

City of Hart, Michigan
CITY COUNCIL AGENDA
October 27, 2026, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Burillo, Cunningham, Hodges, Mullen, Root, Thomson, Klotz
3. Pledge of Allegiance
4. Approval of Agenda
5. **Public Comments** – *Public comment on any matter other than a scheduled public hearing. We ask that you please limit your comments to 3 minutes.*
6. **Consent Agenda:**
 - a. Approval of Minutes from October 13, 2026
 - b. Bills, Claims, Payroll
 - c. Reports of Boards, Commissions, and Committees
 - d. Department Reports
7. **Action Items**
 - a. Resolution 2026-50 *Award of 5-Yr Parks & Rec Plan & Historic District Proposals*
 - b. Resolution 2026-51 *Public Parking Improvement & Maintenance Agreement for City-Owned E Main Street Vacant Lot*
 - c. Resolution 2026-52 *Data Center Moratorium Extension*
 - d. Resolution 2026-53 *Authorize Closure of TEAM Bank Account & Transfer of Remaining Funds*
 - e. Resolution 2026-54 *Award Bid for Well No. 2 Rehabilitation & Pump Overhaul Project & Budget Amendment*
 - f. Special Event Permit Request – *Authorize road closures and overtime to staff intersections for Christmas Parade 11/27/26 from 6:30-8:30pm*
8. **Discussion Items**
9. **City Manager Report**
10. **Communications from the Mayor and Council** (Including board and committee updates)
 - a. Appointment of Kaitly Yonker to the HEART board by Mayor Klotz
11. **Adjournment** –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
September 22nd, 2026
MINUTES –Draft

PRESENT: Mayor Amanda Klotz, Councilors, Catalina Burillo, Jim Cunningham, Dean Hodges, Andrew Mullen, Betty Root and Karen Thomson

ABSENT: None

OTHERS PRESENT: City Manager – Nichole Kleiner, City Clerk – Karla Swihart, BioPure Superintendent – Paul Cutter, DPW Superintendent – Brad Whitney, Hart Police Chief – Juan Salazar, Sharon Hallack and Lynnette Kraklan

APPROVAL OF AGENDA:

- B. Root moved to approve the agenda - supported by C. Burillo
 - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS:

- None

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- None

CONSENT AGENDA:

- Approval of Amended minutes from September 22nd, 2026
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
 - J. Cunningham moved to approve the Consent Agenda, and was supported by C. Burillo
 - Ayes: 7 Nays: 0 Absent: 0

ORDINANCES:

- None

ACTION ITEMS:

- Resolution 2026-47 Award Diesel Plant Roof Replacement and Authorize Energy Fund Budget Amendment
WHEREAS, the City of Hart received bids for replacement of the Diesel Plant Roof; and
WHEREAS, Versatile Roofing Systems, Inc. submitted a bid of \$36,800, plus \$3,400 for Alternate #1 providing R-30 insulation, for a total project cost of \$40,200; and
WHEREAS, staff recommends Versatile Roofing Systems, Inc. based on price, roofing system, insulation, and the included 20-year warranty.
NOW, THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL,
Awards the Diesel Plant Roof Replacement Project to Versatile Roofing Systems, Inc. for \$40,200, including Alternate #1, and authorizes the City Manager to execute the necessary documents.
BE IT FURTHER RESOLVED, that Council approves increasing GL 580-537-200-970-000 to \$45,000, funded by transferring \$15,000 from GL 580-537-200-801-000 and utilizing \$30,000 of FY2026-27 net revenues, leaving an estimated net revenue balance of \$45,347.
 - A. Mullen moved to approve Resolution 2026-47 and was supported by K. Thomson
 - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2026-48 Award Plum Street Road Realignment
WHEREAS, the City of Hart solicited bids for the South Plum Street Realignment Project; and
WHEREAS, Wadel Stabilization, Inc. submitted the lowest bid at \$21,375, with topsoil/seed at \$1,500 if needed and additional aggregate at \$50 per cubic yard.
NOW, THEREFORE, BE IT RESOLVED THAT THE HART CITY COUNCIL
Awards the South Plum Street Road Realignment Project to Wadel Stabilization, Inc., based on its \$21,375 base bid and submitted unit pricing, and authorizes the City Manager to execute the necessary documents.
BE IT FURTHER RESOLVED, that the project shall be funded as a budget expenditure from GL 204-000-000-818-000, Street Improvement Fund.
 - C. Burillo motioned to approve Resolution 2026-48 and was supported by A. Mullen
 - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2026-49 Approval of Prein & Newhof Proposal – USDA Rural Development Preliminary Engineering Services
WHEREAS, the City of Hart is pursuing USDA Rural Development financing opportunities to support planned water, sewer, and related infrastructure improvements, as outlined in the capital improvement presentation provided by Prein & Newhof; and
WHEREAS, Prein & Newhof has submitted a proposal dated October 9, 2026, to prepare the required preliminary engineering and environmental reports and assist with the USDA Rural Development application process for a lump sum fee of \$24,000
NOW< THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL;
Approves the proposal from Prein & Newhof in the amount of \$24,000 and authorizes the City Manager to execute the necessary agreement
This approval is limited to preliminary engineering and application services and does not authorize project construction or financing.
 - A. Mullen motioned to approve Resolution 2026-48 and was supported by J. Cunningham
 - Ayes: 7 Nays: 0 Absent: 0

SPECIAL EVENTS PERMIT REQUESTS:

- None

DISCUSSION ITEMS:

- FY 2026/27 First Quarter Financial Report



CITY MANAGER'S REPORT:

- Mayor Klotz and I attended the Michigan Municipal League annual convention last week. Key takeaways:
 - Implement an AI Policy
 - Continue to review zoning ordinances to ensure there are no unnecessary housing development restrictions.
 - Establish minimum fund balance policies and other budgetary/financial planning tips
 - Start researching health care options months before open enrollment begins
 - USDA Rural Development funding and support
- The Starting Block Update from board chair Bill Small:
 - Board has requested an extension until November 30th, 2026, to allow legal counsel additional time to review the proposed lease agreement before providing a formal response. The Board also indicated it is moving forward with onboarding a new executive director to provide leadership and stability for the organization.
- Update from Ceres Developer:
 - Phase I environmental is complete, starting phase II and BEA (Baseline Environmental Assessment) which will be used to apply for EGLE demo and remediation funding in hopes of starting demo in early 2027.
- Interviewed 7 candidates for a shared service Utility Technician to support DPW, Water, Sewer, and Electric Department. We're reviewing costs and union contract considerations before bringing a final recommendation to council.
- Hart Heritage Preservation Group held a well-attended community update meeting in September, followed by the first meeting of its newly established Board of Directors last night. At the next Council meeting, Council will be asked to consider awarding the Five-Year Parks and Recreation Plan and Historic District Community Visioning project to the lowest bidder.
- The Planning Commission is working to establish a definition for data centers and determine appropriate zoning districts and development standards. An extension of the current moratorium will be requested to allow sufficient time for the required public notices, hearings, and consideration of proposed ordinance amendments.
- Artwalk was a huge success, great weather, great attendance, amazing artists and performers showcased. Of the 600 tiles available to paint on to participate in the community mural, only 40 remain! Thank you, Oceana County Community Foundation's Electric Forrest Fund, for awarding the \$5000 grant towards the project – Big reveal coming soon.....

