitary, healthful standard living quarters" is housing which is in sound, clean, and weather tight condition in conformance with applicable local, state, and national codes.

SECTION 1460.03. PROHIBITED ACTS:

It shall be unlawful for any owner of real estate, lessee, sub-lessee, real estate broker or salesman, financial institution or employee of the financial institution, advertiser, or agent of any or all of the foregoing, to discriminate against any person or persons because of their race, color, religion, national origin or ancestry, sex, creed, or disability with regard to the sale, exchange or rental, or any dealing concerning any housing accommodation and/or real property.

In addition to the foregoing, it shall also be unlawful for any real estate broker or employee thereof, owner or other person, or financial institution dealing with housing or real property in the City of Hart, Michigan:

- a. To discriminate against any person in the availability of or the price, terms, conditions, or privileges of any kind relating to the sale, rental, lease, or occupancy of any housing accommodation or real property in the Village/City or in the furnishing of any facilities or services in connection therewith.
- b. To publish or circulate, or cause to be published or circulated, any notice, statement or advertisement, or to announce a policy, or to use any form of application, for the purchase, lease, rental or financing of real property, or to make any record of inquiry in connection with the prospective purchase, rental or lease of such real estate, which expresses directly or indirectly any discrimination as to race, color, religion, national origin or ancestry, sex, creed or disability of any person.
- c. To discriminate in connection with lending money, guaranteeing loans, accepting mortgages or otherwise obtaining or making available funds for the purchase, acquisition, construction, rehabilitation, repair or maintenance of any housing accommodation and/or real property.
- d. To solicit for sale, lease, or listing for the sale or lease, of any housing accommodation and/or real property on the grounds of loss of value because of the present or prospective entry into any neighborhood of any person or persons of any particular race, color, religion, national origin or ancestry, sex, creed, or disability.
- e. To distribute or cause to be distributed, written material or statements designed to induce any owner or any housing accommodation and/or real property to sell or lease his or her property because of any present or prospective change in the race, color, religion, national origin or ancestry, sex, creed, or disability of persons in the neighborhood.

f. To make any misrepresentations concerning the listing for sale or the anticipated listing for sale or the sale of any housing accommodation and/or real property for the purpose of inducing or attempting to induce the sale or listing for sale of any housing accommodation and/or real property by representing that the presence or anticipated presence of persons of any particular race, color, religion, national origin or ancestry, sex, creed, or disability in the area will or may result in the lowering of property values in the block, neighborhood or area in which the property is located.

g. For an owner to solicit any real estate broker to sell, rent or otherwise deal with such owner’s housing accommodations and/or real property with any limitation on its sale based on race, color, religion, national origin or ancestry, sex, creed, or disability.

h. For an owner to refuse to sell, rent, or otherwise deal with any housing accommodation and/or real property because of race, color, religion, national origin or ancestry, sex, creed, or disability of the proposed buyer or tenant.

SECTION 1460.04. PENALTY:

Any person convicted of violating any of the provisions of this Ordinance shall be punished by a fine of not less than one hundred dollars (\$100.00) nor more than fifteen hundred dollars (\$1,500.00). Each day a violation continues shall constitute a separate violation. This Section shall in no way abrogate or impair the right of the City of Hart, Michigan, to specifically enforce, by any legal means, any of the provisions of this Ordinance.

SECTION 1460.05:

That all Ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 1460.06:

That it is the intention of the City Council of the City of Hart, Michigan that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 1460.07:

That this Ordinance shall be known as Ordinance No. 19-02_ of the City of Hart, Michigan, and shall be in full force and effect from and after its passage, approval, recording, and publication in pamphlet form in accordance with the law.

PASSED AND ADOPTED this _____ day of _____, _____ (year).

APPROVED BY ME this _____ day of _____, _____ (year).

Ron LaPorte, Mayor

ATTEST:

_____ Cheri

Eisenlohr, Deputy City Clerk

Mr. Splane made a motion to approve on first reading, supported by Ms. Platt

Ayes: 7, Nays: 0, Absent: 0

SPECIAL EVENTS PERMIT:

- Hart Recreation, Intersection Donation Drive, August 17, 2019 – Gary Jorissen
 - Ms. Martin made a motion to conditionally approve upon receipt of proof of insurance, supported by Ms. Platt, all ayes; the motion was approved.

DISCUSSION ITEMS:

- Discussion regarding pay for service as an elected member to the City of Hart Board of Review

City	Appointed or Elected	Number of Members	Paid?	Pay rate
Marshal	Appoint	3	yes	\$100/year
Charlevoix	Appoint	3 public 2 council	yes	\$50/day
Grosse Point City	Appoint	3	yes	\$300/year
Richland Twp.	Appoint	5	yes	\$35/meeting
Owosso	Appoint	5	yes	\$50/meeting
Grand Haven Twp.	Appoint	3	yes	\$30/hour 2hour min
Rockford	Appoint	5	NO	
Kalamazoo Twp.	Appoint	3	yes	\$45/day
Zilwaukee	Appoint	3	yes	\$9.45/hour 1-hour min
Fremont	Appoint	3	yes	\$90/day
Grandville	Appoint	3	yes	\$300/year
DeWitt	Appoint	3	yes	\$300/year
Traverse City	Appoint	7	NO	
Port Huron	Appoint	3	yes	\$599/year
Jonesville	Appoint	3	yes	\$175/ year - \$100 March BOR, \$37.50 each July and Dec
Ewart	Appoint	3	yes	\$75/day
Leslie	Appoint	3	yes	\$10/hour minimum 1 hour
Trenton	Appoint	3	yes	\$55/ meeting
Stanton	Appoint	3	yes	\$35/day
Fraser	Appoint	3	yes	\$15/hour

- Per the City Charter, the Compensation Committee must decide the rate of pay. This will be discussed more in-depth at the Personnel/Finance committee to be held on August 27, 2019.

- Discussion regarding improvements to the Oceana County Fairgrounds – Paul Erickson
 - Fair board President, Paul Erickson gave a report to the Council about the improvements that have been made at the Fairgrounds the last couple of years and the goals that they would like to achieve.
 - The main goal is to eliminate entering the Fairgrounds from State Street and place the main entrance on Polk Road, where there is only an exit from the grounds. Work has also been done to make the grounds/parking more ADA compliant.
 - Mr. Erickson will meet with Ms. Ladner after the Fair in September to further discuss the entrance options.

CITY MANAGER REPORT:

- None

CITY ATTORNEY'S REPORT:

- None

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mayor LaPorte wanted confirmation that food vendors were obtaining the proper permits to sell food near the fairgrounds – he was advised that they had applied and received a permit.
- Ms. Martin asked about the “traffic light sign” posted near the intersection of Polk and 72nd Ave., regarding a stoplight being needed in the area. She was advised that there have been traffic studies done in the past (usually in the late fall) and it was determined that there was not enough traffic to warrant a stoplight. The OCRC needs to initiate the request to the state for a new study to be done. Ms. Ladner will contact Senator Bumstead and Representative VanSingel to discuss the need for a stoplight at that intersection.
- Mr. Splane asked that an appraisal be done on the land that Mr. Forner would like the City to buy, Ms. Ladner advised that it is in the works.
- Ms. Platt asked about the old Shopko building if the new business has been announced yet, Ms. Ladner said nothing can be disclosed at this time, but soon. There is also interest in the Gales IGA store; more information will be forthcoming.

Closed Session:

Entered into at 8:57 pm by motion made by Mr. Splane and supported by Ms. Martin, all ayes, the motion carried, to discuss MCL 15.268 Sec. 8 (a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if named person requests a closed hearing.

Open session resumed at 9:12 pm.

Ms. Martin made a motion to formally approve Ms. Ladner's request for a three-week vacation in the fall, supported by Ms. Platt, all ayes, the motion was approved.

There being no further business to come before the Council, the meeting adjourned at 9:13 p.m., upon motion by Mr. Frontiera and supported by Ms. Martin. The next regular meeting is August 27, 2019, at 7:30 p.m.

Respectfully Submitted

Christi Esentab

Deputy City Clerk



City of Hart Police Department

407 State Street

Ph. (231)873-2488 Fax (231)873-0100

Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: August 27th, 2019

RECENT EVENTS

From Thursday, August 8th, 2019, through Wednesday, August 21st, 2019, the Hart Police Department received 104 complaints ranging from Car/Deer Accidents, Warrant Arrests, Vehicle Violations, Suspicious Situations, Alarms, Property Damage Accidents, Larcenies, Assault & Batteries, Trespassings, Medical Assists, Animal Complaints, Family Trouble, Well-Being Checks, Peacekeepings, Harassment/Threat Complaints, Missing Persons, Assist to Other Agencies, Disturbances, Domestic Assaults and a Malicious Destruction of Property Complaint.

On Friday, August 9th, 2019, the Hart Police Department was dispatched to the 500 block of State Street in reference to an assault and battery complaint. A 28-year-old Hart man claims to have been assaulted; by being struck with a closed fist in the nose area; by a 27-year-old Hart man. The 28-year-old Hart man was conducting maintenance at the home when he was assaulted. The 27-year-old Hart man was arrested and lodged at the Oceana County Jail for Assault & Battery.

On Saturday, August 10th, 2019, the Hart Police Department initiated a traffic stop on West Main Street near Plum Street Street regarding an equipment violation. A 25-year-old Mears man was arrested and lodged at the Oceana County Jail for Operating While Intoxicated (Alcohol).

On Monday, August 12th, 2019, the Hart Police Department initiated a traffic stop on West Main Street near Plum Street Street referencing a vehicle violation. A 41-year-old Walkerville man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle without Insurance.

On Monday, August 12th, 2019, the Hart Police Department was requested by the Defiance Police Department of Defiance, Ohio to attempt to locate a 16-year-old juvenile female who was reported missing out of the State of Ohio that maybe with a 32-year-old Hart man. The Officer was given an address in the 500 block of Griswold Street to attempt to locate this juvenile female. As the officer was arriving on the scene, the man; whom this female is reported to be with; was also arriving at the residence. The man

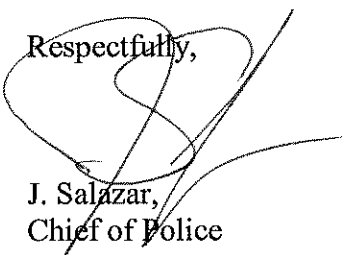
denied knowing this female or her being at his place of residence. After further investigation, the female was located in the man's vehicle; hiding underneath several pieces of clothing. She was taken into protective custody by the officer, and the man was arrested and lodged at the Oceana County Jail for operating a motor vehicle without a license. The juvenile female was later turned over to family members without incident. A joint investigation between Oceana County Protective Services, the Oceana County Prosecutor's Office, Defiance Police Department (Ohio) and the San Antonio Police Department (TX) is ongoing.

On Tuesday, August 13th, 2019, the Hart Police Department was dispatched to the 30 block of State Street in regards to a larceny complaint. It was reported, four (4) juvenile males had been noted in the area during the night hours and had taken two (2) benches from the area. On Thursday, August 15th, 2019, officers noted the stolen benches in question in the 10 block of Water Street. Two (2) juvenile males later admitted of taking the benches from the downtown business. A report will be submitted to the Oceana County Prosecutor's Office.

On Thursday, August 15th, 2019, the Hart Police Department was dispatched to the 500 block of East Main Street about a missing person. A 59-year-old Hart woman stated she had not heard from her son, a 22-year-old Hart man, and feared for his safety due to this being uncommon for the woman's son not to contact her. The man was later located in the Pentwater area with the assistance of the Pentwater Police Department.

On Friday, August 16th, 2019, the Hart Police Department was dispatched to the 3000 block of Polk Road in reference to a disturbance. A local business explained that a 60-year-old Law Vegas, Nevada man was inside the building and was refusing to leave. The man eventually left the building without incident. It was later reported, the man began making threats of returning and causing physical harm to the employees. An investigation is ongoing.

Respectfully,



J. Salazar,
Chief of Police

HART AREA FIRE

ADMINISTRATIVE BOARD

Meeting Minutes- July 25, 2019

The Hart Area Fire Administrative Board Meeting was called to order by Chairman Gary Beggs at 7:00PM. Others present for the meeting were Mike Powers, Clancy Aerts, Jake Whelpley, Dick Huntington and Jay McGhan, Chief Jack White and undersigned

Absent for the meeting was Mike Potter, Dale Stevenson and Bruce Mull

Motion was made by Powers and supported by McGhan to accept the agenda as presented. Voice Vote, all yes; Motion carried.

Motion was made by Whelpley and supported by Powers to accept the minutes of the, June 27, 2019 meeting. Voice vote, all yes. Motion carried.

Treasurer reported total expenses of \$2,859.26. A balance in the checking account was reported as \$210,178.71. A balance in the Capital Improvement Fund was reported as 193,398.41.

Motion was made by Whelpley and supported by Huntington to pay the bills. Roll call vote, all yes. Motion carried.

Treasurer presented a list of budget amendments to be made for the previous fiscal year. Motion was made by Powers to amend the budget by the suggested amounts presented by the Treasurer. This was supported by Huntington. Roll call vote, all yes. Motion carried.

Chief White passed out his report to the board members.

Chief advised they needs to have 80% of the department trained to assist with the active shooter policy. As of now we are at 35% of the department that his been trained. There are two additional training's that are scheduled for next year.

Chief discussed the proposal that will send fire departments to all unknown accidents.

Chief advised he is taking over the training until September. Captain Lundburg has had a work assignment change that has made this change necessary.

Chief discussed the pager system and it appears the county will be going with 800 meg paging. Nothing has been set as of yet but may have to pay for the pagers over a 5year period.

Treasurer presented a resolution to maintain our account with Huntington Bank and to have the authorized signatories of Daniel Leimback, Gary Beggs, Jay McGhan and Michael Powers.

Motion was made by Huntington to support this resolution and was supported by Aerts. Roll call vote, all yes. Motion carried.

Meeting adjourned at 7:40PM

Respectful Submitted,

Daniel Leimback

Sec/Treasurer



8.14

CITY OF HART

407 S. STATE ST.
HART, MI 49420

TAX INCREMENT FINANCE AUTHORITY (TIFA)

June 13, 2019, at 1:00 pm

Minutes - Approved

Members Present: Chair – Patrice Martin, Tracey Lipps, Garth Larson, Gale Goldberg, and Steve Bruch

Members absent: Bill Hegg, Tom Drenth

Also present: City Manager – Lynne Ladner, Deputy City Clerk - Cheri Eisenlohr, Main Street Manager – Julie Kreilick, George Sadler, Business Owner.

Chair Martin called the meeting to order; roll call was taken.

Agenda Approval: Ms. Goldberg made the motion, supported by Ms. Lipps, all ayes, motion carried.

May 9, 2019, Minutes Approval: Mr. Larson made a motion to approve, supported by Ms. Lipps, all ayes, motion carried.

Public comments were made at this time:

- None

Financial Report:

- Ms. Ladner went over the budget with the board and advised them that the Council has to approve the budget before the TIFA members do.
 - The fund needs to be spent down to below \$10,000.00 every five years.
 - The budget can be amended after the first of the fiscal year to accommodate other projects not initially listed in the budget.
- **Project Improvement Program:**
 - Ms. Martin went over the changes that were made to the application. This document needs to go to the City's attorney before being implemented.
 - Mr. Bruch made a motion to send the document to the attorney, supported by Mr. Larson, all ayes, motion carried.
- **Sidewalk Improvement Program:**
 - Residents can apply to both TIFA and the City for sidewalk assistance.
 - Give an early spring (April) deadline date for receipt of applications.
 - Ms. Ladner has two projects that she would like to have taken under consideration for this program.
 - Fairgrounds to Polk Road. Mr. Larson stated that this sidewalk would only be usable during the spring/summer/fall months and would be blocked with snow in the winter.
 - Street project on Lincoln Street. The sidewalks need to be made ADA compliant. Tripping hazards are the first items to be addressed for sidewalk repairs/improvements.
- **Property Owner (George Sadler) Requests:**
 - Alleyway property behind LaProbadita – the board does not feel that this would fall under a TIFA project.
 - Asbestos inspection of the "old Walker's Restaurant" property - the City will look into applying for a Brownfield Grant on behalf of Mr. Sadler to have the property inspected for asbestos.

Action Items:

- **Project Improvement Program:**
 - **Adopt if no additional changes**
 - Tabled until the attorney responds.
 - **If adopted, schedule public roll-out**
- **Adopt FY2020 TIFA Budget**
 - Mr. Bruch made a motion to accept the FY2020 Budget, supported by Ms. Goldberg, all ayes, the motion carried.

Communications from Members:

- None

The meeting adjourned at 2:05 p.m. upon a motion made by Mr. Bruch and supported by Ms. Goldberg.

The next meeting will be Thursday, July 11, 2019, at 1:00 p.m. at City Hall.

Payables Date: 8/27/19	Description	Total	General +	DPW	Energy	BPTF	Water
Adams Heating & Cooling	A/C Unit - The Starting Block	\$ 3,650.00			\$ 3,650.00		
American Legion	Cemetery Flags/Markers	\$ 908.50	\$ 908.50				
Brickley DeLong	Audit Assistance	\$ 4,150.00	\$ 1,037.50		\$ 1,037.50	\$ 1,037.50	\$ 1,037.50
Ceres Solutions	UPS Charges	\$ 90.00		\$ 42.00		\$ 48.00	
Charter	CM Internet Svc	\$ 84.21	\$ 84.21				
Chemco	Polymer	\$ 2,441.80				\$ 2,441.80	
Delta Dental	Sept. Ins. Prem.	\$ 1,366.96	\$ 551.03	\$ 180.81	\$ 429.35	\$ 135.16	\$ 70.61
EJ USA, Inc.	Parts/Supplies	\$ 198.60		\$ 198.60			
Environmental Dynamics Inc.	Flexhose/Clamp	\$ 1,965.22				\$ 1,965.22	
Frontier	Energy Dam/DPW Fax	\$ 256.98		\$ 154.09	\$ 102.89		
Hallack Contracting	Labor/Equip. New Manhole & asphalt	\$ 7,990.00					\$ 7,990.00
Jons To Go	Portable Restrooms	\$ 210.00			\$ 210.00		
Kiesler Police Supply	Ammunition	\$ 2,994.79	\$ 2,994.79				
Ladner, Lynne	Travel Expense - Holland (MPPA)	\$ 81.20	\$ 81.20				
Lawson-Fisher	2019 Licensing Requirements	\$ 7,777.73			\$ 7,777.73		
Lawson-Fisher	UAA Phase I	\$ 3,266.92			\$ 3,266.92		
LEAF	Police Copier Pmt	\$ 39.00	\$ 39.00				
Medler Electric	Parts/Supplies - Hardy Well	\$ 104.50					\$ 104.50
Merit Network	Broadband Summit	\$ 45.00	\$ 45.00				
Mi. Rec. & Park Asso.	Membership Dues	\$ 140.00	\$ 140.00				
Michigan Downtown Assoc.	Membership Dues	\$ 125.00	\$ 125.00				
Midwest Contract Operations	Micro Exams	\$ 300.00				\$ 300.00	
MPPA	Purchased Power	\$ 31,058.80			\$ 31,058.80		
NCL	Lab Supplies	\$ 757.79				\$ 757.79	
Nye Uniforms	Boots/Pants/Belt	\$ 189.00	\$ 189.00				
Oceana Cnty Equalization	3rd Qtr Assessing	\$ 8,000.00	\$ 8,000.00				
Pranger Property Mgmt	Cleaning Svcs	\$ 168.00	\$ 168.00				
Prein & Newhof	Various Projects	\$ 83,203.98	\$ 10,504.09		\$ 2,976.25	\$ 69,723.64	
Quill	Office Supplies	\$ 115.98	\$ 115.98				
Quill	Office Supplies	\$ 30.58				\$ 30.58	
Silver Lake - Chamber of Comm	Chamber Dues	\$ 250.00	\$ 250.00				
Thaler, Penny	Refund of Deposit	\$ 200.00			\$ 200.00		
VanDyke, Jed	Reimburse training exp.	\$ 200.71			\$ 200.71		
Windridge	Work T-Shirts	\$ 378.00		\$ 378.00			
Windridge	Energy Dept Work T-shirts	\$ 798.00			\$ 798.00		
Windridge	Decals for Energy Dept Trucks	\$ 250.00			\$ 250.00		
WL Construction Supply	Cutting Blade	\$ 509.98		\$ 509.98			
		\$ -					
	Subtotal	\$ 164,297.23	\$ 25,233.30	\$ 1,463.48	\$ 51,958.15	\$ 76,439.69	\$ 9,202.61
Additional Bills		\$ -					
		\$ -					
		\$ -					
		\$ -					
		\$ -					
		\$ -					
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal Reg and Additional	\$ 164,297.23					
HAND CHECKS							
Alerus - ACH							
Alerus - ACH	City Share 401 Retirement	\$ 3,188.30	\$ 3,188.30				
US Postmaster	Postage Utility Bills	\$ 107.41			\$ 69.82	\$ 32.23	\$ 5.36
Oceana Cnty Drain Comm.	Lincoln Street Project	\$ 225.00	\$ 225.00				
		\$ -					
		\$ -					
	Sub-Total Regular Bills/Additional Bills/Hand Checks	\$ 167,817.94	\$ 28,646.60	\$ 1,463.48	\$ 52,027.97	\$ 76,471.92	\$ 9,207.97
Gross Payroll	465	\$ 58,101.75					
	Sub-Total	\$ 58,101.75					
	GRAND TOTAL	\$ 225,919.69	\$ 28,646.60	\$ 1,463.48	\$ 52,027.97	\$ 76,471.92	\$ 9,207.97

PAYROLL AMOUNTS					
08/22/19					
Pay 465		GROSS PAY	OVERTIME	ETO	BASE PAY
Employee Code	Dept.		PAY	BUYBACK	
FULL-TIME					
MGR.	MSM	\$1,615.21	\$0.00	\$0.00	\$1,615.21
DPW1	DPW	\$2,164.80	\$0.00	\$0.00	\$2,164.80
DPW2	DPW	\$1,968.00	\$0.00	\$0.00	\$1,968.00
DPW3	DPW	\$2,275.92	-\$75.04	\$0.00	\$2,200.88
DPWS	DPW	\$2,376.80	\$0.00	\$0.00	\$2,376.80
ENERGY1	Energy	\$3,283.00	-\$147.00	\$0.00	\$3,136.00
ENERGY2	Energy	\$3,880.80	-\$117.60	\$0.00	\$3,763.20
ENERGYS	Energy	\$3,765.60	\$0.00	\$0.00	\$3,765.60
ENERGY3	Energy	\$1,051.52	\$0.00	\$0.00	\$1,051.52
ENERGY4	Energy	\$2,488.81	\$0.00	\$0.00	\$2,488.81
ENERGYS5	Energy	\$2,311.77	\$0.00	\$0.00	\$2,311.77
DCC	Office	\$1,556.00	\$0.00	\$0.00	\$1,556.00
DCC	Office	\$1,119.82	\$0.00	\$0.00	\$1,119.82
MGR.	Office	\$3,351.21	\$0.00	\$0.00	\$3,351.21
CC	Office	\$1,968.80	\$0.00	\$0.00	\$1,968.80
DCC	Office	\$1,381.60	\$0.00	\$0.00	\$1,381.60
PO	Police	\$2,313.92	-\$216.32	\$0.00	\$2,097.60
PO	Police	\$2,530.23	-\$432.63	\$0.00	\$2,097.60
PO	Police	\$2,313.92	-\$216.32	\$0.00	\$2,097.60
PC	Police	\$2,463.20	\$0.00	\$0.00	\$2,463.20
DS	Police	\$2,154.40	\$0.00	\$0.00	\$2,154.40
BIOS	WW	\$2,816.00	\$0.00	\$0.00	\$2,816.00
BIOS	WW	\$2,247.83	-\$83.03	\$0.00	\$2,164.80
BIOS	WW	\$2,360.34	-\$389.54	\$0.00	\$1,970.80
TOTAL		\$55,759.50	-\$1,677.48	\$0.00	\$54,082.02
COUNCIL					
CC1		\$0.00	\$0.00	\$0.00	\$0.00
CC2		\$0.00	\$0.00	\$0.00	\$0.00
CC3		\$0.00	\$0.00	\$0.00	\$0.00
CC4		\$0.00	\$0.00	\$0.00	\$0.00
CC5		\$0.00	\$0.00	\$0.00	\$0.00
CC6		\$0.00	\$0.00	\$0.00	\$0.00
CC7		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00
PART-TIME					
MGR.	HHD	\$877.25	\$0.00	\$0.00	\$877.25
EW	Office	\$0.00	\$0.00	\$0.00	\$0.00
CEO	Office	\$350.00	\$0.00	\$0.00	\$0.00
PPO	POL-PT	\$315.00	\$0.00	\$0.00	\$315.00
PPO	POL-Pt	\$800.00	\$0.00	\$0.00	\$0.00
TOTAL		\$2,342.25	\$0.00	\$0.00	\$1,192.25
TOTAL PAYROLL		\$58,101.75	-\$1,677.48	\$0.00	\$55,274.27

OVERTIME HOURS WORKED							Item 9
Pay Period 8/2/19 - 8/15/19	DEPT.	DATES WORKED	1.5x	2x	2.25x	Call-Out Sched.	Pay Date 8/22/19
EMPLOYEE NAME							REASON
Chris Kies	BPTF	8/10/2019	2.25			S	Lab & Irrigation
Frank Lloyd	BPTF	8/3,4,11	3.25	4.75		S	Lab & Irrigation
Jason Riggs	DPW	8/7/2019	2			C	Place Road Closed Signs
Mike Eisenlohr	DPW						
Matt Adams	DPW						
Terry Birkman	Energy	8/4,5	2.50			C	GHSP Xfer Leaking - Restore Power @ Huntington DT
Andy Van Zoeren	Energy						
Nathan Gowell	Energy	8/5/2019	2.00			C	Retore Power @ Huntington DT
Jed Van Dyke	Energy						
Scott Van Agtmael	Energy						
Shawn Anderson	Police	8/4,9,13	5.50			C	Domestic, Accident, Runaway
Brian Hintz	Police	8/4/2019	11.00			S	Cover Shift
Kevin Skipski	Police						
Joe Ingalls	Police	8/12/2019	5.50				No Description Given
Hildegardo Hinjosa (PT)	Police						
David Malotke	Police						

City of Hart

Memo

To: Mayor and City Council
From: Lynne Ladner
cc:
Date: 8/23/19
Re: Res. 19-52 Street Repair and Improvements Millage

Resolution 19-52 authorizes and adopts the ballot language that will be presented to the voters for the renewal of the current street repair and improvements millage. The ballot proposal will be presented to the voters on the March 2020 primary ballot on March 10, 2020.

It is my recommendation that the Council adopt resolution 19-52 Street Repair and Improvements Millage.

Lynne

RESOLUTION 19-52
City Council
City of Hart, Michigan
Oceana County

STREET REPAIR AND IMPROVEMENTS MILLAGE

WHEREAS, there is a great and continuing need in the City of Hart for street repairs and improvements, and

WHEREAS, a voter-approved five-year millage for street repairs and improvements adopted in 2014 has expired, and

WHEREAS, the Hart City Council declares their intent to seek voter approval in the amount of two mills for street repairs and improvements at the March 10, 2020 primary election, and

WHEREAS, the City Attorney has reviewed and approved the proposed ballot language;

NOW THEREFORE BE IT RESOLVED that the following proposal be placed on March 10, 2020 primary election ballot:

Shall the previously voted increase in the City of Hart's tax rate limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes, currently 2 mills (\$2.00 per \$1,000 of taxable value), be renewed and levied in the years 2020-2024, both inclusive, subject to reduction as provided by law, on taxable property in the City?

The purpose of this levy is to provide for the repair and improvement of City streets. It is estimated that a levy of 2 mills would provide revenue of \$114,331 in the first calendar year. The revenue from this millage levy will be disbursed to the City of Hart [and a portion of the revenue from the millage is subject to capture by the City's Tax Increment Finance Authority pursuant to state law].

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regularly scheduled meeting held on Tuesday, August 27, 2019.

Ayes: _____ Nays: _____ Absent: _____

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

10.5



Memo

To: Mayor and City Council
From: Lynne Ladner
cc:
Date: 8/23/19
Re: Res. 19-53 Repeal Utility Tax Liens

Resolution 19-53 authorizes the repeal of Resolution 19-31 Delinquent Utility Account Property Tax Liens. It was discovered after Resolution 19-31 was adopted that issues existed regarding the City's policy for utility account deposits and the application of delinquent utility accounts to the corresponding property taxes as a lien. This is the first step to correct those issues which will also include the adoption of a new Utility Account Deposit Policy and correlating forms.

It is my recommendation that the Council adopt Resolution 19-53 Repeal Utility Tax Liens.

Lynne

RESOLUTION 19-53
City Council
City of Hart, Michigan
Oceana County

REPEAL UTILITY ACCOUNT TAX LIENS

WHEREAS, the City of Hart has discovered discrepancies between the City's utility account deposit policy, Ordinance 2016-02 and Public Act 94 of 1933 in the proper collection of deposits and application of delinquent accounts to property taxes; and

WHEREAS, the CITY seeks to remedy the issue of improperly applied delinquent accounts to property taxes so as to comply with state law;

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Repeals Resolution 19-31 Tax Lien Delinquent Utility Accounts and

Authorizes the City Treasurer to process the necessary paperwork to have the Delinquent Utility Account Tax Liens removed and directs the City Manager to draft a revised Utility Deposit Policy.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 27, 2019.

Ayes Nays Absent

I hereby certify this to be a true and correct
copy of the document on file with the office
of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

1010

City of Hart

Memo

To: Mayor and City Council
From: Lynne Ladner
cc:
Date: 8/23/19
Re: Res. 19-54 Authorize installation of fencing at Pickle Ball Courts

Resolution 19-54 recognizes the residents that utilize the Pickle Ball Courts at John Gurney Park and the fundraising efforts that they have accomplished to make improvements to the courts. It also accepts the bids that have been solicited by the group for the installation of the fence and pledges city funds to make up the difference between the cost of the fencing and installation and the funds raised by the group.

It is my recommendation that the Council adopt Resolution 19-54 Authorizing the installation of fencing at the Pickle Ball Courts.

Lynne

Great Lakes Pet Fencing, Inc.

Your Local Authorized DogWatch® Dealer

5745 N. 136th Avenue, Hart, MI 49420

Cell (231) 747-4394 / Office (231) 742-2036

Email: gtlakesfencing@gmail.com

Website: www.greatlakespetfencing.com

Date: 8/15/19

Service/Repair/Sale Invoice

Estimate
(Valid for 45 days)

CUSTOMER

* P Bull Court

Name	John Gurney Park clo. Mike	Phone	231-903-5326
Address	300 Griswald St Hart, MI 49420		
Email	lehming@gmail.com		

EQUIPMENT/PARTS

Description	QTY	Unit Price	Total
4' Black Chain Link Fence	100	20	2000
* Discount provided of \$6 off per linear foot, labeled as a community ^{cash} discount *			

LABOR

Description	Hours	Rate	Total
We're donating the cost of labor for coring concrete & asphalt for posts.			

Comments

Total Materials	2000
Tax	Inc
Total Labor	Inc
Total	2000

* 50% Deposit due at scheduling *

Customer Signature _____

Dealer Signature _____



Thank You!

Date: _____

DEPOSIT: \$ _____

___ csh ___ chk ___ cc

AMT DUE: \$ _____

Date: _____

PAID: \$ _____

___ csh ___ chk ___ cc

BALANCE DUE: \$ _____

AAA Fence, LLC
 7985 Division Ave, SW
 Grand Rapids, MI 49548
 Grand Rapids 616.245.3362
 Holland 616.392.3333
 Muskegon 231.780.0000
 Fax 616.245.7334
 www.aaafencellc.com

NAME: Oceana Pickleball Club		DATE: 8/22/19
ADDRESS: Project: 300 Griswold Street, John Gurney Park		
CITY: Hart	STATE: MI	ZIP: 49420
TELEPHONE: 231.903.5326 Mike Lehman		lehmmg@gmail.com

Long After the Sweetness of Low price is Gone,
 The Bitterness of the Poor Quality Remains.



We accept



100	Wire			Height 72" x 8 Gauge Black Vinyl Chain Link
100	Top Rail			Diameter 1 3/8" x 21' .065
10	Line Post 8' OC Max			Diameter 1 5/8" Length 6' .065
4	End Post			Diameter 2 1/2" Length 6'6" .065
	Corner Post			Diameter Length
	Walk Gate			Width Height
	Double Drive Gate			Width Height
14	Hard Surfaces			Core Drill Through Asphalt
				lehmmg@gmail.com
	TOTAL		\$2,460.00	Installed, Post Driven

Cost of Transaction \$ 2,460.00 Down Payment \$ PO# Balance Due on Completion \$ 2,460.00

Balance of payment is due upon completion. Late payments are subject to interest charges of the rate of 2% per month on unpaid balance. Customer to pay all actual and reasonable attorney fees for contractor's attorney and costs of collections in the event of a contractual dispute that ultimately results in judgement of any amount being taken by the contractor against customer. Price quoted is an estimate. I have read and understand this contract. The price, specifications, and conditions are satisfactory and I hereby accept. You are authorized to do the work as specified. Down payment will be used in Lieu of signature for acceptance of this contract. A 3% convenience fee will be added to Credit and Debit card payments.

CUSTOMER SIGNATURE _____

ACCEPTED BY _____

Attention: Customer responsible for lot lines, dirt removal, cleaning fence lines, and permits, if any.

**Before We Dig
 We Will Call Miss Dig
 1-800-482-7171**

**We assume NO responsibility
 for damages to hidden utilities, including
 underground sprinklers.**

confirmation number

**Alternate: Commercial
 Grade Fence**

**Add: \$ 710.00
 Total \$ 2,570.00**

Vallier Fence Co.
2200 Shettler Rd
Muskegon 49444
231-798-4365

Slow service, but good
work.

Lynne,

This is the third company
that we contacted. As of Friday,
Aug. 23rd, they have not sent
their bid to us.

Lisa + Mike Lehman

RESOLUTION 19-54
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE INSTALLATION OF FENCING AT PICKLEBALL COURTS

WHEREAS, the City of Hart owns and maintains the Pickleball courts at John Gurney Park; and

WHEREAS, local residents have raised funds in the amount of \$ to install fencing to divide the courts to better facilitate play and tournaments; and

WHEREAS, the residents have solicited three bids for the installation of the fencing; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

Authorize the acceptance of the fencing bids and award the project to in the amount of \$;and

Authorizes the use of city funds to supplement the private donation funds to fully fund the purchase and installation of the fencing; and

Authorizes the City Manager to sign all necessary documents.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 27, 2019.

Ayes Nays Absent

I hereby certify this to be a true and correct
copy of the document on file with the office
of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

10, d

City of Hart

Memo

To: Mayor and City Council

From: Lynne Ladner

cc:

Date: 8/23/19

Re: Res. 19-55 Resolution to Adopt Procedures for Granting and Removing Real Property Exemptions

Resolution 19-55 is a requirement for the City to outline the procedures that the Board of Review and the City Assessor use for the granting and removal of real property exemptions. The procedures that will be adopted are those that are laid out in Chapter 6: Property Tax Exemptions, Abatements and Tax Capture Authorities of the State Tax Commission Manual, Bulletin 7 of 2016 (Senior Citizen & Disabled Family Housing Exemption), Bulletin 26 of 2017 (Charitable Exemption), The Michigan Strategic Fund Board designates Tool and Die Renaissance Recovery Zones pursuant to MCL 125.2688d & Nonferrous Metallic Minerals Extraction Severance Tax Act, (Act 410 of 2012)

It is my recommendation that the Council adopt Resolution 19-55 Resolution to Adopt Procedures for Granting and Removing Real Property Exemptions.