Open Request for Proposals:

- Well #2 Rehab & Pump Overhaul
- Parks & Rec 5-yr Plan Proposal

Events:

- Trick or treating starts with downtown businesses on the 31st from 3-5p, followed by citywide trick-or-treating from 6-8p
- JOIN US: City Council Members are invited to attend the West Shore Community Collage Ribbon Cutting event on Friday, November 6, 2026, at 10:00Am

COMMUNICATION FROM MAYOR AND COUNCIL:

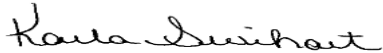
- Cemetery Board Meeting is on Monday October 19th at 7pm.
- Mayor Klotz, MML Conference was very informative, it's always nice to network with other communities and know we all share similar situations.

- C. Burillo – just a comment how it would be nice if we could get more students involved in leadership rolls, Mayor Klotz or myself could reach out to the government class and invite them to a meeting or some members of Council could go to the classroom and talk to the students about official rolls and duties.
- A. Mullen – Host next month a community engagement meeting for the Heritage Preservation Group thinking of also offering it virtual for those who could not attend in person.

ADJOURN:

- There being no further business to come before the Council, Mayor Klotz adjourned the meeting at 8:15pm. The next regularly scheduled meeting, October 27th, 2026, at 7:30 pm.

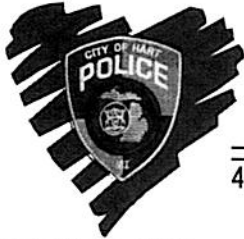
Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karla Swihart".

Karla Swihart, City Clerk

Payables Date 10.28.2026	Description	Total	General +	DPW	Energy	BPTF	Water
Blue Cross Blue Shield of Michigan	Retirees Health Insurance	\$ 4,122.20	\$ 2,061.10		\$ 2,061.10		
Brickley DeLong	Accounting/Audit Assistance	\$ 7,265.00	\$ 1,816.25		\$ 1,816.25	\$ 1,816.25	\$ 1,816.25
Charter	Internet - Hart Commons	\$ 125.00	\$ 125.00				
Charter	Fax - PD	\$ 45.40	\$ 45.40				
Corporate Technologies	Monthly Service - Nov 2026	\$ 1,775.00	\$ 591.67	\$ 295.83	\$ 295.84	\$ 295.83	\$ 295.83
Corporate Technologies	Back-Up Service - Oct 2026	\$ 400.00	\$ 133.33	\$ 66.66	\$ 66.67	\$ 66.67	\$ 66.67
Dave's Party Store	Fuel - Parks & Rec.	\$ 272.70	\$ 272.70				
Dave's Party Store	Fuel - DPW	\$ 839.81		\$ 839.81			
Eden Lakes	Biosolids Removal Sept 2026	\$ 24,888.00				\$ 24,888.00	
Environmental Dynamics Inc	Flexhose	\$ 7,055.31				\$ 7,055.31	
FirstNet	Dept Hotspots	\$ 313.18	\$ 44.74		\$ 178.96	\$ 44.74	\$ 44.74
Fish Window Cleaning	Window Cleaning - CH	\$ 105.00	\$ 105.00				
Fourth Line Power Engineering LLC	GIS Mapping	\$ 1,073.10			\$ 1,073.10		
Frontier	Internet - JGP	\$ 99.99	\$ 99.99				
Great Lakes Energy Cooperative	Utilities	\$ 76.08				\$ 76.08	
Hart Lake Improvement Board	Annual Hart Lake Improvement	\$ 15,000.00			\$ 15,000.00		
Huntington National Bank	CC Statement - Sept 2026	\$ 7,858.58	\$ 4,279.71	\$ 840.11	\$ 2,256.26	\$ 470.25	\$ 12.25
Keystone Cooperative	Fuel	\$ 1,705.58				\$ 1,705.58	
Kushner & Company	COBRA Services	\$ 80.00	\$ 32.00		\$ 16.00	\$ 16.00	\$ 16.00
Lawson-Fisher Associates	2026 DAM Licensing Requirements	\$ 704.22			\$ 704.22		
Lawson-Fisher Associates	2026 DAM WQ Monitoring	\$ 9,262.97			\$ 9,262.97		
Maner Costerisan	Audit//COA/Budgeting Services	\$ 4,300.00	\$ 1,780.00		\$ 840.00	\$ 840.00	\$ 840.00
MPPA	Purchased Power - 10/13	\$ 95,873.80			\$ 95,873.80		
MPPA	Purchased Power - Oct 2026 Billing Summary	\$ 125,803.10			\$ 125,803.10		
MPPA	Purchased Power - 10/20	\$ 32,446.23			\$ 32,446.23		
MWEA	Membership Dues - B. Whitney	\$ 115.00					\$ 115.00
Office Machines	Copier Lease - PD	\$ 52.49	\$ 52.49				
Pitney Bowes	Postage - Postage Meter	\$ 1,009.75	\$ 252.44		\$ 252.44	\$ 252.44	\$ 252.43
Power Line Supply	Parts/Supplies	\$ 74.40			\$ 74.40		
Power Line Supply	Parts/Supplies	\$ 320.10			\$ 320.10		
Power Line Supply	Parts/Supplies	\$ 28.85			\$ 28.85		
Power Line Supply	Parts/Supplies	\$ 54.78			\$ 54.78		
Power Line Supply	Safety Glasses	\$ 90.00			\$ 90.00		
Prein & Newhof	2221059 BioPure Facility Construction	\$ 3,501.50				\$ 3,501.50	
Prein & Newhof	2250992 State St Reconstruction	\$ 5,262.25		\$ 5,262.25			
Quill	Office Supplies	\$ 404.92				\$ 404.92	
Republic Services	Garbage Services - Washington Lot Dumpster	\$ 186.64		\$ 186.64			
Republic Services	Garbage Services - JGP Dumpster	\$ 1,511.85	\$ 1,511.85				
Republic Services	Garbage Services - Bike Trail	\$ 78.76	\$ 78.76				
Republic Services	Garbage Services - Solid Waste Contract	\$ 19,497.99		\$ 19,497.99			
Silverback RV Rental LLC	RV Winterization Services JGP	\$ 300.00	\$ 300.00				
Steve's Auto & Truck	Repairs/Maintenance	\$ 775.75			\$ 775.75		
Swihart's Septic Service	Pump Out - Manhole Johnson/Hart St	\$ 350.00				\$ 350.00	
T&R Electric	Credit Memo	\$ (2,250.00)			\$ (2,250.00)		
Tanner Plumbing & Heating	Parts/Supplies	\$ 67.30			\$ 67.30		
The Safety Company	Parts/Supplies	\$ 142.35		\$ 142.35			
Truck & Trailer Specialties	Parts/Supplies	\$ 1,044.20		\$ 1,044.20			
Trugreen	Lawn Services - CH	\$ 61.77	\$ 61.77				
USA BlueBook	Parts/Supplies	\$ 399.77				\$ 399.77	
Verizon	Dept Phones	\$ 354.32		\$ 117.14	\$ 159.86	\$ 77.32	
Verizon	Office Phones	\$ 425.24	\$ 286.43	\$ 29.59	\$ 79.63	\$ 29.59	
Vital Records (Vital Shred)	Recycling/Shredding Services	\$ 132.71	\$ 132.71				
West Michigan Drain Solutions	Service Main Line Union/Johnson/Hart St	\$ 625.00				\$ 625.00	

Wilbur-Ellis	Credit Memo	\$ (323.50)				\$ (323.50)	
Xerox Corporation	Xerox Agreement/Billable Prints - CH	\$ 150.14	\$ 150.14				
	Sub-total	\$ 375,934.58	\$ 14,213.48	\$ 28,322.57	\$ 287,347.61	\$ 42,591.75	\$ 3,459.17
<u>HAND CHECKS/ACH/EFT</u>							
	<i>Sub-Total Regular Bills/Hand Checks</i>	\$ 375,934.58	\$ 14,213.48	\$ 28,322.57	\$ 287,347.61	\$ 42,591.75	\$ 3,459.17
Gross Payroll	PR 274	\$ 82,886.70					
Gross Payroll							
Gross Payroll							
	Sub-Total	\$ 82,886.70					
	GRAND TOTAL	\$ 458,821.28	\$ 14,213.48	\$ 28,322.57	\$ 287,347.61	\$ 42,591.75	\$ 3,459.17



City of Hart Police Department

407 State Street

Ph. (231)873-2488 Fax (231)873-0100

Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: October 27th, 2026

RECENT EVENTS

From Thursday, October 8th, 2026, through Wednesday, October 21st, 2026, the Hart Police Department received 65 complaints ranging from Motorist Assists, Assists to Other Agencies, Animal Complaints, Juvenile Complaints, Medical Assists, Illegal Dumping, Family Trouble, Suspicious Situations, Warrant Arrests, Harassment Complaints, Property Damage Crashes, Malicious Destruction of Property Complaints, and Vehicle Violations.

On Friday, October 9th, 2026, the Hart Police Department was dispatched to the 200 block of State Street, referencing an 18-year-old Hart woman and 18-year-old Hart man who had stolen several items from a local business. The man and woman were located on Water Street near West Main Street. The man admitted to taking/stealing several items from the business. The man agreed to return to the business and pay the amount owed. The woman was run in LEIN (Law Enforcement Information Network). The woman returned as being a missing/endangered person out of the Muskegon County Department of Health and Human Services. The woman was taken into protective custody and later turned over to Muskegon County DHHS without incident.

On Friday, October 9th, 2026, the Hart Police Department was dispatched to the 100 block of East Main Street regarding a 60-year-old Hart man illegally dumping a mattress and box spring at a local business. The officer, upon reviewing surveillance footage of this instance, was able to obtain a Michigan Registration from the suspect vehicle. The registration was run in LEIN (Law Enforcement Information Network), returning to the Hart man. The Hart man's Michigan Driver's License photograph also matched that of the man in the surveillance footage. The Hart man was contacted and later removed the mattress and box spring without incident.

On Monday, October 12th, 2026, the Hart Police Department was dispatched to the 700 block of State Street, referencing a Fraud Complaint. A 22-year-old Hart man sent money via Zelle (a payment app) and a prepaid card to an individual portraying himself as a realtor of a local residence for sale via social media. Once the funds were sent, the realtor "blocked" the Hart man. An investigation is ongoing.

On Wednesday, October 14th, 2026, the Hart Police Department was notified by the Oceana County Sheriff's Office Shelby School Resource Officer of a suspected Criminal Sexual Conduct that occurred within the City of Hart in December 2023. A 12-year-old Hart woman alleges to have been sexually assaulted by a 33-year-old Hart man. An investigation is ongoing.

On Wednesday, October 14th, 2026, the Hart Police Department was contacted by the Fruitport Township Police Department in Muskegon regarding being out with a 42-year-old Hart man who had an active/valid warrant for his arrest from the Hart Police Department. The officer met Fruitport Township Police Department at the Oceana/Muskegon County Line, where the man was turned over to the officer and later lodged at the Oceana County Jail on this outstanding warrant.

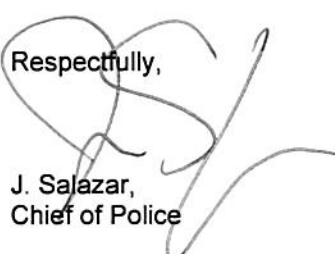
On Wednesday, October 14th, 2026, the Hart Police Department conducted a traffic stop on State Street near Johnson Street for a vehicle that failed to stop for a crossing guard. The officer, while on patrol, witnessed a 21-year-old Pentwater woman who was traveling northbound on State Street fail to stop for a crossing guard as children were crossing State Street. The woman was cited for Failure to Stop for a School Crossing Guard.

On Sunday, October 18th, 2026, the Hart Police Department was dispatched to the area of Polk Road near State Street, referencing a Property Damage Crash. A 72-year-old Fennville, Michigan, woman failed to yield the right of way to a 38-year-old Hart woman, resulting in a collision. The Fennville woman was cited for Failure to Yield.