RESOLUTION 19-55
City Council
City of Hart, Michigan Oceana County

**RESOLUTION TO ADOPT PROCEDURES FOR GRANTING AND REMOVING REAL
PROPERTY EXEMPTIONS**

WHEREAS, the City of Hart has the authority under the State of Michigan to levy and collect property taxes; and

WHEREAS, the City has the authority to adopt procedures for the granting and removal of real property exemptions;

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

To adopt procedures for granting and removing real property exemptions as described in Chapter 6: Property Tax Exemptions, Abatements and Tax Capture Authorities of the State Tax Commission Manual, Bulletin 7 of 2016 (Senior Citizen & Disabled Family Housing Exemption), Bulletin 26 of 2017 (Charitable Exemption), The Michigan Strategic Fund Board designates Tool and Die Renaissance Recovery Zones pursuant to MCL 125.2688d & Nonferrous Metallic Minerals Extraction Severance Tax Act,(Act 410 of 2012), as attached hereto making them part of the resolution.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 27, 2019.

Ayes Nays Absent

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

10.2

City of Hart

Memo

To: Mayor and City Council

From: Lynne Ladner

cc:

Date: 8/23/19

Re: Res. 19-56 Resolution to adopt waiver of interest and penalty for property transfer affidavits

Resolution 19-56 is a waiver of the interest and penalty that is associated with property transfer affidavits that are filed past the 45-day deadline. MCL 211.27b requires a penalty for the untimely filing of the affidavit but permits the adoption of a resolution waiving those fees. As property owners can view the interest and penalty as a punitive action and the City wants to retain a reputation of openness and cooperation with residents and property owners the good faith action of waiving the fees facilitates this belief.

It is my recommendation that the Council adopt Resolution 19-56 to adopt waiver of interest and penalty for property transfer affidavits.

RESOLUTION 19-56
City Council
City of Hart, Michigan Oceana County

**RESOLUTION TO ADOPT WAIVER OF INTEREST AND PENALTY FOR
PROPERTY TRANSFER AFFIDAVITS**

WHEREAS, The Michigan State Tax Commission has published in the most recent guidelines for the next AMAR (Assessing Minimal Audit Requirements) audit cycle that included a review of the compliance of charging a fee for interest and penalty under 211.27b for not timely filing form 2766, or the adoption of a resolution to the contrary; and

WHEREAS, MCL 211.27b requires a penalty to be assessed to the buyers of properties if a Property Transfer Affidavit is not filed within 45 days of any transfer of ownership; and

WHEREAS, MCL 211.27b(1c)(1d) defines the penalties by state statute; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL

Will adopt the penalties defined by MCL 211.27b (1c) (1d);

And furthermore, that the interest and penalties may be waived at the discretion of the City Assessor.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 27, 2019.

Ayes Nays Absent

I hereby certify this to be a true and correct copy of
the document on file with the office of the City of
Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

10.8

City of Hart

Memo

To: Mayor and City Council

From: Lynne Ladner

cc:

Date: 8/23/19

Re: Res. 19-57 Federal Poverty Guidelines used in the determination of Poverty Exemptions Annually

Resolution 19-57 Federal Poverty Guidelines is a resolution that provides the City with the option of adopting a single resolution that determines that from that point forward the City will use the Annual Federal poverty guidelines for setting the poverty exemptions. In the past the City has adopted the guidelines each year after the federal government publishes the guidelines in a table format. This resolution precludes the need to adopt a new resolution each year but formally adopting the Federal Guidelines as amended annually.

It is my recommendation that the Council adopt Resolution 19-57 Federal Poverty Guidelines used in the Determination of Poverty Exemptions Annually.

RESOLUTION 19-57
City Council
City of Hart, Michigan Oceana County

FEDERAL POVERTY GUIDELINES
USED IN THE DETERMINATION OF POVERTY EXEMPTIONS ANNUALLY

WHEREAS, the City of Hart performs property assessments; and

WHEREAS, the Federal Government prepares poverty guidelines for use in setting poverty exemptions annually; and pursuant to MCL 211.7u as amended by PA 390 of 1994 and further amended by PA 620 of 2002; and local governing bodies are required to and the City Assessor and Oceana County Equalization Director have requested that the City of Hart adopt the Federal Poverty Guidelines; and

WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Adopts the Annual Federal poverty guidelines to be used in the determination of poverty exemptions for each year a taxpayer applies and, adopts the asset test adopted by the Hart City Council to determine if an applicant qualifies for a poverty exemption under MCL 211.7u

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on Tuesday, August 27, 2019.

Ayes Nays Absent

I hereby certify this to be a true and correct copy of
the document on file with the office of the City of
Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

MAXIMUM ASSET STANDARDS TO BE ELIGIBLE FOR A POVERTY EXEMPTION

(PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall include an asset level test)

The City of Hart has adopted the following maximum asset standards for 2019 for a household to be eligible for a poverty exemption. The below asset levels DO NOT include the value of your homestead. (Per Tribunal ruling 8-13-97, Docket # 236230, the equity of the homestead should not be included within the asset test to be valid) Asset levels are increased by the CPI each year.

1 Person under 65 years	\$	27,264
1 person 65 years and over	\$	27,264
2 persons under 65 years	\$	33,783
2 persons with householder over 65	\$	33,783
3 persons	\$	40,306
4 persons	\$	46,734
5 persons	\$	51,562
6 persons	\$	59,747
7 persons	\$	66,266
8 persons	\$	72,788
9 persons or more	\$	78,833

If your household assets exceed this amount you are NOT eligible for a poverty exemption.

***** YOU MUST PROVIDE ALL ASSET INFORMATION WITH DOCUMENTATION *****

Application for Property Tax Exemption

Property Tax ID (Parcel Number): _____

Street Address of Property: _____

Name of Organization: _____

Mailing Address: _____

Officers: _____ Title: _____

Under what section(s) of the Michigan General Property Tax Act are you requesting exemption?

Please state the reason you are applying for this exemption:

Are you currently receiving a property tax exemption in another Michigan city or township?

Yes _____ No _____

If Yes, where and what type of exemption is being received?

Please enclose the following documents with this application: **(All information is required)**

- 1. Articles of Incorporation
- 3. Proof of Ownership

- 2. I.R.S. Statement indicating status
- 4. By Laws

Signature/Title

Phone #

Date

For Office Use Only:

Approved: Yes _____ No _____

Assessor

Date

10.9

City of Hart

Memo

To: Mayor and City Council
From: Lynne Ladner
cc:
Date: 8/23/19
Re: Ord. 19-02 Fair Housing

This is the second reading of Ordinance 19-02 Fair Housing. The language has been discussed at two previous meetings and is boilerplate language that was provided by the MEDC. A fair housing ordinance is a requirement of the CDBG grant application process which must be met to obtain the funding that has been committed to the Pocket Park.

Lynne

**ORDINANCE
NO. 19-02**

**AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE CITY OF HART PART
FOURTEEN BY ADDING A NEW TITLE SECTION AND
NEW CHAPTER WHICH NEW CHAPTER SHALL BE
DESIGNATED AS TITLE 6 CHAPTER 1460 FAIR
HOUSING OF SAID CODE**

FAIR HOUSING ORDINANCE

AN ORDINANCE PROHIBITING AND MAKING UNLAWFUL DISCRIMINATION IN HOUSING AND/OR REAL PROPERTY BECAUSE OF RACE, COLOR, RELIGION, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, OR DISABILITY IN THE VILLAGE/CITY OF _____

WHEREAS, the City of Hart, Michigan desires to endorse and encourage the equal opportunity to all residents regardless of race, color, religion, creed, national origin or ancestry, sex, or disability, to live in decent, sanitary, and healthful living quarters; and,

WHEREAS, the 1963 Constitution of the State of Michigan provides as follows in Article I (Section 2) "...no person shall be denied the equal protection of the laws; nor shall any person be denied the enjoyment of his civil or political rights or be discriminated against in the exercise thereof because of religion, race, color or national origin..." (Section 4) "...The civil and political rights, privileges and capacities of no person shall be diminished or enlarged on account of his religious belief..." (Section 9) "...Neither slavery, nor involuntary servitude unless for the punishment of crime, shall ever be tolerated in this state..." and,

WHEREAS, the Congress of the United States has provided that "it is the policy of the United States to provide, within constitutional limitations, for fair housing throughout the United States" and has established by law the following provisions:

"... it shall be unlawful:

- a. To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make available or deny, a dwelling to any person because of race, color, religion, sex, or national origin.
- b. To discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provision of services or facilities in connection therewith because of race, color, religion, sex, or national origin ..."

NOW, THEREFORE, BE IT ORDAINED BY THE
CITY COUNCIL OF THE CITY OF HART, MICHIGAN, AS FOLLOWS:

CHAPTER 1460

SECTION 1460.01. DECLARATION OF POLICY:

- a. In furthering the policy of the State of Michigan as expressed in its Constitution and other Laws; in order that the safety and general welfare, peace and health of all the inhabitants of the Village/City may be ensured, it is hereby declared the policy of the Village/City of _____, Michigan, to endorse and encourage equal opportunity to all residents, regardless of race, color, religion, national origin or ancestry, sex, creed, or physical disability to live in decent, sanitary, healthful, standard living quarters.
- b. It is the policy of the Village/City of _____ that no owner, lessee, sub-lessee, assignee, managing agent, or other person, firm or corporation having the right to sell, rent, lease (or otherwise control) any housing accommodation and/or real property within the Village/City, or any agent of these shall refuse to sell, rent, lease, or otherwise deny to or withhold from any person or group of persons such housing accommodations and/or real property because of race, color, religion, national origin or ancestry, sex, creed, or disability of such person or persons or discriminate against any person or persons because of race, color, religion, national origin or ancestry, sex, creed or disability in the conditions, terms, privileges of the sale, rental or lease of any housing accommodation and/or real property or in the furnishing of facilities and/or services in connection therewith.
- c. Relocation shall be carried out in a manner that will promote maximum choice within the community's total housing supply; lessen racial, ethnic, and economic concentrations; and facilitate desegregation and racially inclusive patterns of occupancy and use of public and private facilities.

SECTION 1460.02. DEFINITIONS:

Unless a different meaning clearly appears from the context, the following terms shall have the meaning as described in this SECTION and as used in this Ordinance.

- a. **DISCRIMINATE** - The terms "discriminate" or "discrimination" mean any difference expressed in any way toward a person or persons in the terms of the sale, exchange, lease, rental or financing for housing accommodation and/or real property in regard to such sale, exchange, rental, lease or finance because of race, color, religion, national origin or ancestry, sex, creed, or disability of such person.
- b. **HOUSING ACCOMMODATION** - The term "housing accommodation" includes any building, structure, or portion thereof which is used or occupied, maintained, arranged or designed to be used or occupied as a home, residence

or sleeping place of one or more human beings, or any real estate so used, designed or intended for such use.

- c. REAL PROPERTY - The term "real property" means any real estate, vacant land, building, structure, or housing accommodations within the corporate limits of the City of Hart, Michigan.
- d. REAL ESTATE BROKER - The term "real estate broker" means any person, partnership, association, corporation and/or agent thereof, who for a fee or other valuable consideration offers, sells, purchases, exchanges or rents, or negotiates for the sale, purchase, exchange or rental of a housing accommodation and/or real property of another, or collects rental for the use of housing accommodation and/or real property of another.
- e. FINANCIAL INSTITUTION - The term "financial institution" means any person, institution or business entity of any kind which loans money to persons and receives as security for said loans a secured interest of any kind in the real property of the borrower.
- f. OWNER - An "owner" means any person/persons who hold legal or equitable title to, or own any beneficial interest in any real property or who hold legal or equitable title to shares of, or hold any beneficial interest in any real estate cooperative which owns any real property and/or housing accommodations.
- g. DECENT, SANITARY, HEALTHFUL STANDARD LIVING QUARTERS - "Decent, sanitary, healthful standard living quarters" is housing which is in sound, clean, and weather tight condition in conformance with applicable local, state, and national codes.

SECTION 1460.03. PROHIBITED ACTS:

It shall be unlawful for any owner of real estate, lessee, sub-lessee, real estate broker or salesman, financial institution or employee of the financial institution, advertiser, or agent of any or all of the foregoing, to discriminate against any person or persons because of their race, color, religion, national origin or ancestry, sex, creed, or disability with regard to the sale, exchange or rental, or any dealing concerning any housing accommodation and/or real property.

In addition to the foregoing, it shall also be unlawful for any real estate broker or employee thereof, owner or other person, or financial institution dealing with housing or real property in the City of Hart, Michigan:

- a. To discriminate against any person in the availability of or the price, terms, conditions, or privileges of any kind relating to the sale, rental, lease, or occupancy of any housing accommodation or real property in the Village/City or in the furnishing of any facilities or services in connection therewith.
- b. To publish or circulate, or cause to be published or circulated, any notice, statement or advertisement, or to announce a policy, or to use any form of application, for the purchase, lease, rental or financing of real property, or to make any record of inquiry in connection with the prospective purchase, rental or lease of such real estate, which expresses directly or indirectly any discrimination as to race, color, religion, national origin or ancestry, sex, creed or disability of any person.
- c. To discriminate in connection with lending money, guaranteeing loans, accepting mortgages or otherwise obtaining or making available funds for the purchase, acquisition, construction, rehabilitation, repair or maintenance of any housing accommodation and/or real property.
- d. To solicit for sale, lease, or listing for the sale or lease, of any housing accommodation and/or real property on the grounds of loss of value because of the present or prospective entry into any neighborhood of any person or persons of any particular race, color, religion, national origin or ancestry, sex, creed, or disability.
- e. To distribute or cause to be distributed, written material or statements designed to induce any owner or any housing accommodation and/or real property to sell or lease his or her property because of any present or prospective change in the race, color, religion, national origin or ancestry, sex, creed, or disability of persons in the neighborhood.
- f. To make any misrepresentations concerning the listing for sale or the anticipated listing for sale or the sale of any housing accommodation and/or real property for the purpose of inducing or attempting to induce the sale or listing for sale of any housing accommodation and/or real property by representing that the presence or anticipated presence of persons of any particular race, color, religion, national origin or ancestry, sex, creed, or disability in the area will or may result in the lowering of property values in the block, neighborhood or area in which the property is located.

- g. For an owner to solicit any real estate broker to sell, rent or otherwise deal with such owner's housing accommodations and/or real property with any limitation on its sale based on race, color, religion, national origin or ancestry, sex, creed, or disability.
- h. For an owner to refuse to sell, rent, or otherwise deal with any housing accommodation and/or real property because of race, color, religion, national origin or ancestry, sex, creed, or disability of the proposed buyer or tenant.

SECTION 1460.04. PENALTY:

Any person convicted of violating any of the provisions of this Ordinance shall be punished by a fine of not less than one hundred dollars (\$100.00) nor more than fifteen hundred dollars (\$1,500.00). Each day a violation continues shall constitute a separate violation. This Section shall in no way abrogate or impair the right of the City of Hart, Michigan, to specifically enforce, by any legal means, any of the provisions of this Ordinance.

SECTION 1460.05:

That all Ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 1460.06:

That it is the intention of the City Council of the City of Hart, Michigan that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 1460.07:

That this Ordinance shall be known as Ordinance No. 19-02_ of the City of Hart, Michigan, and shall be in full force and effect from and after its passage, approval, recording, and publication in pamphlet form in accordance with the law.

PASSED AND ADOPTED this ____ day of _____, _____ (year).

APPROVED BY ME this ____ day of _____, _____ (year).

Ron LaPorte, Mayor

ATTEST:

Cheri Eisenlohr, Deputy City Clerk

11a

UTILITY DEPOSIT POLICY

Council approved _____

1. Initial Account Deposit

Deposit for residential customers will be \$200.00 due upon request for utility service. Deposit is to be paid at Hart City Hall and a receipt issued to account holder. If customer is low-income qualified, per State of Michigan guidelines, deposit may be made in two monthly payments, with \$100.00 due at time of service request and the remaining amount to be placed on utility bill. Verification of income will be required to qualify for low-income status. Non-payment of billed deposit will result in suspension of electric service to residence until payment is made. A reconnection fee will be imposed and paid prior to resumption of service. Customers who have had a previous account with the City of Hart and left a balance will be required to pay that balance prior to a new account being opened. Customer may also be subject to additional deposit in accordance with Section 6.

Deposits for commercial/industrial accounts will be estimated on an individual basis. Commercial/industrial account deposits will be based on two-months of average utility bills for a similar type of business. Minimum deposit will be \$200.00.

2. Deposit Interest Earnings

Deposits will earn interest at the rate of 1% per annum. The deposit interest earned will be applied to customer accounts upon termination of service or in accordance with Section 3.

Deposits paid by assistance agencies do not earn interest.

3. Refund of Deposit

When a homeowner, who pays City of Hart property taxes for that residence*, has maintained a payment history void of any delinquent notices, shut-offs or non-sufficient funds payments for a period of one-year, the deposit and interest on file for that account will be applied as a credit to customer's account in the thirteenth month. If customer does not meet criteria listed, their account will be re-evaluated every six (6) months for refund of deposit.

Renter and residences outside of the City of Hart property tax boundaries* will have their deposits held until the final bill due date. If final bill has not been paid, the deposit and interest will be applied to account balance with any remaining deposit returned to customer. Any remaining account balance, thereafter, will be the responsibility of the customer.

Deposits paid by an assistance agency will not be refunded to customer. Deposit will be applied to customer final billing with any remaining being sent back to originating service agency if requested. Any remainder of bill, thereafter, will be the responsibility of the customer to pay.

4. Termination of Service

Upon termination of service, the City of Hart shall record final read as of termination date and send final bill during the normal billing cycle. Deposit and interest earned will be applied to customer's final bill if bill is not paid by due date. Any deposit and/or interest remaining will be refunded to the customer, if said deposit was not paid by an assistance agency. Any deposit, including interest, and/or

credit balance on a utility account that remains unclaimed by the customer for one year from termination of service will be presumed abandoned and shall revert to the City of Hart.

5. Customer Change of Service Address within Service Area

If a customer relocates to a new service address, a new deposit will be required for new account. Deposit and interest for existing service will be applied to final bill if not paid by due date. Any remaining deposit and/or interest will be refunded to customer through a credit on their new account, unless customer requests refund through a check at the time of the service address change. Any remaining balance on previous account is the customer's responsibility to pay. If payment is not made, customer is subject to shutoff procedures at the new residence. Please refer to our Disconnection Policy.

The City of Hart reserves the right to deny service at a new address if customer carries a past due balance on their current account until account arrearage has been paid. The City may also require an additional deposit amount per Section 6 on the new account.

6. Accounts Subject to Possible Additional Deposit

The City of Hart reserves the right to require an additional deposit if any of the following apply:

- Customer has had a 48-hour disconnection notice (door hanger) at least three times during a rolling twelve-month period.
- Customer has had service disconnected for non-payment at least twice during a rolling twelve-month period.
- Customer has had two (2) non-sufficient fund payments during a rolling twelve-month period.
- Customer has filed for bankruptcy.
- Customer has utility bills consistently higher than the deposit amount. Calculation of additional deposit will be based on two highest consecutive billing months over a twelve-month period, less initial deposit.
- Customer has not fulfilled payment agreement obligations.
- Customer has a closed account with balance due within the past six years. (applies to opening a new service account)

7. Noncompliance

Failure to comply with the City of Hart Deposit Policy will result in refusal of utility services or disconnection of utility services.

RULES AND REGULATIONS GOVERNING ELECTRIC SERVICE

GENERAL INFORMATION

I. TERRITORY TO WHICH SCHEDULE APPLIES

THESE RULES AND REGULATIONS APPLY TO:

City of Hart, Michigan and certain areas bordering said City.

II. DEFINITIONS

- A. A "Line" is a system of poles, or ducts, wires, and fixtures used for the distribution of electricity to the Public, and may be located in a street, highway, alley or on private right-of-way.
- B. A "service lateral" is a system of wires, fixtures, and sometimes poles, or the equivalent ducts, conduits and cables (when placed underground), used to conduct electricity from the line from which Consumer is to be served to the point of attachment at or near Consumer's buildings in the case of overhead construction, or to the terminal at the service entrance switch at Consumer's building in the case of underground construction.
- C. A "service entrance" is that part of the building wiring from the point of attachment or termination of the service lateral to the location of the meter.
- D. "Cost" or "expense" shall include all labor, material and other charges applicable thereto, plus a reasonable percentage for engineering, superintendence, and use of construction equipment.
- E. The "extension of lines one span", means to set a pole and run the wires to it from an existing pole, all necessary fixtures and attachments on the two poles included.
- F. An "applicant" is an individual, partnership or corporation requesting the City's service. "Consumer" means a person, firm or corporation lawfully receiving service from the City.

III. RULES AND REGULATIONS

A. HOW SERVICE MAY BE OBTAINED

- 1. **APPLICATION:** Prospective customers are required to make application for service on the appropriate form at the City Hall.

2. **DEPOSITS:**

- a. Each utility customer shall pay a \$100.00 deposit whether receiving water, sewer, electric service or any combination. A customer having no delinquent bills for twelve consecutive months shall have their \$100.00 deposit applied to their account.
- b. Nothing in this policy precludes anyone from making a cash deposit or cash payment in the name of a utility customer.
- c. Commercial and industrial accounts may be disconnected during the winter months (November through March) for non-payment
- d. Information on the accounts of rents shall not be released to landlords until the renter signs an agreement and waiver form which permits the City to notify the renter's landlord of the current status of the renter's account.
- e. When a customer requests a final bill, any deposits that have not been previously applied to the account shall be credited to the final bill. A refund of final bill, as determined by the final accounting, shall be issued by the City.

3. **TERMS OF SERVICE:**

- a. All utility bills are due upon receipt and payable the 15th day of each month. The bill will become delinquent on the next business day after the 15th of each month.
- b. A delinquent charge of 10% of that month's bill shall be added when such bill becomes delinquent. Payments are considered paid when received.
- c. Any customer that has two or more checks returned for insufficient funds within a six-month period shall pay all future bills by cash or money order.
- d. All utility accounts that are delinquent for more than 90 days shall be placed on the property owner's property taxes in the manner described by State law and by local ordinance.

4. **BACK BILLS:** Any amounts that the customer may owe to the City for utility service at the same or another location must be paid in full before service will be established.
5. **OTHER CHARGES:** Any amounts due for extension of lines, installation of service laterals, re-connecting of service, etc., or as an advance payment of minimum charges, under any pertinent provision of this schedule shall be paid, before service will be established.
6. **MINIMUM RESIDENTIAL INSULATION STANDARDS:**
 - A. New Building Construction: Electric service will not be provided for any new building construction, mobile home, addition, alteration or renovation which materially changes its heating or cooling requirements, unless such new construction is or will be in compliance with the applicable codes.
7. **INSPECTION:** A certificate of approval from a competent inspection body, approved by the City, must be furnished by each applicant. The customer's electric equipment must be installed according to the rules of the current edition of the National Electric Code and maintained in accordance with the edition of the NEC in effect when installed and the rules and regulations of the City.

B. **PROCEDURES FOR NOTICE OF DISCONTINUANCE OF ELECTRIC SERVICE:** The city may discontinue a customer's utility service for the following reasons:

1. Non-payment of a delinquent account
2. Failure to pay or maintain a security deposit
3. Using the utility service in an unauthorized manner
4. Failure to comply with the terms and conditions of a payment agreement
5. Failure to allow City employees access to the City's equipment located on the customer's premises
6. Misrepresentation of the customer's identity when obtaining service
7. Actions which affect the safety of the customer or other persons or which may be harmful to the utility system
8. Failure to comply with a decision of the City Council, City Manager, or designated representative
9. Failure to pay in insufficient fund check and all associated fees
10. If a customer moves without paying all utility charges and later requests and receives City service before the City discovers the previous bill.

The City will not discontinue service for the following:

1. If a customer fails to pay for service at one location this policy will not allow the service to be discontinued at a second location if the bill at the second location is not delinquent.
2. Failure of a customer to pay a non-utility bill to the City.

The following is a listing of each section referenced under this heading:

1. Application
2. Definitions
3. Shut Off Process
4. Notice Format
5. Two Family Dwellings
6. Multiple Unit Dwelling
7. Tampering and Theft of Services
8. Days and Hours During Which Service May Be Discontinued
9. Winter Discontinuance Procedures
10. Special Provision for the Elderly and Handicapped
11. Medical Emergencies
12. Unsafe or Hazardous Conditions
13. Restoration of Service
14. Payment Agreements
15. Late Payment Charge
16. Appeals
17. Billing Error Policy
18. Insufficient Funds Check Charge
19. Pole Relocation Policy
20. Temporary Connection/Disconnection
21. Season Connection/Disconnection

1. **APPLICATION:** A written application or contract, accepted by the City, will be required from each Customer before electric service is supplied. This shall apply whether the supply of service involves a new installation, the unsealing of the service switch where service has been previously supplied; a change in the class of service, or a change in the customer's name. The City may, at its discretion where unusual circumstances prevail and as a convenience to the Customer, institute service pending the formal application.

Standard contracts shall be for terms as specified in the statement of rate, but where large or special investment is necessary for the supply of service, a longer contract period than that specified in the rate, or a special guarantee of revenue, or both, may be required to safeguard such investment.

2. **DEFINITIONS:** The following words and phrases as used in this Part shall have the following meanings, unless a different meaning is plainly required by the context:

- a. "Customer" means a person, firm or corporation purchasing electric service from the City.
- b. "Elderly" means age 62 or older.
- c. "Handicapped" means having any physical or mental impairment which substantially limits one or more of such person's life activities, where such person is (i) certified as being physically disabled by a licensed physician, or (ii) certified as being mentally disabled by a licensed psychiatrist or registered psychologist or defined by the Americans with Disabilities Act.
- d. "City" means Electric System of the City of Hart.
- e. "Resident" means any person residing in a dwelling served by the City.
- f. "Equipment Charges" are charges to recover the costs for equipment owned, rented or leased by the city and used to perform specific tasks requested by the customer.

3. **SHUT OFF PROCESS:**

- a. On the 16th day of each month, excluding the previously noted exceptions for Sundays, Saturdays, and holidays, and unpaid utility bill shall become delinquent. Past due notices shall be prepared showing the amount of the customer's outstanding account. The notice shall state a date that is ten days after notification when the bill must be paid in full. If unpaid on the 11th day after notification, the utility may be discontinued for non-payment of the bill.
- b. For any other reasons allowed for discontinuance of service, the same time line stated above shall be followed commencing from the date the city becomes aware of a reason for discontinuance. The City may immediately discontinue service in situations where the health, safety, or welfare of the public or property is at risk.

4. **NOTICE FORMAT:** Every notice indicating discontinuance of service for nonpayment of service bills rendered or for failure to post a required deposit shall clearly state in nontechnical language:

- a. The reason for service discontinuance.
- b. The total amount required to be paid by the customer to avoid discontinuance of service, indicating the amount for which the customer's account is either in arrears or the required deposit, if any, which must be posted by the customer, or both.
- c. The date and time the payment must be received in the City offices to avoid disconnection of service.
- d. The phone number of the Utility for questions.
- e. The following information in bold type is also to appear on the face of the disconnect notice:

“CITY OF HART UTILITY DISCONNECTION”

- f. The City will require a residential (Rental) customer to designate, in writing, a Landlord to receive a copy of every notice of discontinuance of service to the customer, provided that such Landlord indicates in writing a willingness to receive such notices. The City will provide notice to the Landlord based on the name and address submitted by the requesting customer. The City shall not be responsible for any incorrectness in the name and address provided or for the failure of any customer to furnish timely and appropriately updated or revised information, nor for its unintentional failure to provide such notice. Unless liable by law as a guarantor or otherwise, the designated Landlord shall not be deemed financially responsible for the customer's bills.
- g. Customers issued a notice of discontinuation of service will be assessed the following fees, in addition to any late charges or penalties accrued to the customer.
 - Residential \$5.00
 - Commercial \$10.00

5. TWO FAMILY DWELLINGS

- a. The City shall not discontinue electric service to a two family dwelling that it knows contains units where service is not metered separately unless the City has given fifteen days' written notice of its intention to terminate service as follows:
 - (1) A copy of such notice shall be mailed to the owner of the premises affected, or in lieu thereof, to the person, firm or corporation to whom or which the last preceding service bill has been rendered, and
 - (2) A copy of such notice shall be mailed or otherwise delivered in a conspicuous place at or within the dwelling.

- b. Such notices shall state the intended date of termination of service, the amount due for such service, and the procedure by which any occupant may make payment or take action to avoid termination of service including:
 - (1) That any occupant may prevent termination of service if such occupant applies for and is eligible for such service; and
 - (2) That any occupant may prevent termination of service by making payments in accordance with section 14 of the rules and regulations.

6. MULTIPLE UNIT DWELLING

- a. The City shall not discontinue service to an entire multiple unit dwelling (defined as containing three or more individual dwelling units) where the customer to whom the last preceding bill has been rendered, or from whom or which the city has received payment on or before the 16th day of each month, excluding the previously noted exceptions for Sundays, Saturdays, and holidays and unpaid utility bill shall become delinquent. The termination of service cannot occur until the City has complied with the following procedures:
 - (1) The City must give fifteen days written notice by mail to the owner or customer specified in paragraph (1)
 - (2) In addition to the notice prescribed by paragraph (1) of this multiple dwelling shall be posted in the public

areas and fifteen days written notice shall be mailed to the (Occupant) of each unit in that multiple dwelling and to the local health officer and director of the social services district for the political subdivision in which the multiple dwelling is located. Notice to health officers and directors of social services shall be repeated not more than four working days nor less than two working days prior to such discontinuance.

- (3) Whenever a notice of intention to discontinue electric service has been made pursuant to the provisions of this section and obligations owed the City have been satisfied, the City shall, in the same manner as it gave such notice of intention, notify the occupant of each unit that the intention to discontinue electric service no longer exists.
- b. Notwithstanding the provision of subdivision "a" of this section, the City shall discontinue services to a multiple dwelling, where the owner or customer responsible for making payment fails to pay utility bills, as long as occupants of such multiple dwellings continue to make timely payments for such service. All notices referred to in subdivision "a" of this section shall contain the intended date of discontinuance of service and the name and telephone number of a contact at the City who will advise occupants of the amount due for electric service and who will arrange meetings with occupants to attempt to work out a mechanism for avoiding discontinuance of service in the event that the owner or customer continues to fail to make requisite payments or arrangement for such payments.
 - c. The City may not require occupants in a multiple dwelling electing to make payments as detailed in subdivision "b" to pay more than the current electric charges incurred by the owner, or customer, to whom or which the last preceding bill has been rendered or from whom or which the City has received payment therefore. A current charge for purposes of this section means the amount properly billed the owner, or customer, for electricity used during the most recent billing period covered by the first bill rendered on or after the date when the disconnect notice is issued. The current charges will not include any arrears for earlier billing periods that may appear on such a bill.

7. **TAMPERING AND THEFT OF SERVICES**

- a. Except as provided for in Section 9 of this Part, the City may reserve the right to discontinue service to a customer in any and all cases in which the facts establish with reasonable certainty that the meter or service laterals, or any part of same, have been tampered with in any manner which affects the proper operations of the same or the registering on the meter of the full amount of electricity being consumed. In cases where tampering and/or theft of service has been established, the customer shall pay the following charges to the City:
- (1) The amount owed based upon the estimated consumption of electricity not recorded on the meter; and
 - (2) The damage to or any loss or destruction of the meter and other property of the City. All damages will be based on current replacement cost.
 - (3) An inspection and collection fee of \$200.00
- b. Where the City has disconnected service, such service will not again be restored unless the customer pays the foregoing charges to the City or agrees to make such payments under an installment plan.

8. **DAYS AND HOURS DURING WHICH SERVICE MAY BE DISCONTINUED**

- a. Electric service may be discontinued on Monday through Thursday during the regular business hours of the City. Service may not be discontinued on, or immediately preceding, a day in which the office of the City is not open for business or on a public holiday. The City may refuse to resume electric service so long as any part of the amount due remains unpaid, unless other mutually satisfactory arrangements are made.
- b. The City may not discontinue service for non-payment of service bills rendered or failure to post a required deposit until it has taken reasonable steps to verify that payment was not received or posted to the customer's account up to the day that disconnection is to occur. Receipt of a subsequently dishonored negotiable instrument in response

to a notice of discontinuance of service shall not constitute payment and no further notice need be issued prior to discontinuance.

- c. Such discontinuance of electric service will not relieve customer of liability for any minimum charge during the time electric service is so discontinued.

9. WINTER DISCONTINUANCE PROCEDURES

- a. During the period November 1 to April 15, the following discontinuance procedures for non-payment of service bills rendered, for failure to post a required deposit or tampering or for theft of services, are to be observed where electric service is necessary to heat, or to operate a heating system in a residence:

- (1) In addition to the procedures set forth in Sections 3, 4, 5, 6 and 7 of this Part, the City shall be required to make diligent efforts by telephone or in person to establish contact with the delinquent customer or a responsible adult (18 years or older) at the service address, at least 72 hours prior to termination.

- b. At minimum, attempts at personal contact shall include one attempt during normal working hours.

- c. If communication with the person contacted is not possible because of an apparent language barrier, the City shall take reasonable steps to assure proper communication before discontinuance. During the contact, the City's representative shall fully explain the reasons for discontinuance and shall attempt to ascertain whether a serious impairment to human health may result. If contact is made and in the judgment of the representative of the City no impairment to human health would occur, service may be discontinued. If, however, in the judgment, of the representative of the City, discontinuance of electric service will lead to serious impairment of human health to any resident of the premises, the service shall not be discontinued.

- (1) For the purpose of this Part, a serious impairment to human health is indicated if a customer or other resident appears to be seriously impaired and may, because of mental or physical problems, be unable to

manage their own resources, carry out activities of daily living or protect themselves from neglect or hazardous situation without assistance from others. Indications of serious impairment to human health include, but are not limited to:

- (a) age, infirmity or mental incapacitation;
- (b) use of life support system, such as dialysis machines or iron lungs;
- (c) serious illness;
- (d) physical disability, including blindness and limited mobility;
- (e) recent death in the family;
- (f) the presence of young children; and
- (g) any other factual circumstances which indicate severe or hazardous health situations.

The above criteria are general standards and the City's representatives must exercise discretion, sound judgment and common sense in ascertaining whether a serious impairment to human health exists. Doubts should be resolved in favor of continued service.

2. Information concerning the circumstances where it is found that discontinuance of service would lead to serious impairment to human health is to be documented and the account referred to the local social services commissioner. The City shall terminate service for nonpayment where a customer or other resident exhibits health, as described in paragraph (1) of this section, unless:

- (a) *The City notifies the local social services commissioner orally, and within five days in writing, that the customer or other resident exhibits an indication of a serious impairment to human health; and*
- (b) *The local social services commissioner, after an investigation, informs the City that the health-impairing condition does not exist or is not serious, or that an alternative means for protecting the person's health has been devised.*

(c) *The City may exercise its own discretion with respect to terminating service to the customer in the event it does not receive an oral or written report from the local social services commissioner within fifteen business days after the written referral of the matter by the City to the commissioner.*

3. If contact is not made after several good faith attempts, on the day termination of service is scheduled, a representative of the City must visit the premises in order to determine whether there is continuing occupancy and whether a serious impairment to human health, as described in (1) of this section exists. If such an impairment is found to exist, or again no contact is made and there is reason to believe the premises has not been vacated, service shall not be discontinued and the account shall be immediately referred to the local social services commissioner, the City shall request that the commissioner report back to the City his findings and any required action. If the City or the social services commissioner determines that no customer or other person residing in the premises faces impairment to his or her health, or that an alternative means for protecting the person's health has been devised, the City may immediately discontinue the electric service.

10. SPECIAL PROVISION FOR THE ELDERLY AND HANDICAPPED

- a. Where the City knows, or reasonably should know, that all the residents of a household are elderly, handicapped, or 18 years of age or younger, procedures as set forth in Section 9 of this Part shall be following throughout the entire year.