On Tuesday, October 20th, 2026, the Hart Police Department was dispatched to the 300 block of State Street regarding a 40-year-old Hart woman who was intoxicated and had fallen down a flight of stairs. Officers arrived on scene, locating the woman lying on her back at the bottom of a stairwell. The officer immediately began patient care. Upon investigation, the woman had begun consuming alcohol the night prior along with threatening suicide. The woman continued to consume alcohol on Tuesday and was in the process of being transported to the West Michigan Community Mental Health Office for a mental health evaluation. During this time, the woman fell down the stairwell. The woman was transported by LIFE EMS to Corewell Hospital in Ludington for her injuries and for a mental health evaluation. The officers were assisted by Hart Area Fire Department Medical First Responders and LIFE EMS.

Respectfully,

J. Salazar,
Chief of Police



CITY OF HART

CITY COUNCIL MEMORANDUM

DATE: October 27, 2026

TO: Mayor and City Council

FROM: Nichole Kleiner, City Manager

RE: Award of 5-Year Parks & Recreation Plan and Historic District Concept Plan

RFP Summary

The City issued a Request for Proposals due September 25, 2026, for two coordinated planning efforts: (1) an MDNR-compliant five-year Parks & Recreation Plan and (2) a Historic District assessment and concept plan. The work includes parks inventory, ADA/accessibility review, community survey and in-person engagement, capital improvement priorities and cost estimates, public review and adoption, and a final color Historic District concept with phasing and cost opinions. The plan must identify improved downtown-to-Hart Lake access as a future priority. The City requested completion by March 1, 2027.

Proposal Summary

Firm	RFP planning scope	Proposal observations
Fleis & VandenBrink	\$19,100	\$8,600 recreation plan + \$10,500 concept/public engagement; separate \$3,500 MEDC grant application, \$22,600 total.
Prein&Newhof	\$22,600	\$11,300 recreation plan + \$11,300 Historic District concept; extensive prior Hart project experience.
Fishbeck	\$32,350	Integrated recreation and Historic District planning, public engagement, and implementation priorities.
Wade Trim	\$46,700	Expanded concept renderings and engagement; additional services separately priced.
McKenna	\$61,200	\$26,700 recreation plan + \$34,500 Historic District concept through Designing Local.

Evaluation and Recommendation

Fleis & VandenBrink submitted the lowest fee for the two requested planning components at \$19,100, \$3,500 below the next-lowest proposal. Its submission includes a separate \$3,500 MEDC grant application task that was not requested in the September RFP.

Staff recommends awarding the two planning components to Fleis & VandenBrink (who prepared the city's 2021 parks and rec plan) for a not-to-exceed amount of \$19,100, contingent upon written scope and schedule confirmation satisfactory to the City Manager. The additional MEDC grant application service is excluded from this award and may be considered separately.

[The five full proposals can be viewed here](#)

5-YR PARK & REC/HISTORIC DISTRICT PLAN

[illegible]

- **City Coordination & Review** — Work with city staff and elected officials to gather required resolutions, letters of support, financial documentation, and any other city-specific materials needed to complete the application.
- **Application Submittal** — Finalize and submit the completed grant application to MEDC on behalf of the City of Hart in accordance with program deadlines and submittal requirements.

SCHEDULE

The project schedule is generalized below:

Phase / Task	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
5-Year Parks & Recreation Update								
Public Engagement & Concept Development								
MEDC Grant Application								

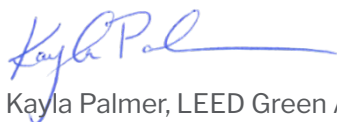
PROFESSIONAL FEE

We propose to deliver the services outlined above for the following lump sum fees:

Phase / Task	Fee
5-Year Parks & Recreation Plan Update	\$8,600
Public Engagement & Concept Development	\$10,500
MEDC Grant Application	\$3,500
TOTAL FEE	\$22,600

Sincerely,

FLEIS & VANDENBRINK



Kayla Palmer, LEED Green Associate
Project Manager



Don DeVries, PE
Principal

Authorization to Proceed:

This work is authorized under our existing professional services agreement dated May 7, 2013, based on the work scope outlined above.

City of Hart
Authorizing Signature

Date

Printed Name

Cost Proposal

PHASE	HOURS	LABOR
PROJECT INITIATION AND EXISTING CONDITIONS REVIEW	10	\$1,750
COMMUNITY DESCRIPTION AND ADMINISTRATIVE FRAMEWORK	12	\$2,000
RECREATION AND HISTORIC DISTRICT ASSESSMENT	24	\$4,100
PUBLIC ENGAGEMENT PROGRAM	20	\$3,900
GOALS, OBJECTIVES, AND ACTION PLAN	8	\$1,600
HISTORIC DISTRICT PLAN DEVELOPMENT	80	\$11,600
DRAFT 5-YEAR PLAN	30	\$5,500
PUBLIC HEARINGS, FINAL PLAN ADOPTION, AND SUBMITTAL TO MDNR	6	\$1,100
EXPENSES	-	\$800
TOTAL	190	\$32,350

STAFF CLASSIFICATION	BILLING RATE
PROJECT MANAGER	\$185
PUBLIC ENGAGEMENT SPECIALIST	\$210
LANDSCAPE ARCHITECT	\$135

Optional Services

PLANNING AND GRANT SUPPORT SERVICES

- MDNR Grant Application Assistance for Recreation Passport, Trust Fund, Waterways, and Land and Water Conservation Fund grants.
- Capital Improvement Program (CIP) Development with project phasing, budgeting, and funding strategies.
- Priority Project Concept Plans for high-priority park improvements identified in the Master Plan.
- Implementation Action Matrix with annual work plans, responsible parties, and funding schedules.
- Land Acquisition Strategy identifying priority conservation and recreation parcels.

Project Fee

As requested, below please find an itemized budget of hours and costs, with the total fee calculated at the bottom. We do not anticipate any expenses that are not included in the rates, but expenses could be incurred if the City utilizes McKenna for printing or postage.