11. MEDICAL EMERGENCIES:

Electric service to a residence shall not be terminated where a medical doctor or local board of health has certified in writing that termination of service will aggravate an existing medical emergency at a customer's residence, provided that an initial certification be telephoned to City offices and is authorized by written certification received within the next five business days.

12. **UNSAFE OR HAZARDOUS CONDITIONS:**

In the event of special situations such as storms, cable breaks, accidents, or other cases involving emergency maintenance and unsafe or hazardous conditions, electric service may be temporarily terminated without prior notice.

13. **RESTORATION OF SERVICE**

Once service has been discontinued, the City shall restore service promptly upon a customer's request when the cause for discontinuance has been cured or all money owed on an account has been paid in full.

Every effort will be made to restore service the day such is requested. In any event, restoration shall be made no later than the end of the first business day following the request for restoration.

The City will charge the customer a \$50.00 fee during normal business hours for the Hart Hydro Department for restoring service and \$125.00 during all other hours to cover the cost of restoring service. This fee will be increased by \$10.00 per occurrence for all additional times a service is restored after the first occurrence. This \$10.00 fee provision shall not apply to voluntary discontinuance.

If the service requires disconnection at the pole the following charges will apply:

Normal Business Hour Reconnect	\$110.00
After Hour Reconnect	\$165.00

14. **PAYMENT AGREEMENTS**

Any full time office staff may make an agreement for the payment of a bill when such shall be in the best interest of the City. The customer shall pay no less than one half of the past due bill. Agreements shall be reduced to writing and signed by the customer and a City representative.

Agreements shall only be made for a maximum of a one-month extension. In extenuating circumstances, the City Manager may make an agreement for longer than one month. These extended agreements shall be reported to City Council for review.

City employees sent to a customer's place of service to discontinue service shall not accept any appeal or money.

15. **LATE PAYMENT CHARGE:**

Charges not paid by the due date on the bill will be charges 10% of the unpaid balance due to the City.

16. **APPEALS:**

If at any time a customer appears at City Hall and files a complaint concerning their bill, the following action may be taken by City staff:

Where it appears a possible error is due to action of the City, the staff may postpone the discontinuance of service until the possible error is investigated and proven correct or false. If the City did err, a correction in the bill shall be made. If the City did not err, the discontinuance process will commence again from where it was stopped by the customer complaint.

A commercial customer may request that a meter be tested. The meter will be removed and another one placed in service to record the customer's usage. The removed meter will be tested either in house or by an independent contractor at the City's discretion. If the meter is operating properly, the customer shall pay the City the cost of testing. If the meter is defective, it shall be replaced and no costs shall be incurred by the customer. If the defective meter was under charging the customer, the City shall not place any additional charge on the customer for usage prior to the meter being tested.

A residential customer may request a meter be tested. The City will run a parallel meter for one month. If the meter is operating properly, the customer shall pay the City the cost of testing. If the meter is defective, it shall be replaced and no costs shall be incurred by the customer. If the defective meter was under charging the customer, the City shall not place any additional charge on the customer for usage prior to the meter being tested.

any customer displeased with the response of the City staff may appeal their case before the Power Board or Water & Wastewater Board at their next regularly scheduled meetings. any customer displeased with the response of either previously named boards, may appeal to the City Council at its next regularly scheduled meeting. These appeals will not stay any late fees or discontinuance of service. Adjustments will be made as directed by either body.

17. BILLING ERROR POLICY:

- a. If a billing error has occurred resulting in overcharges to the customer, the City will refund overcharges for a period not exceeding two years.
- b. If a billing error resulting in undercharges to the customer, the City will charge the customer the undercharges that occurred for the past two years. The City will provide adequate time to repay the undercharges, not to exceed one year.
- c. If the undercharges to the customer occurred as a result of meter tampering or diversion by the customer, the City will charge the customer back to the time when the meter tampering or diversion occurred. The full amount is due prior to restoration of power to the customer or the customer agrees to make payments under an installment plan. The amount due is subject to the late payment charge of 10% per month back to the time when the meter tampering or diversion occurred.

18. INSUFFICIENT FUNDS CHECK CHARGE:

If customers submit a check for payment to the City where the check has insufficient funds to pay the City, a fee of \$25.00 for each insufficient check will be charged to the customer.

19. POLE RELOCATION POLICY:

Purpose: To define procedures and practices for customer requests to relocate City electric power lines and services.

It is the policy of the City of Hart Hydro Electric Department to consider requests by its customers for the relocation of electrical power lines and services.

In evaluating relocation requests the following will be considered:

1. Current condition, type and age of the power line or service.
2. Extent of relocation request considering manpower, material and equipment needed to complete the request as well as to the impact to the system.
3. Amount of advanced time given for the relocation request.
4. If the requested relocation will result in a disruption of service for other customers.

5. If the requested relocation, the sole opinion of the City, will result in an enhancement in the electrical system.
6. Any other factors which the City considers fair and equitable.

A customer requesting the relocation of a power line or service shall be required to assist in the cost of the relocation based on the above-mentioned considerations. In calculating relocation costs the City will charge for actual labor, material, equipment and contractor costs. Labor costs are to also include fringe benefits.

Before work is to proceed with any relocation the customer must submit a signed request. If a customer is required to assist in the cost of relocation the customer must submit a 50% deposit of the estimated costs before work is to begin.

If the relocation results in the need of new easement, the easement will be secured before work is to begin. The City will not incur a cost for procuring said easements.

Any customer may appeal to the City of Hart Power Board and/or the Hart City Council if they disagree with the findings of the City staff.

20. **TEMPORARY CONNECTION/DISCONNECTION:**

If customer requests a temporary service disconnection during normal business hours, customers will not be charged for the connection or disconnection of the service, provided the service is not disconnected for a period longer than one billing cycle. If the customer requests a service disconnection or connection during hours other than normal business hours the customer will be charged for an after-hour service call. Temporary connection/disconnections will be charges as follows:

Normal Business Hours	\$0.00
After Hour disconnection or reconnection	\$70.00

The charges for temporary connection/disconnection shall not apply during emergency situations. An emergency situation is considered an occurrence where immediate action is required to prevent substantial loss of property, creates an unsafe condition, or an unhealthy situation. It is the City's sole discretion to declare a situation an emergency or a temporary connection/disconnection where charges apply.

21. **SEASONAL CONNECTION/DISCONNECTION:**

If a customer is disconnected for a period longer than one billing cycle the customer will be charged for both the disconnection and the reconnection of the service.

Disconnection/Reconnection Charge - Normal Business Hours	\$50.00
Disconnection/Reconnection Charge-After Hours	\$125.00

C. **MISCELLANEOUS SERVICE RULES**

- (1) **TERMS OF SERVICE:** Where an extension of lines (not exceeding 300 feet for poly-phase service or 500 feet for single-phase service) or installation of service for the customer, the customer may be required to pay for service for an initial period of one (1) year. In all non-extension cases, the term of service shall be one (1) month.
- (2) **SERVICE LATERALS:** An overhead service lateral up to 100 feet in length will be provided for each customer without charge. When a longer lateral or an intermediate support is required, the customer will be charged for the additional cost. The City does not install underground service laterals from its overhead lines. Underground service laterals are permitted to be installed under the specifications and supervision of the City.
- (3) **TEMPORARY SERVICE:** Where service is required for a temporary installation, the customer shall pay the entire cost of installing and removing the necessary transformers, wires, etc., and shall pay for electricity used on the basis of the appropriate service classification for a period of not less than one (1) month. Such customers, however, will be relieved of any obligation under the term provision.

D. **BILLING AND METER READING**

- (1) Meters will be read and bills rendered as follows:
 - a. At monthly intervals by the City and for all classification of service.

- b. Except for final bills, meter readings may be made and bills rendered in multiples of ten (10) kWh.
- (2) **ESTIMATED BILLS:** When no meter reading is available either because of the failure of the meter to register correctly or because of the inability of the meter reader to gain access to the premises, the consumption will be estimated upon the basis of the best available information. Such estimates shall be subject to adjustment if subsequent meter check or additional information proves more accurate.
- (3) **MULTIPLE SERVICE:** Rates and charges stated in this schedule, other than fixed rate, are on the basis of service through a single meter. Where more than one meter is installed, each meter will be considered separately and a separate bill rendered therefore, except when the City because of conditions on its lines, prefers to serve the customer through more than one meter. Customers desiring the advantage of having their total consumption billed on a single unit, should bring their wiring to a central point so that the City can measure the consumption through a single meter.
- (4) **TERMS OF PAYMENT:** Bills are due and payable when rendered. Remit must be received by the office, by due date printed on bill, otherwise late payment becomes due. Payment must be made without regard to any counter claims whatever, and failure to receive bill does not relieve customer of responsibility for payment of amount due.
- (5) **ACCESS TO METER OR FACILITIES** owned by the Utility Department of the City of Hart - Customers receiving utility services from the City of Hart are required to provide access to the meter and facilities provided or owned by the Utility. In situations where facilities are not accessible due to extreme situations, safety or health concerns, the City will contact the customer to request entry. If entry is not granted within a reasonable period of time the City will terminate or disconnect service to the customer. The City may request entry as frequently as the City deems necessary.

E. **PRIMARY METERING:**

Where service is supplied at primary voltage, the City may install metering equipment on the secondary side of the transformer and determine the equivalent measured primary demands and energy by adding 3% for billing purposes to the demands and energy measurements thus made.

As an example of the calculations for the above, assume a demand of 100 kilowatts (kW) and energy of 40,000 kilowatt-hours (kWh) metered on the secondary side of the customer's transformer:

Meter readings:

Monthly demand peak = 100 kW.
 Monthly energy use = 40,000 kWh.

Adjust meter readings to equivalent primary demand and energy (add 3% to metered quantities):

Billing demand = 100 x 1.030 = 103 kW.
 Billing energy = 40,000 x 1.030 = 41,200 kWh.

Calculate billing:

Demand charge 103 kW at \$4.50/kW	=	\$463.50
Energy charge 41,200 kWh at \$0.0557/kWh	=	\$2294.84
		\$2758.34
FPPA* 41,200 kWh at \$0.00392	=	+161.50
		\$2919.84
Primary service discount of 5%	=	-145.99
Net Bill - before taxes		\$2773.85

(*Fuel and purchased power cost adjustment assumes an actual composite average fuel and purchased power cost of 5.0¢ per kWh on the base of 4.64¢ per kWh: 5.00 - 4.64 = 0.36¢ = 3.60 mills; 360 x 0.0109 = 3.92 mills - \$0.00392.)

F. CUSTOMER'S EQUIPMENT:

- MOTORS:** All motors of five horsepower or more connected to City lines shall normally be three-phase; but customer should contact the City in advance to ascertain the applicable conditions. Single-phase motors whose capacity exceeds one-half horsepower shall normally be served 200 volts or more, but customer should contact the City in advance to ascertain the applicable conditions. All motors connected to City lines shall be of a type that shall not require starting current deem unreasonable by the City or if 40 horsepower or greater shall have starting devices.
- SERVICE INTERFERENCE:** The customer shall arrange, maintain and operate his installation so as not to cause

voltage fluctuations on the distribution system and/or interference with the quality of service to other customers.

3. **INCREASE IN LOAD:** The customer shall give the City reasonable advance notice of intention to materially increase his load so that adequate facilities may be provided.
4. **ACCESS TO PREMISES:** The authorized employees of the City shall have the right of access to the customer's premises at all reasonable times for the purpose of inspecting the customer's installation.

G. **CITY EQUIPMENT:**

Any equipment of the City installed on the customer's premises will remain its property and may be removed by it if service is discontinued. The customer must not in any way interfere or tamper with the City's meters, fuses, or any other devices and shall exercise reasonable care to protect them from damage.

H. **EXTENSION OF LINES**

1. **LINE EXTENSIONS:** The City will make line extensions as hereinafter provided, and it may make line extensions at its own expense when such extensions will improve system operating characteristics by providing alternate supply sources; circuit-looping; increased circuit capacity; improved voltage control and/or other conditions which the City considers as essential to good operation.
2. **RIGHTS-OF-WAY:** Such line extensions, either upon public highways or private property, will be made only when and if satisfactory rights-of-way can be obtained by the City without purchase cost.
3. **CONTRIBUTIONS IN AID OF CONSTRUCTION**
 - a) The service furnished to a customer of the City is subject to the following maximum contribution to serve the load. Costs in excess of the amounts listed below are subject to a contribution in aid of construction.
 - i. Residential
For standard service the City will contribute up to \$900.00 to connect customer.

ii. Commercial
The City will contribute up to \$2,200.00 to connect customer.

iii. Industrial
The City will contribute up to \$0.027 per kWh of estimated annual usage. The customer is required to sign a three year contract requiring the following:

b. Customers who make connections under this policy are required to sign a three year contract for service under the proposed rate. Customers are not allowed to change rates during the three year period without prior approval of City of Hart - Hart Hydro. The City may assess a charge equal to the difference between the amount of time serviced under the rate and the remaining time on the three year contract:

For example: If the initial cost of connection was \$900.00, and customers disconnect after two years the following charge will be assessed:

$1/3 \text{ times } 900.00 = \$300 \text{ charge to the customer.}$

c. Customers provided an Economic Development Rate - A contract longer than three years may be required for customers provided an incentive rate for economic development. The length and terms are to be agreed to prior to construction of the facilities.

d. Customers with an existing service and are requesting upgrades of the facilities to serve additional load, the City will contribute the following amounts based on the additional (new) load.

Residential- 0.14 times the annual increase in kWh usage

Commercial-0.09 times the annual increase in kWh usage

Industrial-0.027 times the annual increase in kWh usage

The City will connect facilities up to the metering point of the customer; costs beyond the metering point are the responsibility of the customer and not subjected to contribution from the City.

- e. The residential and commercial contributions were calculated based on class averages. If customers load is anticipated to vary substantially from the class average due to special circumstances and the following alternative calculation may be used at the discretion of the City.
 - i. Residential-0.14 times the annual increase in kWh usage
 - ii. Commercial-0.09 times the annual increase in kWh usage

- b. Each applicant shall have furnished reasonable security for the performance of his agreement, if so required by the City.

4. **TRANSFORMER OWNERSHIP**

After the date of this policy, all electric transfers will be owned and maintained by the City of Hart.

I. **RESALE:**

Electric Service will not be supplied under any classification of this rate schedule for resale, re-metering (or sub-metering), or other disposition to tenants or occupants except that any customer may furnish electric energy for the use of his tenants or occupants, provided that the customer shall not resell, make a specific charge for, or re-meter (or sub-meter) or measure any of the electric energy so redistributed or furnished.

J. **SERVICE ON CONSUMER'S PREMISES**

a. **SERVICE INTERRUPTIONS:**

DURING REGULAR WORKING HOURS OF THE ELECTRIC DEPARTMENT, MONDAY THROUGH FRIDAY:

Complaints regarding service interruption or quality of service will be investigated by the City without charge to the customer. If the cause of the interruption or faulty service is determined to originate on the customer's premises or in the customer's wiring or equipment, the City may refer the customer to local electricians or other tradesmen.

AFTER REGULAR WORKING HOURS OF THE ELECTRIC DEPARTMENT. MONDAY THROUGH FRIDAY AND ALL DAY SATURDAY, SUNDAY AND HOLIDAYS:

Complaints regarding service interruption or quality of service will be investigated by the city without charge to the customer provided the cause of the interruption or faulty service is determined to originate on the City system. If the cause of the interruption or faulty service is determined to originate on the Customer's premises or in the customer's wiring or equipment, the City will bill the customer the cost of answering the call. The cost will include current costs for overtime labor, material, and a charge to cover direct and indirect overhead costs.

- b. **SPECIAL INSTALLATION WORK:** The applicant shall pay the cost of any special installation to meet his peculiar requirements for service at other than standard voltage or frequency, and for the supply of closer voltage regulation than is required by standard practice.

K. **REVISIONS**

- a. **REVISIONS:** In the event of any changes or revisions of City schedules, lawfully made, customers taking service under the schedule so revised shall thereafter take and pay for service in accordance with provisions of the revised, superseding, or substituted schedule so established. Unless otherwise expressly stated therein, the revised, superseded or substituted schedule shall apply to the service taken by customer commencing with the first scheduled meter reading after the first full month of service after effective date set forth therein.
- b. **FUEL AND POWER ADJUSTMENT CLAUSE:** The City's retail electric rates are based upon a composite average fuel and purchased power cost. Whenever the composite billings under the City's rates is more or less than the composite average fuel costs, energy charges contained in the rates shall be increased or decreased by 0.0109 mills for each whole 0.01 mill increase or decrease above or below 4.02 cents per kWh. The composite average fuel costs will be determined by City Council.

L. METERING AND METERING EQUIPMENT

- a. The customer shall provide, free of expense to the Utility and close to the point of service entrance, a space suitable to the Utility for the installation for the necessary metering equipment. The customer shall permit only authorized agents of the Utility or other persons lawfully authorized to do so, to initiate service or to inspect, test, repair or remove Utility-owned equipment. If the meters or metering equipment are tampered with, damaged, or destroyed through either the intent or neglect of the customer, the cost of necessary repairs or replacements shall be paid by the customer.
- b. The Utility shall make a test of any metering installation upon request of the customer if 36 months or more have elapsed since the last requested test of the meter in the same location and if the customer agrees to accept the results of the test as determining the difference claimed. The test will consist of a test for accuracy, a check of the register, and a check of the meter connections on the customer's premises.
- c. The Utility shall be under no obligation to test meters more frequently than once in any 36-month period. If the customer requests a test on a more frequent basis, a test fee shall be added to the customer's next bill. If such test reveals the meter registration to be outside the accuracy limits of 3%, the cost of the test shall be refunded and a billing adjustment made. The customer may be present at the time of the test if the customer makes a request prior to the test. A written report shall be made to the customer by the Utility and the Utility shall maintain a record of the test.

M. CHOICE OF RATES

- a. A customer shall be eligible to have service billed on one of several eligible rates or provisions of a rate. Upon request, the Utility shall advise the customer in the selection of the rate or rate provision, which is most likely to give the customer the lowest cost of service for their particular customer class. The proper selection of the rate or provision of a rate is the responsibility of the customer. Because of varying customer usage patterns and other reasons beyond its reasonable knowledge or control, the Utility does not guarantee that the most economic applicable rate will be applied.