Our team will prepare the City of Hart's Parks & Recreation Plan update for a lump sum fee of **\$26,700**, with tasks to be completed as noted within the Scope of Work provided. Invoicing will be monthly on a percent complete basis.. Designing Local will prepare the City's Historic District Concept Plan for a lump sum fee of **\$34,500**. All work beyond the total **\$61,200** fee, including additional meetings requested by the City, will require written authorization and invoiced at an hourly rate

TASKS – PARKS AND RECREATION PLAN	FEE
Task 1: Project Kick-Off	\$3,000
Task 2: Existing Facilities Analysis	\$5,500
Task 3: Community Engagement	\$5,000
Task 4: Synthesis of Goals and Objectives	\$3,000
Task 5: Draft Action Plan	\$5,200
Task 6: Public Review and Adoption	\$3,000
Task 7: Adoption and Submission to MDNR	\$2,000
Parks and Recreation Master Plan Total	\$26,700
TASK – HISTORIC DISTRICT CONCEPT PLAN	FEE
Task 1: Discover Hart	\$1,500
Task 2: Research and Document	\$2,500
Task 3: Stakeholder Interviews	\$4,000
Task 4: Community Character Analysis	\$3,000
Task 5: Public Engagement	\$7,500
Task 6: Community Character Framework	\$2,500
Task 7: Historic Preservation	\$2,500
Task 8: Project Recommendations	\$2,500
Task 9: Draft Plan	\$6,000
Task 10: Final Plan Presentation	\$2,500
Historic District Concept Plan Total	\$34,500
Total Cost:	\$61,200

FEES

For the work outlined in this document, we propose a lump sum fee of **\$11,300** to complete updates to the 5-Year Recreation Plan, with an additional lump sum fee of **\$11,300** to complete the Historic District Concept Plan.

FEES AND COMPENSATION METHOD

BASE SCOPE FEES

Wade Trim proposes a Lump Sum Fee of **\$46,700** to complete the above-described base scope. Our cost is inclusive of all project-related expenses, including project management, mileage, and travel costs. Included in the above cost is Wade Trim's attendance at two project kickoff meetings (PRP and HDCP held the same day), the joint public engagement meeting, meeting with the City and interested parties (held same day as the public engagement meeting), and one virtual HDCP meeting. Wade Trim's participation at additional meetings not outlined above would be billed at a flat rate of \$850 per meeting.

Description	Lump Sum Amount*
Joint Kickoff Meetings and Site Visit	\$3,870
PRP Analysis Material Drafting	\$1,500
HDCP Background Material Review	\$2,250
Public Engagement	\$10,500
HDCP Brainstorming Session	\$3,650
PRP Recommendations	\$1,850
HDCP Drafting	\$6,225
HDCP Renderings	\$7,900
Final Deliverables	\$4,270
PRP Ratification and Submission	\$1,000
QA/QC	\$1,900
Expenses	\$1,800
Total Fee	\$46,700

* Scope sections detail assumptions and specific quantities assumed in fee development. Changes to assumptions, scope, or schedule may impact task fee.

OPTIONAL WORK ITEMS

Our proposed cost to complete optional tasks are listed below.

- Additional Community Meetings**\$3,100**
To garner additional engagement, Wade Trim would prepare display materials, assist in marketing this public meeting, and attend the meeting to engage with the public. Information disseminated at the meeting would include details about the planning process and to gain additional community input
- HDCP Project Website**\$3,200**
To support community engagement during preparation of the HDCP, Wade Trim staff would develop a project specific website. This website would have a general project landing page and additional pages with information regarding the HDCP's development, historical museum information, the survey, and other project planning materials
- Nonmotorized Transportation Vision.....**\$3,750**
To advance nonmotorized transportation development within the City and the region, drafting the nonmotorized transportation vision is designed to have the PRP support the development of nonmotorized transportation within the City and Oceana County. Currently, the region's nonmotorized plan (MDOT's Grand Region Regional Nonmotorized Plan) primary goal envisions an extension of the Hart-Montague Trail to Pentwater; it does not provide direction for developing connectivity within communities.

The Hart Nonmotorized Transportation Vision would provide a generalized plan for the development of new facilities within the City, including connections to the Hart Public Schools complex, John Gurney Park and Campground, health facilities along East Main Street, and the residential and commercial areas in the southwest quadrant of the City. The Vision would include a pathway connection between Hart and Silver Lake.

- Additional Renderings**\$1,750 each**

To provide additional visual illustrations of proposed improvements, additional renderings may be prepared to illustrate nonmotorized connections between the Downtown and Historic District, supplementary images of proposed improvements within the Historic District, and/or proposed connections to Hart Lake.

- SHPO Architectural Properties Identification Forms**\$5,100**

Complete or update up to seven SHPO architectural site forms for buildings located within the Historic District

Wade Trim could provide a variety of additional services if desired by the City, including visioning workshops, stakeholder and small-group interviews, or a detailed analysis of project-specific funding opportunities by Wade Trim's in-house fund development team.

REFERENCES

City of Livonia
Greenmead Historical Park Master Plan
Ted (Edward) Davis
734.466.2298
edavis@livonia.org

City of Durand
Durand Parks and Recreation Plan
Cameron Horvath
989.288.3113
chorvath@durandmi.com

Genesee County Parks
Flint Riverbank Park
Patrick Linihan, CPRP
810.249.3859
plinihan@gcparks.org

Additional references are available upon request.

OWNER RESPONSIBILITIES

The following services shall be performed by the City:

- Provide copies of all necessary planning documents, including Master Plan, Zoning Ordinance, 2013 West Michigan Shoreline Nonmotorized Plan, Capital Improvement Plan, SHPO correspondence, previous Historic District plans and studies, and other appropriate documents.
- Publication and mailing of official notices as part of the PRP adoption process.
- Review documents prepared by Wade Trim and provide comments in a timely fashion.
- Complete any necessary Post-Completion Self-Certification Reports that are required by the MDNR to be submitted with the PRP.

INVOICING PROCEDURES

All effort and cost will be invoiced monthly for our effort to date. Payment of invoices is expected within 30 days. Any disputes related to the invoice amount will immediately be brought to the attention of Wade Trim. Wade Trim reserves the right to stop work when accounts receivable exceeds 60 days. All deliverables are the property of Wade Trim until payment obligations are met.

We have prepared a Professional Services Agreement for this project. If this proposal meets with your approval, we will forward to sign, date, and return the Agreement. Our receipt of the executed Agreement will authorize Wade Trim to proceed.

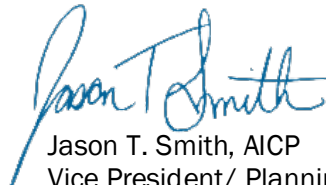
We look forward to working with you on this project. If you have any questions, please do not hesitate to call.

Very truly yours,

Wade Trim, Inc.



Arthur F. Mullen, AICP
Professional Planner



Jason T. Smith, AICP
Vice President/ Planning Area Lead

AFM:JTS:jlb
BDXHRT
26-0767
20260925_KLEINER-LTR.DOCX
Enclosures

RESOLUTION 2026-50

***City Council
City of Hart, Michigan
Oceana County***

AWARD OF 5-YR PARKS & REC PLAN & HISTORIC DISTRICT PLANNING

WHEREAS, the City solicited proposals for an MDNR-compliant 5-Year Parks & Recreation Plan and Hart Historic District Concept Plan, with proposals due September 25, 2026; and

WHEREAS, the City reviewed five consultant submissions and identified Fleis & VandenBrink's fee of \$19,100 for the two requested planning components as the lowest proposed price for that work; and

WHEREAS, the Hart Historic Preservation Group reviewed the proposals and supports the selection of Fleis & VandenBrink; and

WHEREAS, the City reports an available fund balance of \$232,880 in Fund 702 – Historic District and proposes to fund the planning contract through a budget amendment to that fund; and

WHEREAS, the firm's separate \$3,500 MEDC grant application service is outside the requested planning scope and is not included in this award;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby awards the 5-Year Parks & Recreation Plan and Historic District Concept Plan services to Fleis & VandenBrink in an amount not to exceed \$19,100, contingent upon written confirmation, satisfactory to the City Manager, that the proposal includes all required RFP services and deliverables and an acceptable completion schedule.

BE IT FURTHER RESOLVED that the City Council approves an amendment to the FY 2026–2027 budget increasing appropriations in Fund 702 – Historic District by \$19,100 for the 5-Year Parks & Recreation Plan and Historic District Concept Plan, with the full \$19,100 funded from the reported \$232,880 fund balance in Fund 702, and authorizes the Clerk/Treasurer to establish or adjust the appropriate expenditure account and record the budget amendment accordingly.

BE IT FURTHER RESOLVED that the City Manager is authorized to finalize and execute the professional services agreement consistent with this resolution. Any additional services or compensation require separate authorization

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

CITY OF HART

PUBLIC PARKING IMPROVEMENT & MAINTENANCE AGREEMENT

This Agreement is entered into on _____, 2026, between the **City of Hart** ("City") and _____ ("Property Owner").

1. Purpose

The City agrees to permit the Property Owner to construct a concrete parking area on City-owned property located at parcel #020-251-003-50, subject to the terms below.

2. Ownership & Public Use

- The City retains full ownership and control of the property.
- Parking shall remain available to the general public, with no reserved or exclusive spaces.
- All permanent improvements become City property without compensation to the Property Owner.
- This Agreement grants no permanent property rights or easement.

3. Construction

- All construction, engineering, permitting, and related expenses shall be paid by the Property Owner.
- The City must approve the site plan, drainage, and construction specifications before work begins.
- All improvements must comply with applicable ordinances and regulations.

4. Maintenance

- The Property Owner is solely responsible for all maintenance, including snow removal, ice control, repairs, cleaning, and drainage.
- The City assumes no contractual maintenance or financial obligations.
- If maintenance is neglected, the City may require corrective action or perform necessary work at the Property Owner's expense.

5. Insurance & Liability

The Property Owner shall maintain liability insurance. The Property Owner shall indemnify the City against claims arising from the Property Owner's construction, maintenance, or negligence, except to the extent caused by the City's own wrongful conduct. The City retains all applicable governmental immunity protections.

6. Term & Termination

- This Agreement shall remain in effect for three (3) years unless terminated earlier.
- The City may terminate upon ninety (90) days' written notice.
- The City may terminate for failure to maintain the property following written notice and a reasonable opportunity to correct the issue.
- No reimbursement shall be owed for improvements upon termination.
- Before termination takes effect, the parties shall address removal, restoration, closure, or replacement maintenance arrangements as directed by the City and consistent with applicable law.

7. Transfer

This Agreement shall not automatically transfer upon sale of the neighboring property. Any assignment requires written City approval. The original Property Owner remains responsible unless expressly released by the City.

8. Approval

This Agreement is subject to Hart City Council approval and review by the City Attorney.

CITY OF HART

Signature: _____

Title: _____

Date: _____

PROPERTY OWNER

Signature: _____

Date: _____

Property Description: PLAT A E 11 FT OF LOT 2 & W 24 FT OF LOT 3 OF PARMINS ADDITION.



RESOLUTION 2026-51

***City Council
City of Hart, Michigan
Oceana County***

PUBLIC PARKING IMPROVEMENT & MAINTENANCE AGREEMENT

WHEREAS, the City of Hart owns property identified as Parcel No. 020-251-003-50, located adjacent to privately owned property; and

WHEREAS, the neighboring property owner has requested permission to construct a concrete parking area on the City-owned parcel at the property owner's sole expense; and

WHEREAS, the proposed agreement provides that the parking area shall remain available for public use, with no exclusive or reserved parking rights, and that all improvements shall become City property; and

WHEREAS, the property owner shall be responsible for all construction, maintenance, repairs, snow removal, insurance, and related expenses, with no contractual financial obligation to the City; and

WHEREAS, the agreement establishes a three-year term, subject to the City's right to terminate upon ninety (90) days' written notice, and requires City approval of construction plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, that the Hart City Council hereby approves the ***Public Parking Improvement & Maintenance Agreement*** for Parcel No. 020-251-003-50.

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute the agreement on behalf of the City and administer its provisions, including approval of construction plans and maintenance requirements.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

RESOLUTION 2026-52

***City Council
City of Hart, Michigan
Oceana County***

DATA CENTER MORATORIUM EXTENSION REQUEST

WHEREAS, the Hart City Council adopted Ordinance No. 2026-02 on May 26, 2026, establishing a six-month moratorium on applications for data centers and digital mining uses, currently scheduled to expire November 26, 2026; and

WHEREAS, the Planning Commission has been reviewing proposed zoning ordinance amendments to establish appropriate definitions, permitted locations, and development standards for these uses; and

WHEREAS, the Planning Commission has scheduled a public hearing for November 5, 2026, to consider the proposed ordinance amendments, with the intent to forward a recommendation to City Council for consideration through the required first and second readings and adoption process; and

WHEREAS, additional time may be necessary to complete the ordinance adoption process before the existing moratorium expires.

NOW, THEREFORE, BE IT RESOLVED, that the Hart City Council hereby extends the temporary moratorium established under Ordinance No. 2026-02 and Section 1242.07 of the City Code for an additional six (6) months, through May 26, 2027, or until the effective date of newly adopted zoning ordinance amendments regulating data centers and digital mining uses, whichever occurs first.