- b. After the customer has selected the rate and rate provision under which service shall be provided, the customer shall not be permitted to change from that rate and rate provision to another until at least twelve months have elapsed. The customer shall not be permitted to evade this rule by temporarily terminating service. However, the Utility may, at its option, waive the provisions of this paragraph where it appears a change is for permanent rather than for temporary or seasonal advantage. The provisions of this paragraph may also be waived where the customer can demonstrate that a bona fide change in load has occurred. This effective date of a rate change under this rule shall be the beginning read date of the next bill issued. The intent of this rule is to prohibit frequent shifts from rate to rate.

- c. The Utility shall not make refunds in instances where the customer would have paid less for service had the customer been billed on another applicable rate or provision of a rate.

**CITY OF HART - ELECTRIC DEPARTMENT
RESIDENTIAL SERVICE SINGLE & THREE PHASE**

Availability:

Subject to any restrictions, this rate is available to any customer desiring electric service for any usual residential use in private family dwellings; tourist homes, rooming houses, dormitories, nursing homes and other similarly occupied buildings contained sleeping accommodations for up to six persons; or multifamily dwellings containing up to four households served through a single meter. Service for single-phase motors may be included under this rate, provided the individual capacity of such motors does not exceed 3 hp, nor the total capacity of 10 hp, without the specific consent of the Utility.

This rate is not available for resale purposes, multifamily dwellings containing more than four living units served through a single meter or for tourist homes, rooming houses, dormitories, nursing homes and similarly occupied buildings containing sleeping accommodations for more than six persons or for any other nonresidential usage.

Residences in conjunction with commercial or industrial enterprises and mobile home parks may take service on this rate only under the terms and conditions contained in the Utility's Electric Rate Schedule.

Nature of Service:

Alternating current, 60-hertz, single-phase, secondary voltage, the particular nature of the voltage in each case to be determined by the Utility

Monthly Rate:

Customer Charge:

\$5.20 per customer per month plus

Energy Charge:

7.20 cents per kWh for all kWh used

Minimum Charge:

Single Phase Service:	Customer Charge
Three Phase Service:	\$19.00 per customer per month

**CITY OF HART - ELECTRIC DEPARTMENT
COMMERCIAL SINGLE & THREE PHASE**

Availability:

Subject to any restrictions, this rate is available to any customer desiring secondary voltage service. This rate is also available for service to any customer where the Utility elects to provide one transformation from the available primary distribution voltage to another primary voltage desired by the customer.

This rate is not available for private family dwellings, resale purposes or for street lighting service except for private streets, mobile home parks or service to temporary street lighting installations.

Nature of Service:

Alternating current, 60-hertz, single-phase or three-phase, the particular nature of the voltage in each case to be determined by the Utility.

When the service is three-phase, 3-wire, lighting may be included, provided the customer furnishes all transformation facilities required for such purpose, and so arranged the lighting circuits as to avoid excessive unbalance of the three-phase load. When the service is single-phase, or 4-wire, three-phase, the single-phase individual motor capacity shall not exceed 3 hp, nor the total single-phase motor capacity of 10 hp, without the specific consent of the Utility.

Monthly Rate:

Customer Charge:

\$10.00 per customer per month, plus

Energy Charge:

8.50 cents per kWh for all kWh

Minimum Charge:

Single Phase Service:	Customer Charge
Three Phase Service:	\$22.00 per customer per month

**CITY OF HART - ELECTRIC DEPARTMENT
GENERAL SERVICE SECONDARY RATE 3**

Availability:

Subject to any restrictions, this rate is available to any customer desiring secondary voltage service where the billing demand is 5 kWh or more. This rate is also available for service to any customer where the Utility elects to provide one transformation from the available primary distribution voltage to another primary voltage desired by the customer.

This rate is not available for private family dwellings, street lighting service or for resale purposes.

Nature of Service:

Alternating current, 60-hertz, single-phase or three-phase, the particular nature of the voltage in each case to be determined by the Utility.

When the service is three-phase, 3-wire, lighting may be included, provided the customer furnishes all transformation facilities required for such purpose, and so arranges the lighting circuits as to avoid excessive unbalance of the three-phase load. When the service is single-phase, or 4-wire, three-phase, the single-phase individual motor capacity shall not exceed 3 hp, nor the total single-phase motor capacity of 10 hp, without the specific consent of the Utility.

Monthly Rate:

Customer Charge:

\$35.00 per customer per month or,

Capacity Charge:

\$7.25 per kW for all kW of billing demand, plus

Energy Charge:

5.54 cents per kWh for all kWh's

MPPA Comparison
Salary Survey

municipality	county	population	position	actual	basis	amount_of_extra_pay	per	govtype	
Hart	Oceana	2,126	City Manager or City Administrator	\$85,000	Year	\$0		HRC	
Charlevoix	Charlevoix	2,513	Administrator	\$98,251	Year	\$450	Month	HRC	
Paw Paw	Van Buren	3,534	City Manager or City Administrator	\$67,500	Year			GLV	
Lowell	Kent	3,783	Administrator	\$97,252	Year	\$475	Month	HRC	
Portland	Ionia	3,883	City Manager or City Administrator	\$124,157	Year	\$1,200	Year	HRC	Average Salary for communities up to 4,999
South Haven	Van Buren	4,403	City Manager or City Administrator	\$110,000	Year	\$500	Month	HRC	\$103,593
Chelsea	Washtenaw	5,000	Administrator	\$110,000					
Eaton Rapids	Eaton	5,214	City Manager or City Administrator	\$80,000	Year			HRC	
Zeeland	Ottawa	5,504	City Manager or City Administrator	\$147,617	Year	\$1,733	Year	HRC	
Petoskey	Emmet	5,670	City Manager or City Administrator	\$116,750	Year	\$5,400	Year	HRC	
St. Louis		7,060	City Manager or City Administrator	\$90,093					
Grand Haven	Ottawa	10,412	City Manager or City Administrator	\$131,144	Year	\$0		HRC	
Sturgis	Saint Joseph	10,994	City Manager or City Administrator	\$113,202	Year	\$5,400	Year	HRC	
Niles	Berrien	11,600	City Manager or City Administrator	\$100,173	Year			HRC	
Traverse City		12,700	General Manager/Executive Director	\$135,948					
Marquette	Marquette	21,355	City Manager or City Administrator	\$122,039	Year	\$6,000	Year	HRC	
Wyandotte		25,000	City Manager or City Administrator	\$122,500					
Holland	Ottawa	33,051	City Manager or City Administrator	\$144,980	Year			HRC	
Bay City	Bay	34,932	City Manager or City Administrator	\$125,330	Year	\$495	Month	HRC	
Harbor Springs			City Manager or City Administrator						
Lansing - no Manager or Administrator			City Manager or City Administrator						
Sebewaing - DATA Not provided			Administrator						

11.6

League Salary Comparison
by Population

municipality	county	population	position	standard_f	actual	basis	geotype	budgetedexpenses	budgetedrevenues
Suttons Bay	Leelanau	618	City Manager or City Administrator	50	\$68,000	Year	GLV	885,375	829,521
Port Sanilac	Sanilac	623	City Manager or City Administrator	23	\$38,751	Year	GLV	338,238	338,238
Calumet	Houghton	726	City Manager or City Administrator	40	\$50,000	Year	GLV	529,984	519,610
Springport	Jackson	800	City Manager or City Administrator	30	\$22,045	Week	GLV	807,187	807,187
Mackinaw City	Emmet	806	City Manager or City Administrator	40+	\$74,000	Year	GLV	1,988,880	1,988,880
Pentwater	Oceana	857	City Manager or City Administrator	40	\$82,000	Year	GLV	1,101,100	1,175,750
Onaway	Presque Isle	880	City Manager or City Administrator	40	\$47,674	Year	HRC	598,375	681,094
Clarkston	Oakland	882	City Manager or City Administrator	40	\$30,000	Year	HRC	808,531	808,531
Au Gres	Arenac	889	City Manager or City Administrator	30	\$39,000	Year	HRC	549,437	549,437
Grant	Newaygo	894	City Manager or City Administrator	40	\$47,500	Year	HRC	448,851	459,136
Saugatuck	Allagan	925	City Manager or City Administrator	40	\$100,000	Year	HRC	2,749,450	2,749,450
Lawrence	Van Buren	956	City Manager or City Administrator	40	\$52,000	Week	GLV	361,000	370,000
Lake Linden	Houghton	1,007	City Manager or City Administrator	40	\$51,883	Year	GLV	579,000	579,000
Lakeview	Montcalm	1,007	City Manager or City Administrator	40	\$49,500	Week	GLV	677,779	624,902
Stevensville	Berrien	1,142	City Manager or City Administrator	24	\$3,600	Year	GLV	525,648	513,150
Grass Lake	Jackson	1,173	City Manager or City Administrator	40	\$50,000	Year	GLV	350,000	392,350
Lexington	Sanilac	1,178	City Manager or City Administrator	40	\$33	Hour	GLV	1,943,722	1,975,722
Harbor Springs	Emmet	1,194	City Manager or City Administrator	37.5	\$54	Hour	HRC	3,140,500	2,685,000
Brooklyn	Jackson	1,206	City Manager or City Administrator	40	\$54,000	Year	GLV	838,951	1,345,873
Pigeon	Huron	1,208	City Manager or City Administrator	40	\$50,627	Year	GLV	668,748	671,327
Scottville	Mason	1,214	City Manager or City Administrator	40	\$59,965	Year	HRC	664,730	679,489
Douglas	Allagan	1,232	City Manager or City Administrator	40	\$85,000	Year	HRC	3,031,270	3,031,270
Dimondale	Easton	1,234	City Manager or City Administrator	40	\$46,000	Year	GLV	584,200	492,500
Belleuve	Easton	1,282	City Manager or City Administrator	40	\$47,761	Year	GLV	480,345	442,560
Frankfort	Benzie	1,286	City Manager or City Administrator	40	\$1,738	Week	HRC	1,561,462	1,561,709
Brown City	Sanilac	1,325	City Manager or City Administrator	40	\$57,200	Year	HRC	827,820	859,450
Litchfield	Hillsdale	1,369	City Manager or City Administrator	40	\$64,726	Year	HRC	1,024,606	1,030,040
Ferrieville	Allagan	1,398	City Manager or City Administrator	40	\$51,500	Year	HRC	569,960	599,060
Stanton	Montcalm	1,417	City Manager or City Administrator	40	\$50	Year	HRC	632,700	632,700
Ortonville	Oakland	1,442	City Manager or City Administrator	40	\$28	Hour	GLV	465,000	465,000
Reese	Tuscola	1,454	City Manager or City Administrator	20	\$40	Year	GLV	640,950	640,950
Crystal Falls	Iron	1,469	City Manager or City Administrator	40	\$68	Year	HRC	1,482,753	1,482,753
Standish	Ontonagon	1,494	City Manager or City Administrator	40	\$57,385	Year	GLV	537,110	540,614
Caledonia	Arenac	1,509	City Manager or City Administrator	40	\$60	Year	HRC	1,030,886	1,030,886
Schoolcraft	Kalamazoo	1,511	City Manager or City Administrator	40	\$47,000	Year	GLV	533,956	659,491
Birch Run	Saginaw	1,525	City Manager or City Administrator	40	\$71,036	Year	GLV	892,740	892,740
Three Oaks	Saginaw	1,555	City Manager or City Administrator	40	\$75,056	Year	HRV	870,808	915,493
Elk Rapids	Berrien	1,622	City Manager or City Administrator	40+	\$60,000	Year	GLV	726,550	726,550
Quincy	Antrim	1,642	City Manager or City Administrator	40	\$84,000	Year	GLV	1,237,974	1,485,107
Montrose	Branch	1,652	City Manager or City Administrator	40+	\$71,500	Year	GLV	960,137	1,008,926
Ziwaukee	Genesee	1,657	City Manager or City Administrator	28	\$33,550	Year	HRC	755,730	1,142,352
South Rockwood	Saginaw	1,658	City Manager or City Administrator	40	\$44,000	Year	HRC	812,569	812,569
Lake Isabella	Monroe	1,675	City Manager or City Administrator	30	\$26	Hour	HRV	1,690,482	1,690,482
Sylvan Lake	Isabella	1,681	City Manager or City Administrator	45	\$62,000	Year	HRV	320,000	325,000
Cassopolis	Oakland	1,720	City Manager or City Administrator	45	\$92,560	Year	HRC	1,529,570	1,790,006
Parichment	Cass	1,774	City Manager or City Administrator	40	\$77,250	Year	GLV	1,182,341	1,182,403
Howard City	Kalamazoo	1,804	City Manager or City Administrator	40	\$60,000	Year	HRC	1,296,998	1,301,216
Decatur	Montcalm	1,808	City Manager or City Administrator	40	\$54,000	Year	GLV	678,800	571,350
Tawas City	Van Buren	1,819	City Manager or City Administrator	40	\$540,000	Year	GLV	1,073,672	1,073,672
Leslie	Iosco	1,827	City Manager or City Administrator	40	\$63,205	Year	HRC	3,925,020	3,925,020
Wakefield	Ingham	1,851	City Manager or City Administrator	40	\$70,000	Year	HRC	3,072,509	2,699,174
Goodrich	Gogebic	1,860	City Manager or City Administrator	40	\$60,000	Year	HRC	1,155,963	1,155,963
Bangor	Genesee	1,885	City Manager or City Administrator	40	\$53,623	Year	HRV	1,383,296	1,430,651
Ewart	Van Buren	1,903	City Manager or City Administrator	55	\$58,950	Year	HRC	977,437	978,856
Bessemer	Oceola	1,905	City Manager or City Administrator	40	\$68,750	Year	HRC	978,856	987,068
Newaygo	Gogebic	1,976	City Manager or City Administrator	40	\$75,338	Year	HRC	3,557,153	3,557,153
	Newaygo		City Manager or City Administrator	40	\$75,338	Year	HRC	1,257,778	1,260,760

League Salary Comparison
by Population

municipality	county	population	position	standard_j	actual	basis	govtype	budgetedexpenses	budgetedrevenues
Lake Odessa	Ionia	2,018	City Manager or City Administrator	25	\$45,500	Year	GLV	812,164	795,103
Kalamazoo	Kalamazoo	2,020	City Manager or City Administrator	50	\$81,120	Year	GLV	863,310	866,995
Baraga	Baraga	2,059	City Manager or City Administrator	40	\$67,000	Year	GLV	784,500	847,300
Saint Charles	Saginaw	2,054	City Manager or City Administrator	40	\$66,586	Year	GLV	1,062,065	1,062,065
Constantine	Saint Joseph	2,076	City Manager or City Administrator	40	\$75,000	Year	GLV	939,292	943,589
Auburn	Bay	2,087	City Manager or City Administrator	32	\$76,980	Year	HRC	907,528	865,923
Manchester	Washtenaw	2,091	City Manager or City Administrator	40	\$83,087	Year	GLV	1,596,594	1,293,495
Harrison	Clare	2,114	City Manager or City Administrator	40	\$62,925	Year	HRC	2,944,483	3,375,535
Hart	Oceana	2,126	City Manager or City Administrator	80	\$74,537	Year	HRC	1,713,990	1,520,610
West Branch	Ogemaw	2,139	City Manager or City Administrator	40	\$56,139	Year	HRC	1,638,808	1,729,417
Morenci	Lenawee	2,220	City Manager or City Administrator	40	\$82,000	Year	HRC	1,081,671	1,065,250
Jonesville	Hillsdale	2,258	City Manager or City Administrator	40	\$76,000	Year	HRC	1,436,283	1,449,998
Bridgman	Berrien	2,291	City Manager or City Administrator	40	\$95,680	Year	HRC	1,955,898	1,940,589
Spring Lake	Ottawa	2,323	City Manager or City Administrator	40	\$83,200	Year	HRC	1,551,887	1,551,887
Clinton	Lenawee	2,336	City Manager or City Administrator	40	\$70,000	Year	GLV	1,950,000	2,000,000
East Jordan	Charlevoix	2,351	City Manager or City Administrator	40	\$114,693	Year	HRC	3,745,727	3,745,727
Orchard Lake Village	Oakland	2,375	City Manager or City Administrator	40	\$88,232	Year	GLV	725,257	725,257
Chesaning	Saginaw	2,394	City Manager or City Administrator	40	\$79,764	Year	GLV	1,415,844	1,421,975
Cass City	Tuscola	2,428	City Manager or City Administrator	40	\$90,689	Year	HRC	1,720,910	1,720,910
Croswell	Sanilac	2,447	City Manager or City Administrator	40	\$90,689	Year	HRC	392,940	392,940
Charlevoix	Charlevoix	2,513	City Manager or City Administrator	40	\$95,151	Year	HRC	2,815,178	2,835,984
Pleasant Ridge	Oakland	2,526	City Manager or City Administrator	40+	\$82,000	Year	HRC	2,413,456	2,426,304
Pottsville	Eaton	2,617	City Manager or City Administrator	50	\$72,000	Year	HRV	2,173,468	1,846,478
Almont	Lapeer	2,674	City Manager or City Administrator	40	\$79,730	Year	HRC-F	1,791,000	1,791,000
Sandusky	Sanilac	2,679	City Manager or City Administrator	40	\$83,000	Year	HRC	1,165,251	1,067,100
Hartford	Van Buren	2,688	City Manager or City Administrator	40	\$60,180	Year	HRC	1,414,261	1,414,261
Vassar	Tuscola	2,697	City Manager or City Administrator	40	\$69,014	Year	HRC	2,462,204	2,203,746
Whitehall	Muskegon	2,706	City Manager or City Administrator	40	\$69,701	Year	HRC	1,377,130	2,009,978
East Tawas	Iosco	2,808	City Manager or City Administrator	40	\$71,400	Year	HRC	2,051,220	2,157,220
Rogers City	Presque Isle	2,827	City Manager or City Administrator	40	\$93,205	Year	HRC	2,829,461	2,830,622
Norway	Dickinson	2,845	City Manager or City Administrator	40	\$76,131	Year	GLV	1,932,683	1,912,823
Fowlerville	Livingston	2,886	City Manager or City Administrator	40+	\$70,212	Year	GLV	1,414,603	1,428,508
Vicksburg	Fowlerville	2,906	City Manager or City Administrator	40	\$73,996	Year	HRC	1,723,916	1,738,668
Ithaca	Genesee	2,910	City Manager or City Administrator	40	\$65,000	Year	HRC	1,734,096	1,748,841
Gladwin	Gladwin	2,933	City Manager or City Administrator	40	\$60,000	Year	HRC	1,856,461	1,995,799
Keego Harbor	Oakland	2,970	City Manager or City Administrator	40	\$87,035	Year	HRV	1,797,934	1,797,934
Lake Orion	Oakland	2,973	City Manager or City Administrator	40	\$72,000	Year	HRC	6,129,661	6,129,661
Grosse Pointe Shores	Wayne	3,008	City Manager or City Administrator	40	\$16,956	Year	HRC	2,158,837	2,158,837
Iron River	Iron	3,029	City Manager or City Administrator	40	\$68,862	Year	HRC	1,491,397	1,506,997
Mount Morris	Genesee	3,066	City Manager or City Administrator	40	\$73,058	Year	HRC	2,234,360	2,235,468
Manistique	Schoolcraft	3,097	City Manager or City Administrator	40	\$34	Hour	HRC	2,852,113	2,525,271
Clare	Clare	3,118	City Manager or City Administrator	40	\$75,005	Year	HRC	2,105,881	2,169,067
Bad Axe	Huron	3,129	City Manager or City Administrator	40	\$70,917	Year	HRV	2,319,133	2,319,133
Franklin	Oakland	3,150	City Manager or City Administrator	40+	\$69,600	Year	GLV	1,307,331	1,457,773
Middleville	Barry	3,319	City Manager or City Administrator	40+	\$73,154	Year	HRV	1,429,210	1,516,460
Blissfield	Lenawee	3,340	City Manager or City Administrator	40	\$82,000	Year	HRC	2,186,335	2,157,900
Oxford	Oakland	3,436	City Manager or City Administrator	55	\$79	Year	HRC	1,758,529	1,913,429
Durand	Shiawassee	3,446	City Manager or City Administrator	40+	\$90,044	Year	HRC	1,914,273	1,914,273
Essexville	Bay	3,478	City Manager or City Administrator	40	\$76,948	Year	HRC	1,875,105	1,875,105
Conuna	Shiawassee	3,497	City Manager or City Administrator	40	\$60,000	Year	GLV	1,968,077	1,942,922
Cedar Springs	Kent	3,509	City Manager or City Administrator	40	\$30,000	Year	GLV	3,235,255	3,235,255
Paw Paw	Van Buren	3,534	City Manager or City Administrator	40	\$91,641	Year	HRC	2,917,000	2,917,000
Romeo	Macomb	3,596	City Manager or City Administrator	40	\$104,133	Year	HRC	3,768,817	3,768,817
Imlay City	Lapeer	3,597	City Manager or City Administrator	40	\$97,252	Year	HRC	2,974,370	3,005,115
Gaylord	Osego	3,645	City Manager or City Administrator	40	\$94,000	Year	HRC	2,457,800	2,457,800
Lowell	Kent	3,783	City Manager or City Administrator	40	\$85,418	Year	HRC	2,098,654	2,098,654
North Muskegon	Muskegon	3,786	City Manager or City Administrator	40		Year	HRC		
Plainwell	Allegan	3,804	City Manager or City Administrator	40		Year	HRC		