BE IT FURTHER RESOLVED, that all other provisions and restrictions of the existing moratorium shall remain in effect during the extension period.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

RESOLUTION 2026-53

***City Council
City of Hart, Michigan
Oceana County***

**AUTHORIZE CLOSURE OF THE TEAM BANK ACCOUNT AND TRANSFER OF
REMAINING FUNDS**

WHEREAS, the City of Hart maintains the TEAM bank account at Fifth Third Bank, recorded in GL 101-000-000-001-301, TEAM Bank Account; and

WHEREAS, the City desires to close the TEAM bank account and transfer its remaining balance to the City of Hart General Fund, to be recorded in GL 101-301-000-540-085, Donations; and

WHEREAS, the balance to be transferred is Thirty-Four Thousand Eight Hundred Fifty-Two and 63/100 Dollars (\$34,852.63).

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL HEREBY:

1. Authorizes the City Treasurer to close the TEAM bank account at Fifth Third Bank and transfer the remaining balance of \$34,852.63 to the City of Hart General Fund primary depository account.
2. Directs the City Treasurer to record the transfer from GL 101-000-000-001-301, TEAM Bank Account, to GL 101-301-000-540-085, Donations, in accordance with the City's accounting policies and applicable governmental accounting standards.
3. Authorizes the City Treasurer to execute all documents, transfer instructions, and certifications necessary to complete the transfer and account closure.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a meeting held on _____, 2026.

Karla Swihart, City Clerk/Treasurer
City of Hart

RESOLUTION 2026-54

***City Council
City of Hart, Michigan
Oceana County***

**AWARD BID FOR WELL NO. 2 REHABILITATION AND PUMP OVERHAUL PROJECT AND
BUDGET AMENDMENT**

WHEREAS, the City of Hart solicited sealed bids for the rehabilitation of municipal Well No. 2, including well cleaning, pump and motor overhaul, reinstallation, disinfection, and testing; and

WHEREAS, bids were received and opened on October 15, 2026, with the following results:

Bidder	Base Bid
Peerless Midwest, Inc.	\$90,854.00
Northern Pump & Well, Inc.	\$101,755.60

WHEREAS, Peerless Midwest, Inc. submitted the lowest base bid in the amount of **\$90,854.00**; and

WHEREAS, the City's FY 2026–2027 Water Fund budget includes projected net revenues of \$249,893, of which \$100,000 is proposed to be allocated to capital improvements to fund the necessary rehabilitation and repairs;

NOW, THEREFORE, BE IT RESOLVED, that the Hart City Council hereby awards the Well No. 2 Rehabilitation and Pump Overhaul Project to ***Peerless Midwest, Inc. of Ionia, Michigan, in the amount of \$90,854.00***, subject to compliance with bid specifications and contract requirements.

BE IT FURTHER RESOLVED, that the City Council approves a budget amendment transferring ***\$100,000 from FY 2026–2027 projected Water Fund net revenues of \$249,893 to the Water Fund Capital Improvement expenditure account to fund the rehabilitation and necessary repairs to Well No. 2.***

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute the necessary contract documents and administer the project, including approval of necessary additional repairs within the amended project budget, subject to the City's purchasing policies and contract requirements.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular meeting held on _____, 2026

Ayes: _____ Nays: _____ Absent: _____

Karla Swihart, City Clerk

Bid Form

City of Hart Well No 2 Rehabilitation and Pump Overhaul Project

Bidder must complete and sign this form and include all required attachments. Prices must be stated in figures and include all costs required by the solicitation.

Bidder Information

Legal company name: Peerless Midwest Inc.

Business address: 505 Apple Tree Dr.

City, state, ZIP: Ionia, MI 48846

Contact person and title: DC Coulier

Telephone: (616) 893-4843

Email: dc.coulier@peerlessmidwest.com

Years in business under this name: 52

Michigan contractor or applicable license number: 91-2688

Bid Prices

Item	Description	Qty	Total price
1	Mobilize; conduct prework pump and well efficiency test; pull pump; demobilize; disassemble and inspect pump.	1 LS	\$ 8,760.00
2	Clean and redevelop Well No. 2 in accordance with the specifications.	1 LS	\$ 32,500.00
3	Pre-cleaning and post-cleaning well video logging and digital deliverables.	1 LS	\$ 2,950.00
4	Complete pump bowl and column assembly overhaul, including wear rings, bowl bearings, machining impellers, new bowl shaft, stainless-steel lineshaft, shaft sleeves and couplings, Vesconite bearings, reuse of existing bearing retainers, new stainless-steel head and motor shafts, cleaning and painting existing column, shop work, and machining.	1 LS	\$ 29,539.00
5	ADD if authorized: new pump bowl from an approved manufacturer meeting the specifications.	1 LS	\$ 9,424.00
6	ADD if authorized: 80 feet of new 10-inch column and new stainless-steel bearing retainers.	1 LS	\$ 13,982.00
7	Complete discharge-head overhaul, including new packing-box bearing, repacking, blasting, and painting.	1 LS	\$ 2,260.00
8	Complete 100 HP motor overhaul and required authorized-service-center documentation.	1 LS	\$4,965.00
9	Set pump; disinfect pump and well; conduct final efficiency and drawdown testing; vibration analysis; collect and pay for two initial bacteria samples; provide reports; and demobilize.	1 LS	\$ 9,880.00

BASE BID TOTAL (Items 1-4 and 7-9): \$ 90,854.00

Additive items 5 and 6 are not included in the Base Bid Total and may be accepted only by written City authorization.

Required Attachments

☒ Five comparable-project references

☒ Any clearly identified exceptions or proposed substitutions - No Exceptions or Substitutions. All addenda have been acknowledged.

Certification and Signature

The undersigned has examined the solicitation, specifications, site conditions reasonably ascertainable through the available inspection opportunity, and all addenda. The bidder agrees to perform the work for the stated prices; furnish required bonds and insurance; enter into the City's contract if awarded; and complete the work within the required time. The bidder certifies that this bid was prepared independently and without collusion.

Authorized signature: _____



Printed name: DC Coulier

Title: Project Manager

Date: 10-13-2026

Bid Form

City of Hart Well No 2 Rehabilitation and Pump Overhaul Project

Bidder must complete and sign this form and include all required attachments. Prices must be stated in figures and include all costs required by the solicitation.

Bidder Information

Legal company name: NORTHERN PUMP + WELL INC.

Business address: 6837 W GRAND RIVER AVE

City, state, ZIP: LANSING MI 48906

Contact person and title: DALE STEWART, PRESIDENT

Telephone: (517) 322-0219 cell 242-8949

Email: dstewart@northernpwco.com

Years in business under this name: 16

Michigan contractor or applicable license number: Pump Installer Lic # 19-0638

Bid Prices

Driller License # 19-0656

Item	Description	Qty	Total price
1	Mobilize; conduct prework pump and well efficiency test; pull pump; demobilize; disassemble and inspect pump.	1 LS	\$ <u>20,000. —</u>
2	Clean and redevelop Well No. 2 in accordance with the specifications.	1 LS	\$ <u>28,600. —</u>
3	Pre-cleaning and post-cleaning well video logging and digital deliverables.	1 LS	\$ <u>7000. —</u>
4	Complete pump bowl and column assembly overhaul, including wear rings, bowl bearings, machining impellers, new bowl shaft, stainless-steel lineshaft, shaft sleeves and couplings, Vesconite bearings, reuse of existing bearing retainers, new stainless-steel head and motor shafts, cleaning and painting existing column, shop work, and machining.	1 LS	\$ <u>13,000. —</u>
5	ADD if authorized: new pump bowl from an approved manufacturer meeting the specifications.	1 LS	\$ <u>13,462. —</u>
6	ADD if authorized: 80 feet of new 10-inch column and new stainless-steel bearing retainers.	1 LS	\$ <u>14,620. —</u>
7	Complete discharge-head overhaul, including new packing-box bearing, repacking, blasting, and painting.	1 LS	\$ <u>2958.60</u>
8	Complete 100 HP motor overhaul and required authorized-service-center documentation.	1 LS	\$ <u>10,197. —</u>
9	Set pump; disinfect pump and well; conduct final efficiency and drawdown testing; vibration analysis; collect and pay for two initial bacteria samples; provide reports; and demobilize.	1 LS	\$ <u>20,000. —</u>

BASE BID TOTAL (Items 1-4 and 7-9): \$ 101755.60

Additive items 5 and 6 are not included in the Base Bid Total and may be accepted only by written City authorization.

Required Attachments

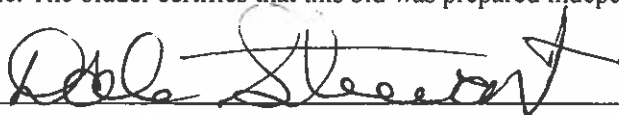
☒ Five comparable-project references

☐ Any clearly identified exceptions or proposed substitutions

Certification and Signature

The undersigned has examined the solicitation, specifications, site conditions reasonably ascertainable through the available inspection opportunity, and all addenda. The bidder agrees to perform the work for the stated prices; furnish required bonds and insurance; enter into the City's contract if awarded; and complete the work within the required time. The bidder certifies that this bid was prepared independently and without collusion.

Authorized signature: _____



Printed name: _____

DALE STEWART

Title: _____

PRESIDENT

Date: _____

10/13/2026



CITY OF HART
407 S. State St., Hart, MI 49420
Ph: 231-873-2488 Fax: 231-873-0100
SPECIAL EVENTS PERMIT



THE CITY IS NOT RESPONSIBLE FOR BY-STANDERS AT YOUR EVENT.

DATE OF APPLICATION: 10/13/26

NAME OF EVENT: Home for the Holidays Lighted Christmas Parade

DATE OF EVENT: 11/27/26

TIME: 6:30 pm

TO 8:30 pm

RAIN DATE OF EVENT: **MUST PROVIDE** N/A

LOCATION AND/OR ROUTE OF EVENT:

Hart High School to Johnson St. to State St. to West Main St. to Water St. to Hart Public Schools

DESCRIPTION OF EVENT: Holiday parade with floats, walkers, and trailers, followed by Santa by the Commons

SPECIAL NEEDS: Streets listed above to be closed during the parade

NAME OF ORGANIZATION OR SPONSOR: Silver Lake Sand Dunes Area Chamber of Commerce

ADDRESS: 2388 N Comfort Dr. Hart, MI, 49420

CONTACT PERSON: Kaitlyn Yonker

PHONE: 231-742-9063

FAX:

EMAIL: Director@thinkdunes.com

X *Kaitlyn Yonker*

SIGNATURE OF EVENT COORDINATOR/SPONSOR

10-13-26
DATE

ALL CURRENT COVID-19 STATE MANDATED RESTRICTIONS MUST BE ADHERED TO. IT IS YOUR RESPONSIBILITY TO SCHEDULE THE LOGISTICS MEETING WITH THE CITY DEPARTMENTS INDICATED IF YOUR APPROVED PERMIT INDICATES THAT A MEETING IS NEEDED. PLEASE NOTE THAT A 7 - 10 DAY ADVANCE NOTICE WILL BE NEEDED TO SCHEDULE THE MEETING.

POLICE: 873-2488, DPW: 873-3100, HYDRO: 873-5367, EMS: 873-8240

SECTIONS BELOW TO BE COMPLETED BY THE CITY

PROOF OF LIABILITY INSURANCE FOR STREET SOLICITATION: YES OR NO

LOGISTICS MEETING NEEDED: YES OR NO

DEPT. ATTENDING: DPW POLICE EMS HYDRO

PERMIT NUMBER: APPROVED BY CITY COUNCIL/CITY MANAGER

DATE OF APPROVAL/DENIAL: YES OR NO

CONDITIONS:

CITY REPRESENTATIVE'S SIGNATURE:



City of Hart
407 S. State St.
Hart, MI 49420

BOARDS – COMMITTEES - COMMISSIONS
APPLICATION FOR APPOINTMENT - REAPPOINTMENT TO
SERVE ON CITY ADVISORY BOARDS – COMMITTEES - COMMISSIONS

☐ Power Board	☐ Planning Commission
☐ Water/BioPure Board	☐ DPW Board
☐ Hart Lake Improvement Board	☐ Zoning Board of Appeals
☐ Housing Board of Review	☐ Neglected Properties Board
☐ Park Committee	☐ TIFA
☐ Other _____	☒ Hart Economic & Redevelopment Team H.E.A.R.T.

PLEASE CHECK OFF THE BOARDS/COMMITTEES/COMMISSIONS YOU ARE INTERESTED IN SERVING ON.

Name: Kaitlyn Yonker Home Phone: 231-767-5088

Home Address: _____

Employer Address: 2388 N Comfort Dr. Hart, MI, 49420

Work Phone: 231-742-9063 Cell Phone: 231-767-5088

Email Address: Marketing@thinkdunes.com

What special experience, education or interest do you have for serving on each of the board(s), committees(s), commissions(s) you selected?

I have experience in marketing & promoting the region, with a focus on attracting visitors & supporting local businesses

What other board(s), committee(s), and commission do you currently serve on or have served on in the past?

Kaitlyn Yonker Date: 10-12-20
Signature

Please return completed application to:

City of Hart
Lindsay Brown, Economic & Community
Development Coordinator
407 S. State St.
Hart, Michigan 49420
(231) 923-3837

City use only:

Date of Approval: _____