Average Salary for Communities
between 2,000 and 2,500
\$76,338

League Salary Comparison
by Budget size

municipality	county	population	position	d_hours_or_actual	basis	govtype	budgetedexpenses	budgetedrevenues
							\$1	\$1
Lincoln Park	Wayne	38,144	City Manager or City Administrator	40	\$125,000 Year	HRC		
Adrian	Lenawee	21,133	City Manager or City Administrator	45	\$115,126 Year	HRC	\$1	\$1
Lake Isabella	Lenawee	1,681	City Manager or City Administrator	40	\$62,000 Year	HRV	\$320,000	\$325,000
Port Sanilac	Sanilac	623	City Manager or City Administrator	23	\$38,751 Year	GLV	\$338,238	\$338,238
Lawrence	Van Buren	996	City Manager or City Administrator	40	\$52,000 Week	GLV	\$361,000	\$370,000
Charlevoix	Jackson	1,173	City Manager or City Administrator	40	\$50,000 Year	GLV	\$350,000	\$392,350
Bellevue	Charlevoix	2,513	City Manager or City Administrator	40	\$90,889 Year	HRC	\$392,940	\$392,940
Grant	Easton	1,282	City Manager or City Administrator	40	\$47,761 Year	GLV	\$480,345	\$442,560
Oronville	Newaygo	894	City Manager or City Administrator	40	\$47,500 Year	HRC	\$448,851	\$459,136
Dimondale	Oakland	1,442	City Manager or City Administrator	40	\$28 Hour	GLV	\$465,000	\$465,000
Stevensville	Easton	1,234	City Manager or City Administrator	40	\$46,000 Year	GLV	\$564,200	\$492,500
Calumet	Berrien	1,142	City Manager or City Administrator	24	\$3,600 Year	GLV	\$525,648	\$513,150
Ononagon	Houghton	726	City Manager or City Administrator	40	\$50,000 Year	GLV	\$529,984	\$519,610
AUGRES	Ononagon	1,494	City Manager or City Administrator	40	\$57,385 Year	GLV	\$537,110	\$540,614
Howard City	Arenac	889	City Manager or City Administrator	30	\$39,000 Year	HRC	\$549,437	\$549,437
Lake Linden	Montcalm	1,808	City Manager or City Administrator	40	Year	GLV	\$678,800	\$571,350
Fennville	Houghton	1,007	City Manager or City Administrator	40	\$51,833 Year	GLV	\$579,000	\$579,000
Lakeview	Allegan	1,398	City Manager or City Administrator	40	\$51,500 Year	HRC	\$569,960	\$598,060
Stanton	Montcalm	1,007	City Manager or City Administrator	40	\$49,500 Week	GLV	\$677,779	\$624,902
Reese	Montcalm	1,417	City Manager or City Administrator	40	\$50 Year	HRC	\$632,700	\$632,700
Pigeon	Kent	1,511	City Manager or City Administrator	40	\$47,000 Year	GLV	\$558,956	\$639,491
Scottville	Tuscola	1,454	City Manager or City Administrator	20	\$40 Year	GLV	\$640,950	\$640,950
Onaway	Huron	1,208	City Manager or City Administrator	40	\$50,627 Year	GLV	\$668,748	\$671,327
Chesaning	Mason	1,214	City Manager or City Administrator	40	\$59,965 Year	HRC	\$664,730	\$679,489
Three Oaks	Presque Isle	880	City Manager or City Administrator	40	\$47,674 Year	HRC	\$598,375	\$581,094
Kochville Township	Saginaw	2,394	City Manager or City Administrator	40	\$88,232 Year	GLV	\$725,257	\$725,257
Lake Odessa	Saginaw	5,078	City Manager or City Administrator	40+	\$60,000 Year	GLV	\$726,550	\$726,550
Springport	Ionia	2,018	City Manager or City Administrator	20	\$34 Hour	TA	\$636,645	\$754,014
Zilwaukee	Jackson	882	City Manager or City Administrator	25	\$45,500 Year	GLV	\$795,103	\$795,103
Suttons Bay	Oakland	1,658	City Manager or City Administrator	30	\$22,045 Week	GLV	\$807,187	\$807,187
Brown City	Saginaw	618	City Manager or City Administrator	40	\$30,000 Year	HRC	\$808,531	\$808,531
Auburn	Leelanau	2,053	City Manager or City Administrator	40	\$44,000 Year	HRC	\$812,569	\$812,569
Kalkaska	Baraga	1,325	City Manager or City Administrator	50	\$68,000 Year	HRC	\$829,521	\$829,521
Schoolcraft	Sanilac	1,325	City Manager or City Administrator	40	\$57 Year	GLV	\$885,375	\$847,300
Birch Run	Bay	2,020	City Manager or City Administrator	40	\$37 Hour	HRC	\$827,820	\$859,450
Constantine	Kalamazoo	1,555	City Manager or City Administrator	32	\$39 Hour	HRC	\$907,528	\$865,923
Bangor	Saginaw	2,076	City Manager or City Administrator	50	\$39 Hour	GLV	\$869,310	\$866,995
Evart	Van Buren	1,885	City Manager or City Administrator	40	\$71,036 Year	HRC	\$892,740	\$915,493
Quincy	Oscoda	1,903	City Manager or City Administrator	40	\$75,000 Year	HRV	\$870,808	\$943,589
Litchfield	Branch	1,652	City Manager or City Administrator	55	\$58,950 Year	HRC	\$977,437	\$978,856
Stanhilp	Hillsdale	1,369	City Manager or City Administrator	40+	\$68,750 Year	HRC	\$987,068	\$1,008,926
Saint Charles	Arenac	1,509	City Manager or City Administrator	40	\$64,726 Year	HRC	\$960,137	\$1,030,040
Morenci	Saginaw	2,054	City Manager or City Administrator	40	\$60 Year	HRC	\$1,024,606	\$1,030,886
Hartford	Lenawee	2,220	City Manager or City Administrator	40	\$66,586 Year	GLV	\$1,062,065	\$1,062,065
Decatur	Van Buren	1,819	City Manager or City Administrator	40	\$56,139 Year	HRC	\$1,081,671	\$1,065,250
Montrose	Van Buren	1,657	City Manager or City Administrator	40+	\$83,000 Year	HRC	\$1,165,291	\$1,067,100
Pentwater	Genesee	1,851	City Manager or City Administrator	28	\$540,000 Year	GLV	\$1,073,672	\$1,073,672
Cassopolis	Gegebic	837	City Manager or City Administrator	40	\$93,550 Year	HRC	\$755,730	\$1,142,352
Clinton	Oceana	1,774	City Manager or City Administrator	40	\$60,000 Year	HRC	\$1,155,963	\$1,155,963
Newaygo	Cass	2,336	City Manager or City Administrator	40	\$77,250 Year	GLV	\$1,182,341	\$1,175,750
Manchestert	Lenawee	1,976	City Manager or City Administrator	40	\$40 Hour	GLV	\$1,201,520	\$1,201,520
Parchment	Newaygo	2,051	City Manager or City Administrator	40	\$75,338 Year	HRC	\$1,257,778	\$1,260,760
Brooklyn	Washtenaw	1,206	City Manager or City Administrator	40	\$83,087 Year	GLV	\$1,596,594	\$1,293,495
	Kalamazoo	1,804	City Manager or City Administrator	40	\$60,000 Year	HRC	\$1,286,998	\$1,301,216
	Jackson	1,206	City Manager or City Administrator	40	\$54,000 Year	GLV	\$838,951	\$1,345,973

League Salary Comparison
by Budget size

municipality	county	population	position	d_hours_or_actual	basis	govtype	budgetedexpenses	budgetedrevenues
Vassar	Tuscola	2,697	City Manager or City Administrator	40	\$60,180 Year	HRC	\$1,414,261	\$1,414,261
Cass City	Tuscola	2,428	City Manager or City Administrator	40	Year	GLV	\$1,415,844	\$1,421,975
Vicksburg	Kalamazoo	2,906	City Manager or City Administrator	40	\$70,212 Year	GLV	\$1,414,603	\$1,428,508
Goodrich	Genesee	1,860	City Manager or City Administrator	40	\$53,623 Year	HRV	\$1,383,296	\$1,430,651
Jonesville	Hillsdale	2,258	City Manager or City Administrator	40	\$76,000 Year	HRC	\$1,436,283	\$1,449,998
Middleville	Barry	3,319	City Manager or City Administrator	40+	\$70,917 Year	GLV	\$1,307,331	\$1,457,773
Crystal Falls	Iron	1,469	City Manager or City Administrator	40	\$68 Year	HRC	\$1,482,753	\$1,482,753
Elk Rapids	Antrim	1,642	City Manager or City Administrator	40	\$84,000 Year	GLV	\$1,237,974	\$1,485,107
Mount Morris	Genesee	3,086	City Manager or City Administrator	40	\$16,956 Year	HRC	\$1,491,397	\$1,506,997
Blissfield	Lenawee	3,340	City Manager or City Administrator	40+	\$69,600 Year	GLV	\$1,429,210	\$1,516,460
Spring Lake	Ottawa	2,323	City Manager or City Administrator	40	\$46 Hour	HRV	\$1,551,887	\$1,551,887
Frankfort	Benzie	1,286	City Manager or City Administrator	40	\$1,738 Week	HRC	\$1,561,462	\$1,561,709
South Rockwood	Monroe	1,675	City Manager or City Administrator	30	\$26 Hour	HRV	\$1,690,482	\$1,690,482
Croswell	Sanilac	2,447	City Manager or City Administrator	salary	\$79,764 Year	HRC	\$1,720,910	\$1,720,910
West Branch	Ogemaw	2,139	City Manager or City Administrator	40	\$74,537 Year	HRC	\$1,638,808	\$1,729,417
Ithaca	Grafton	2,910	City Manager or City Administrator	40	\$73,996 Year	HRC	\$1,723,916	\$1,738,668
Gladwin	Gladwin	2,933	City Manager or City Administrator	40	\$65,000 Year	HRC	\$1,734,096	\$1,748,841
Sylvan Lake	Oakland	1,720	City Manager or City Administrator	45	\$92,560 Year	HRC	\$1,929,570	\$1,790,006
Sandusky	Sanilac	2,679	City Manager or City Administrator	40	\$79,750 Year	HRC-F	\$1,751,000	\$1,791,000
Lake Orion	Oakland	2,973	City Manager or City Administrator	40	\$69,014 Year	HRV	\$1,797,934	\$1,797,934
Almont	Lapeer	2,674	City Manager or City Administrator	50	\$72,000 Year	HRV	\$2,173,468	\$1,846,478
Cedar Springs	Kent	3,509	City Manager or City Administrator	40	\$76,948 Year	HRC	\$1,875,105	\$1,875,105
Saint Louis	Grafton	7,482	City Manager or City Administrator	40	\$88,327 Year	HRC	\$1,741,277	\$1,896,827
Oshtemo	Allegan	3,956	City Manager or City Administrator	40	\$88,000 Year	HRC	\$2,069,690	\$1,900,720
Fowlerville	Livingston	2,886	City Manager or City Administrator	40+	\$76,131 Year	GLV	\$1,932,683	\$1,912,823
Essexville	Bay	3,478	City Manager or City Administrator	55	\$79 Year	HRC	\$1,758,529	\$1,913,429
Corunna	Shiawassee	3,497	City Manager or City Administrator	40+	\$90,044 Year	HRC	\$1,914,273	\$1,914,273
Oxford	Oakland	2,291	City Manager or City Administrator	40	\$82,000 Year	HRC	\$1,955,898	\$1,940,589
Bridgman	Oxford	3,436	City Manager or City Administrator	40	\$73,154 Year	HRV	\$1,941,538	\$1,941,538
Paw Paw	Van Buren	3,534	City Manager or City Administrator	40	\$65,000 Year	GLV	\$1,968,077	\$1,942,922
Lexington	Sanilac	1,178	City Manager or City Administrator	40	\$33 Hour	GLV	\$1,943,722	\$1,975,722
Mackinaw City	Emmet	806	City Manager or City Administrator	40+	\$74,000 Year	GLV	\$1,988,880	\$1,988,880
Sparta	Kent	4,140	City Manager or City Administrator	40+	\$96,262 Year	GLV	\$1,957,384	\$1,951,600
Keego Harbor	Oakland	2,970	City Manager or City Administrator	40	\$60,000 Year	HRC	\$1,836,461	\$1,995,793
East Jordan	Charlevoix	2,351	City Manager or City Administrator	40	\$70,000 Year	HRC	\$1,950,000	\$2,000,000
East Tawas	Iosco	2,808	City Manager or City Administrator	40	\$69,701 Year	HRC	\$1,377,130	\$2,009,978
Belleville	Wayne	3,991	City Manager or City Administrator	40	\$68,000 Year	HRC	\$2,098,272	\$2,099,053
Plainwell	Allegan	3,804	City Manager or City Administrator	40	\$85,418 Year	HRC	\$2,098,654	\$2,099,053
Portland	Ionla	3,883	City Manager or City Administrator	45	Year	HRC	\$2,284,774	\$2,113,324
Rogers City	Presque Isle	2,827	City Manager or City Administrator	40	\$71,400 Year	HRC	\$2,051,220	\$2,157,220
Durand	Shiawassee	3,446	City Manager or City Administrator	40	\$87,000 Year	HRC	\$2,186,395	\$2,157,900
Iron River	Iron	3,029	City Manager or City Administrator	40	\$72,000 Year	HRC	\$2,158,837	\$2,158,837
Bad Axe	Huron	3,129	City Manager or City Administrator	40	\$54 Hour	HRC	\$2,105,881	\$2,169,067
Williamston	Ingham	3,854	City Manager or City Administrator	40	\$86,000 Year	HRC	\$2,293,405	\$2,172,430
Whitehall	Muskegon	2,706	City Manager or City Administrator	40	Year	HRC	\$2,462,204	\$2,203,746
Manistique	Schoolcraft	3,097	City Manager or City Administrator	40	\$66,862 Year	HRC	\$2,234,380	\$2,235,468
Linden	Genesee	3,991	City Manager or City Administrator	40	\$81,715 Year	HRC	\$2,335,192	\$2,251,762
Mifflord	Oakland	6,175	City Manager or City Administrator	40	\$68,000 Year	HRV	\$2,308,153	\$2,308,153
Franklin	Oakland	3,150	City Manager or City Administrator	40	\$75,005 Year	HRV	\$2,319,133	\$2,319,133
Buchanan	Berrien	4,456	City Manager or City Administrator	40	\$2,368,444	HRC	\$2,408,971	\$2,408,971
Pottersville	Easton	2,617	City Manager or City Administrator	40+	\$82,000 Year	HRC	\$2,413,456	\$2,426,904
North Muskegon	Muskegon	3,786	City Manager or City Administrator	40	\$94,000 Year	HRC	\$2,457,800	\$2,457,800
Clare	Clare	3,118	City Manager or City Administrator	40	\$73,058 Year	HRC	\$2,852,113	\$2,525,271
Springfield	Calhoun	5,260	City Manager or City Administrator	40	\$80,000 Year	HRC	\$2,887,000	\$2,631,900
Wolverine Lake	Oakland	4,312	City Manager or City Administrator	40	\$79,500 Year	HRV	\$2,773,700	\$2,636,600
Leslie	Ingham	1,851	City Manager or City Administrator	40	\$70,000 Year	HRC	\$3,072,509	\$2,698,174
Easton Rapids	Easton	5,214	City Manager or City Administrator	40	\$80,000 Year	HRC	\$2,737,715	\$2,709,469
Roosevelt Park	Muskegon	3,831	City Manager or City Administrator	40	\$72,000 Year	HRC	\$2,660,093	\$2,723,982

League Salary Comparison
by Budget size

municipality	county	population	position	d_hours_pt actual	basis	govtype	budgetedexpenses	budgetedrevenues
Saugatuck	Allegan	925	City Manager or City Administrator	40	\$100,000 Year	HRC	\$2,749,450	\$2,749,450
Ishteping	Marquette	6,470	City Manager or City Administrator	40	\$81,000 Year	HRC	\$2,767,428	\$2,767,428
Pleasant Ridge	Dickinson	2,845	City Manager or City Administrator	40	\$93,205 Year	HRC	\$2,829,461	\$2,830,622
Wayland	Oakland	2,526	City Manager or City Administrator	40	\$95,151 Year	HRC	\$2,835,984	\$2,835,984
Irmlay City	Allegan	4,079	City Manager or City Administrator	40	\$85,000 Year	HRC	\$2,871,044	\$2,911,013
Davison	Lapeer	3,997	City Manager or City Administrator	40	\$91,641 Year	HRC	\$2,917,000	\$2,917,000
Holly	Genesee	5,173	City Manager or City Administrator	40	\$85,000 Year	HRC	\$2,925,375	\$2,938,475
Lowell	Oakland	6,086	City Manager or City Administrator	40	\$90,102 Year	HRV	\$2,974,370	\$2,980,711
Coopersville	Kent	3,783	City Manager or City Administrator	40	\$87,252 Year	HRC	\$2,979,693	\$3,005,115
Douglas	Ottawa	4,275	City Manager or City Administrator	40	\$78,000 Year	HRC	\$2,973,345	\$3,016,580
DeWitt	Allegan	1,232	City Manager or City Administrator	40	\$85,000 Year	HRC	\$3,051,270	\$3,051,270
Grand Ledge	Clinton	4,507	City Manager or City Administrator	40	\$89,750 Year	HRC	\$2,994,153	\$3,038,792
Harrison	Macomb	3,596	City Manager or City Administrator	40	\$90,000 Year	GLV	\$3,235,255	\$3,235,255
Dexter	Eaton	7,786	City Manager or City Administrator	40	\$105,535 Year	HRC	\$3,427,783	\$3,361,237
Bessemer	Clare	2,114	City Manager or City Administrator	40	\$62,925 Year	HRC	\$2,944,483	\$3,375,535
Fremont	Gogebic	1,905	City Manager or City Administrator	40	\$85,061 Year	HRC	\$3,394,400	\$3,400,800
Houghton	Newaygo	4,081	City Manager or City Administrator	80	\$105,205 Year	HRC	\$3,552,606	\$3,605,705
Ironwood	Houghton	7,708	City Manager or City Administrator	50	\$99,000 Year	HRC	\$3,686,000	\$3,686,000
Orchard Lake Village	Gogebic	5,387	City Manager or City Administrator	40	\$40 Hour	HRC	\$3,724,200	\$3,724,200
Dowagiac	Oakland	2,375	City Manager or City Administrator	40	\$111,693 Year	HRC	\$3,745,727	\$3,745,727
Hudsonville	Cass	5,879	City Manager or City Administrator	40	\$132,095 Year	HRC	\$3,560,645	\$3,747,275
Oshtemo	Ottawa	7,116	City Manager or City Administrator	40	\$115,706 Year	HRC	\$3,643,398	\$3,754,191
Kingsford	Oshtemo	3,645	City Manager or City Administrator	40	\$104,133 Year	HRC	\$3,768,817	\$3,768,817
Albion	Dickinson	5,133	City Manager or City Administrator	40	\$83,200 Year	HRC	\$3,815,979	\$3,816,003
Rockford	Calhoun	8,616	City Manager or City Administrator	40	\$105,000 Year	HRC	\$4,046,365	\$3,874,288
Gladstone	Kent	5,719	City Manager or City Administrator	40	\$106,013 Year	HRC	\$4,146,375	\$3,882,275
Tawas City	Delta	4,979	City Manager or City Administrator	40	\$85,000 Year	HRC	\$3,904,751	\$3,904,751
Richmond	Macomb	1,827	City Manager or City Administrator	40	\$63,205 Year	HRC	\$3,923,020	\$3,925,020
Flushing	Oakland	5,735	City Manager or City Administrator	40	\$105,000 Year	HRC	\$4,049,771	\$4,052,322
Saint Johns	Genesee	4,075	City Manager or City Administrator	40	\$93,500 Year	HRC	\$4,060,337	\$4,060,337
Grand Blanc	Genesee	8,389	City Manager or City Administrator	40	\$75,000 Year	HRC	\$4,203,871	\$4,264,038
Chelsea	Marquette	4,568	City Manager or City Administrator	40	\$43,697,764	HRC	\$4,369,764	\$4,369,764
Greenville	Genesee	8,276	City Manager or City Administrator	40	\$4,413,885	HRC	\$4,413,885	\$4,413,885
Three Rivers	Washtenaw	4,944	City Manager or City Administrator	40	\$92,856 Year	HRC	\$4,460,000	\$4,560,000
Milan	Washtenaw	7,811	City Manager or City Administrator	40	\$123,207 Year	HRC	\$4,679,923	\$4,681,500
South Lyon	Washtenaw	5,836	City Manager or City Administrator	40	\$110,465 Year	HRC	\$5,163,733	\$4,871,887
Grosse Pointe Shores	Ionia	11,327	City Manager or City Administrator	40	\$93,775 Year	HRC	\$4,978,585	\$4,978,585
Menominee	South Lyon	11,327	City Manager or City Administrator	40	\$71 Hour	HRC	\$5,985,564	\$6,050,571
Fenton	Wayne	3,008	City Manager or City Administrator	40	\$87,035 Year	HRC	\$6,129,661	\$6,129,661
Manistee	Menominee	8,599	City Manager or City Administrator	40	\$109,400 Year	HRC	\$6,234,871	\$6,234,871
Marshall	Genesee	11,756	City Manager or City Administrator	40	\$107 Year	HRC	\$6,250,285	\$6,278,961
Algonac	Manistee	6,226	City Manager or City Administrator	40	\$99,691 Year	HRC	\$6,279,409	\$6,279,409
Caro	Calhoun	7,088	City Manager or City Administrator	40	\$115,844 Year	HRC	\$6,413,731	\$6,413,731
Allegan	Saint Clair	4,110	City Manager or City Administrator	40	\$75,000 Year	HRC	\$6,769,775	\$6,426,056
Iron Mountain	Tuscola	4,229	City Manager or City Administrator	40	\$92,997 Year	HRC	\$6,850,514	\$6,683,845
Mason	Allegan	4,998	City Manager or City Administrator	40	\$85,279 Year	HRC	\$6,818,956	\$6,818,956
Howell	Dickinson	7,624	City Manager or City Administrator	40	\$100,880 Year	HRC	\$7,048,250	\$7,014,620
Cadillac	Ingham	8,252	City Manager or City Administrator	40	\$101,108 Year	HRC	\$7,194,668	\$7,194,668
Northville	Livingston	9,489	City Manager or City Administrator	40	\$100,291 Year	HRC	\$7,230,700	\$7,234,000
South Haven	Washtenaw	10,355	City Manager or City Administrator	40	\$112,840 Year	HRC	\$7,577,281	\$7,577,281
Owosso	Wayne	5,970	City Manager or City Administrator	40	\$48 Hour	HRC	\$7,333,853	\$7,610,184
Ludington	Berrien	11,600	City Manager or City Administrator	40	\$107,161 Year	HRC	\$7,676,560	\$7,676,560
	Van Buren	4,403	City Manager or City Administrator	40	\$97,000 Year	HRC	\$7,755,766	\$7,755,766
	Shiawassee	15,194	City Manager or City Administrator	35	\$95,045 Year	HRC	\$7,938,300	\$7,938,300
	Mason	8,076	City Manager or City Administrator	40		HRC		

League Salary Comparison
by Budget size

municipality	county	population	position	d_hours_px actual	basis	govtype	budgetedexpenses	budgetedrevenues
Huntington Woods	Oakland	6,238	City Manager or City Administrator	40	\$99,554 Year	HRC	\$8,000,000	\$6,000,000
Zeeland	Ottawa	5,504	City Manager or City Administrator	40	\$141,294 Year	HRC	\$7,074,913	\$6,074,883
Escanaba	Delta	12,616	City Manager or City Administrator	40	\$100,000 Year	HRC	\$8,300,402	\$8,135,940
Petoskey	Emmet	5,670	City Manager or City Administrator	40	\$55 Hour	HRC	\$8,414,200	\$8,366,100
Sturgis	Saint Joseph	10,994	City Manager or City Administrator	40	\$110,711 Year	HRC	\$8,899,500	\$8,466,035
Plymouth	Wayne	9,132	City Manager or City Administrator	40	\$56 Hour	HRC	\$8,516,890	\$8,516,890
Big Rapids	Mecosta	10,601	City Manager or City Administrator	40	\$109,552 Year	HRC	\$8,802,200	\$8,802,200
Saint Joseph	Berrien	8,365	City Manager or City Administrator	40	\$128,778 Year	HRC	\$8,939,200	\$8,939,200
Coldwater	Branch	10,945	City Manager or City Administrator	40	\$109,140 Year	HRC	\$9,503,644	\$9,275,044
Saline	Washtenaw	8,810	City Manager or City Administrator	40	\$128,009 Year	HRC	\$9,403,126	\$9,429,257
Alpena	Alpena	10,483	City Manager or City Administrator	40	\$98,881 Year	HRC	\$9,508,680	\$9,620,136
Grandville	Kent	15,378	City Manager or City Administrator	37.5	\$128,007 Year	HRC	\$10,314,513	\$9,801,177
Norton Shores	Muskegon	23,994	City Manager or City Administrator	40+	Year	HRC	\$10,105,871	\$10,105,871
Lapeer	Lapeer	8,841	City Manager or City Administrator	40	\$120,640 Year	HRC	\$10,418,926	\$10,418,926
Hillsdale	Hillsdale	8,305	City Manager or City Administrator	40	\$105,000 Year	HRC	\$11,594,350	\$10,823,000
McMondale	Wayne	10,715	City Manager or City Administrator	40	\$110,000 Year	HRC	\$10,546,972	\$10,851,229
Mount Clemens	Macomb	16,314	City Manager or City Administrator	40	\$89,750 Year	HRC	\$10,894	\$10,893,804
Bloomfield Hills	Oakland	9,869	City Manager or City Administrator	40	\$127,729 Year	HRC	\$10,953,581	\$11,030,654
Berkley	Oakland	14,970	City Manager or City Administrator	40	\$127,729 Year	HRC	\$12,525,609	\$11,607,249
Sault Sainte Marie	Chippewa	14,144	City Manager or City Administrator	35	\$96,941 Year	HRC	\$11,875,600	\$11,875,600
Harper Woods	Wayne	14,236	City Manager or City Administrator	40	\$105 Year	HRC	\$11,764,868	\$11,990,938
Hart	Oceana	2,126	City Manager or City Administrator	80	\$85,000 Year	HRC	\$12,325,770	\$12,096,880
Mount Pleasant	Isabella	26,016	City Manager or City Administrator	40	\$120,000 Year	HRC	\$12,859,360	\$12,858,110
Ontario Charter Township	Kalamazoo	21,705	City Manager or City Administrator	40	\$69,663 Year	CT	\$12,918,761	\$13,320,397
Rochester	Oakland	12,711	City Manager or City Administrator	40	\$116,280 Year	HRC	\$13,345,169	\$13,631,339
Grand Haven	Ottawa	10,412	City Manager or City Administrator	40	\$131,144 Year	HRC	\$13,920,000	\$13,700,531
Woodhaven	Wayne	12,875	City Manager or City Administrator	40	\$99,725 Year	HRC	\$13,737,505	\$13,764,153
Ypsilanti	Washtenaw	19,485	City Manager or City Administrator	40	\$100,000 Year	HRC	\$13,904,427	\$14,079,932
Grosse Pointe Woods	Wayne	16,135	City Manager or City Administrator	37.5	\$116,525 Year	HRC	\$14,087,482	\$14,087,482
Hazel Park	Oakland	16,422	City Manager or City Administrator	40	\$115,061 Year	HRC	\$15,121,383	\$15,121,383
Delta Charter Township	Easton	32,408	City Manager or City Administrator	40	\$115,566 Year	CT	\$16,125,976	\$16,156,160
Fraser	Macomb	14,490	City Manager or City Administrator	37.5	\$105,000 Year	HRC	\$16,397,039	\$16,397,039
Traverse City	Grand Traverse	14,674	City Manager or City Administrator	50	\$115,000 Year	HRC	\$17,113,300	\$17,262,550
Walker	Kent	23,537	City Manager or City Administrator	40	Year	HRC	\$18,625,488	\$18,625,488
Bay City	Bay	34,932	City Manager or City Administrator	40	\$121,680 Year	HRC	\$19,737,937	\$19,737,937
Monroe	Monroe	20,733	City Manager or City Administrator	37.5	\$120,000 Year	HRC	\$20,285,747	\$20,194,679
Mendian Charter Township	Ingham	39,688	City Manager or City Administrator	40	\$117,565 Year	CT	\$23,052,052	\$20,891,465
Oak Park	Oakland	29,319	City Manager or City Administrator	36	\$71 Hour	HRC	\$20,824,968	\$21,433,162
Marquette	Marquette	21,355	City Manager or City Administrator	37.75	\$119,646 Year	HRC	\$21,750,065	\$21,750,065
Eastpointe	Macomb	32,442	City Manager or City Administrator	40	\$107,000 Year	HRC	\$23,191,804	\$22,633,949
Allen Park	Wayne	28,210	City Manager or City Administrator	35	\$103,525 Year	HRC	\$22,844,570	\$22,844,570
Jackson	Jackson	33,534	City Manager or City Administrator	40	\$164 Year	HRC	\$24,454,456	\$24,343,552
Port Huron	Saint Clair	30,184	City Manager or City Administrator	37.5	\$129,729 Year	HRC	\$24,852,852	\$24,852,852
Portage	Kalamazoo	46,292	City Manager or City Administrator	40	\$150,000 Year	HRC	\$26,463,817	\$25,692,360
Mustkegon	Mustkegon	36,401	City Manager or City Administrator	Salary	\$131,390 Year	HRC	\$28,864,381	\$28,874,166
Auburn Hills	Oakland	21,412	City Manager or City Administrator	40	\$138,224 Year	HRC	\$32,728,252	\$32,606,254
Wyoming	Kent	77,125	City Manager or City Administrator	40	\$149,727 Year	HRC	\$34,815,376	\$34,765,376
Novi	Oakland	55,224	City Manager or City Administrator	40	\$148,566 Year	HRC	\$35,908,648	\$35,908,648
Pontiac	Oakland	59,515	City Manager or City Administrator	40	\$108,605 Year	HRC	\$38,514,734	\$38,514,734
Royal Oak	Oakland	57,236	City Manager or City Administrator	40	Year	HRC	\$39,340,576	\$39,340,576
Roseville	Macomb	47,299	City Manager or City Administrator	37.5	\$132,490 Year	HRC	\$39,137,377	\$39,137,377
Saint Clair Shores	Macomb	59,715	City Manager or City Administrator	40	\$156,071 Year	HRC	\$44,494,338	\$41,007,349
Battle Creek	Calhoun	41,863	City Manager or City Administrator	40	\$143,463 Year	HRC	\$50,653,045	\$50,653,045
Farmington Hills	Oakland	79,740	City Manager or City Administrator	40	\$151,898 Year	HRC	\$59,821,391	\$57,623,222
Kalamazoo	Oakland	74,262	City Manager or City Administrator	40	Year	HRC	\$61,774,135	\$60,669,536
Troy	Oakland	80,980	City Manager or City Administrator	40	\$162,000 Year	HRC	\$65,483,440	\$62,163,010
Southfield	Oakland	71,739	City Manager or City Administrator	40	\$142,137 Year	HRC	\$74,105,235	\$74,105,235

Average Salary for budgets
between \$10 Million and \$15
Million in Rev/Exp

\$101,265

League Salary Comparison
by Budget size

municipality	county	population	position	d_hours_px actual	basis	govtype	budgetedexpenses	budgetedrevenues
Birmingham	Oakland	20,103	City Manager or City Administrator	40	\$128,010 Year	HRC	\$78,115,410	\$82,314,100
Grand Rapids	Kent	188,040	City Manager or City Administrator	40	Year	HRC	\$142,883,745	\$149,220,184
Ann Arbor	Washtenaw	113,934	City Manager or City Administrator	N/A	\$223,600 Year	HRC	\$395,945,339	\$439,771,764
Harbor Springs	Emmet	1,194	City Manager or City Administrator	37.5	\$54 Hour	HRC	\$3,140,500,000	\$2,685,000,000
Center Line	Macomb	8,257	City Manager or City Administrator	40	\$85,000 Year	HRC	/	/
Madison Heights	Oakland	29,694	City Manager or City Administrator	37.5	\$127,717 Year	HRC	29.7 million	29.7 million
Clawson	Oakland	11,825	City Manager or City Administrator	37.25	\$111,150 Year	HRC	7.5 million	7.70 million